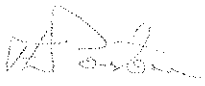


**MICHIGAN STATE**  
**UNIVERSITY**

April 4, 2012

**MEMORANDUM**

**To:** Trustee Finance Committee

**From:** Fred L. Poston 

**Subject:** **Project Approval - Authorization to Proceed**  
Administration Building - Waterproof North Entrance

**RECOMMENDATION**

BE IT RESOLVED that the Trustee Finance Committee recommends that the Board of Trustees authorize the Administration to proceed with the project entitled Administration Building - Waterproof North Entrance, and to approve a budget of \$1,220,000.

**BACKGROUND**

**Program Need:**

The Administration Building north stairway and entrance area have had chronic waterproofing issues which have caused damage in occupied office space on the north end of the ground floor.

**Description of the Project:**

The Administration building is located on West Circle Drive, adjacent to Olds Hall, in the North Academic District. The project involves the replacement of the barrier-free ramp into the building; waterproofing along the north main entrance including removal and reconstruction of the entry steps, vestibule and barrier-free ramp. The replacement of the barrier-free ramp into the building will include the installation of a snowmelt system, extending from the main entrance through the barrier-free ramp to the barrier-free metered parking spaces in the adjacent parking loop.

The Architect/Engineer is Bernath Coakley. The Construction Manager is Christman Constructors, Inc.

Based on an assessment of the factors stated in the Project Planning and Approval process concerning Project Labor Agreements (PLA), the Vice President for Finance and Operations and Treasurer has determined that a PLA would not be required for this project.



OFFICE OF THE  
VICE PRESIDENT FOR  
FINANCE AND  
OPERATIONS

Fred L. Poston  
Vice President and  
Treasurer

Michigan State University  
412 Administration Building  
East Lansing, Michigan  
48824-1046

Phone 517.355.5014  
Fax 517.353.6772  
www.vpfo.msu.edu

**Communication Feedback:**

The campus community was given opportunities to provide feedback during the planning phase and any concerns have been addressed in the project design.

The Office of Campus Planning and Administration has reviewed this project and found it to be consistent with the Campus Master Plan and Planning Principles. The Campus Infrastructure Planning Work Group also supports the recommendation to proceed with the project.

As construction proceeds, the schedule will be reviewed with the campus community.

**Project Cost and Timetable:**

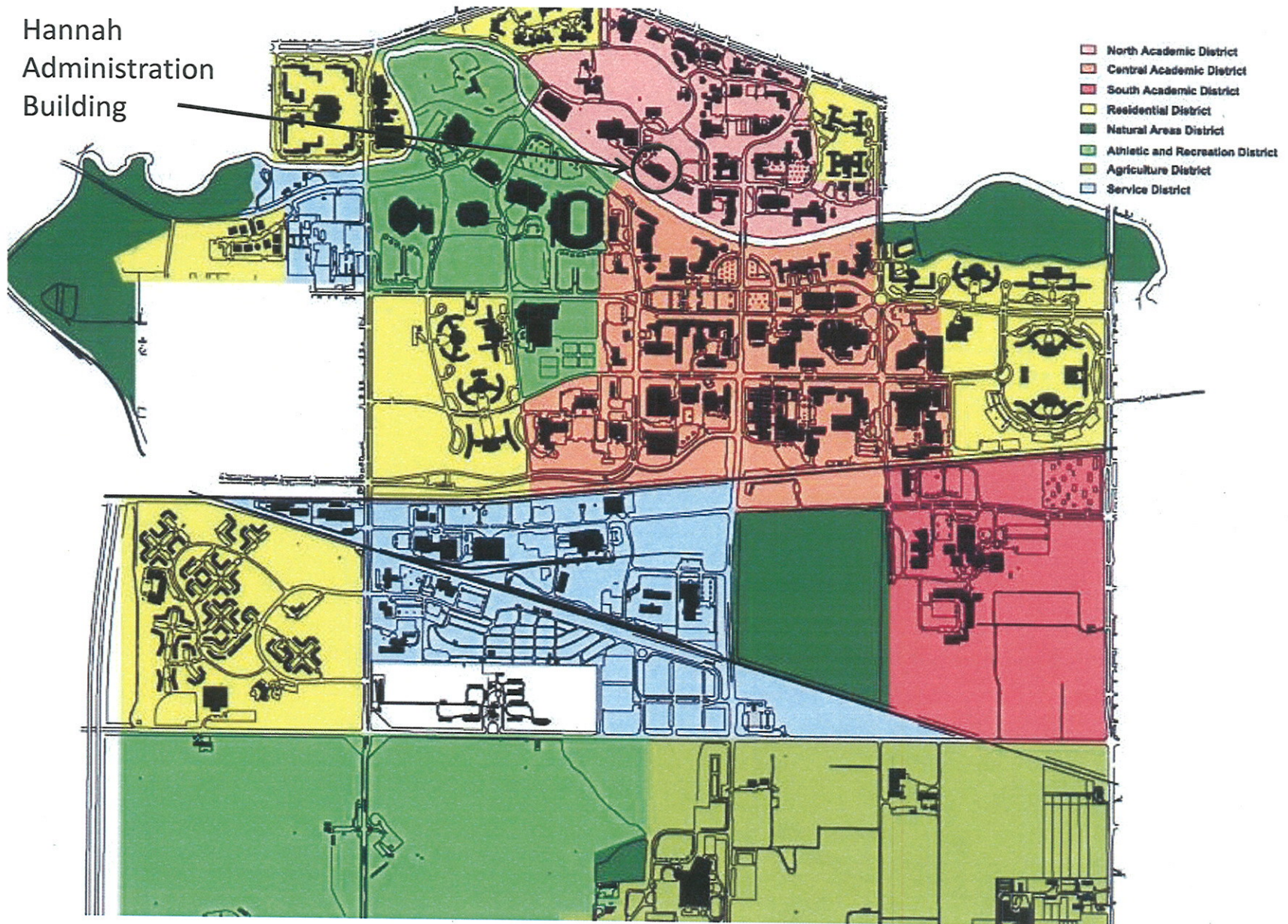
The budget for this Construction Manager project is \$1,220,000, which is being funded by the General Fund, including Just-In-Time funds.

