

MICHIGAN STATE UNIVERSITY

June 21, 2019

APPROVED

JUNE 21, 2019

BOARD OF TRUSTEES
MICHIGAN STATE UNIVERSITY

MEMORANDUM

To: Committee on Academic Affairs

From: June Pierce Youatt
Executive Vice President and Provost

Subject: Amendment to Section 4.4.1 of the Bylaws for Academic Governance

RECOMMENDATION

The Trustee Committee on Academic Affairs recommends that the Board of Trustees approve an amendment to Section 4.4.1 of the Bylaws for Academic Governance to provide the Honors College with Representation on the University Committee on Undergraduate Education.

RESOLUTION

BE IT RESOLVED, that the Board of Trustees of Michigan State University hereby approves an amendment to Section 4.4.1 of the Bylaws for Academic Governance to provide the Honors College with Representation on the University Committee on Undergraduate Education, as shown in Attachment A.



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BACKGROUND

The University Committee on Undergraduate Education (UCUE) shares responsibility with the Dean of Undergraduate Studies to consult with the Provost on academic programs, curriculum policies, evaluation of instruction, academic advising, grading policies and admissions. Pursuant to Section 4.4.1 of the Bylaws for Academic Governance, membership of this standing committee is comprised of representatives from each of the undergraduate degree granting colleges. While many of the issues debated in UCUE affect (or may be affected by) the Honors College, there was no designated representation of the Honors College. This change provides for that representation.

Upon a careful review of the Bylaws, this revision was initiated by the University Committee on Academic Governance and approved by the University Council at its meeting on November 20, 2018.

In accordance with Section 8.3.2.1 of the Bylaws for Academic Governance, the Acting President has reviewed the changes, concurs with the proposed revisions, and now requests action by the Board of Trustees.

cc: Board of Trustees, S. Udpa, K. Wilbur, N. Barr, B. Quinn, M. Zeig, G. Hoppenstand, T. Curry

4.3. UNIVERSITY COMMITTEE ON ACADEMIC GOVERNANCE

4.3.1. The University Committee on Academic Governance (UCAG) shall include a faculty member from each college, and a faculty member from the non-college faculty. Eligibility to serve on UCAG is limited to faculty members who have previously served on a University-level Standing Committee or the Faculty Senate. Three undergraduate student members of ASMSU, two graduate student members from COGS, the Provost, and the Secretary for Academic Governance shall be ex-officio members of UCAG.

4.3.1.1. The UCAG shall report to the University Council.

4.3.1.2. The chairperson of the UCAG shall be a member of The Steering Committee, and thus of the Faculty Senate and the University Council.

4.3.2. The UCAG shall nominate to the University Council individuals who may be appointed to University-level Advisory-Consultative Committees, and other committees as may be requested by the University Council.

4.3.2.1. Only the faculty members of the UCAG shall nominate faculty to the committees listed in 4.3.2.

4.3.2.2. ASMSU shall appoint undergraduate students to fill the vacant undergraduate student positions on the committees of 4.3.2 in accordance with the procedures outlined in ASMSU's bylaws. COGS shall appoint graduate and professional students to fill the vacant graduate student positions on the committees of 4.3.2 in accordance with the procedures outlined in COGS bylaws.

4.3.2.3. The Secretary for Academic Governance shall provide staff assistance to UCAG in developing nominations.

4.3.3. The UCAG shall conduct a continuing review of the Bylaws and shall be responsible for recommending amendments in these Bylaws to the University Council.

4.3.4. The UCAG shall interpret these Bylaws subject to review by the University Council.

4.3.5. The UCAG shall review college bylaws for consistency with these Bylaws. It shall review each college's bylaws at least once every five years.

4.3.6. The UCAG shall review unit appeals in cases of conflict between units and consider appeals of reviews of department or school bylaws by college committees.

4.3.7. Decisions of the UCAG on college and department bylaws are subject to review by the University Council.

4.3.8. The UCAG shall provide guidelines for elections or appointment to committees, boards, and panels affiliated with the University Council. The UCAG will review challenged elections, and recommend appropriate action to the University Council.

4.4. UNIVERSITY COMMITTEE ON UNDERGRADUATE EDUCATION

4.4.1. The membership of the University Committee on Undergraduate Education (UCUE) shall include a faculty member from each college, including a faculty member from the Honors College who is not

currently serving as a committee member on another University Standing Committee and a faculty member from the non-college faculty. UCUE shall also have four undergraduate student members, of whom one must be the Vice President of Academic Affairs of ASMSU, and two graduate student members from COGS. The Provost shall be a member with voice, but no vote.

4.4.1.1. The UCUE shall report to the University Council (3.2.5).

4.4.1.2. Each year the UCUE shall appoint one of its faculty members to serve as an ex-officio member on the Athletic Council.

4.4.2. The chairperson of the UCUE will serve on The Steering Committee and thus on the University Council and the Faculty Senate.

4.4.3. The UCUE shall exercise the faculty's delegated authority