Construction is planned to begin in May 2012, with substantial completion August 2012, and final completion in October 2013.

cc: R. Flinn, M. Haas, J. Kacos, G. Klein, B. Kranz, B. Latta, K. Lindahl, M. McCabe, J. Mumma, R. Nestle, D. Quinney, K. Neils

CP11045

Project Approval – Authorization to Proceed  
Administration Building – Waterproof North Entrance





Barrier-free ramp



Entrance to the building



Snowmelt will be added to some sidewalks to increase accessibility

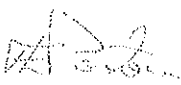
# **Background Information**

MICHIGAN STATE  
UNIVERSITY

January 18, 2012

**MEMORANDUM**



**To:** Trustee Finance Committee  
**From:** Fred L. Poston   
**Subject:** **Authorization to Plan**  
Administration Building - Waterproof North Entrance

**RECOMMENDATION**

BE IT RESOLVED that the Trustee Finance Committee recommends that the Board of Trustees authorize the Administration to plan for the project entitled Administration Building - Waterproof North Entrance.

**BACKGROUND**

**Program Need:**

The Administration Building north stairway and entrance area have had chronic waterproofing issues which have caused damage in occupied office space on the north end of the ground floor.

**General Description of the Project:**

The planning of this project is anticipated to include removal of the barrier free ramp, planters, and granite steps at the front entrance of the building in order to make foundation repairs and to install a waterproofing membrane. The planters and granite steps will be returned and a new barrier free ramp with a snow melt system and entranceway will be constructed to comply with current construction standards.

The Administration Building is located on West Circle Drive, adjacent to Olds Hall, in the North Academic District. This is a Just-In-Time maintenance project and is consistent with the Campus Master Plan and Planning Principles.

Based on an assessment of the factors stated in the Project Planning and Approval process concerning Project Labor Agreements (PLA), the Vice President for Finance and Operations and Treasurer has determined that a PLA would not be required for this project.



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**Communication Plan:**

During the planning phase, the campus community will be given opportunities to provide feedback on the project as it is being designed. Input from the project planning team will be solicited during the design phase.

**Preliminary Project Cost Information:**

Based on cost experience for similar projects and current pricing information, the preliminary project cost estimate is \$1,100,000. This estimate may change as planning progresses and the project scope is further defined.

The source of funds for the project is expected to be the General Fund - Just-In-Time.

cc: R. Flinn, M. Haas, J. Kacos, G. Klein, B. Kranz, B. Latta, K. Lindahl, M. McCabe, J. Mumma, R. Nestle, D. Quinney, K. Neils

CP11.045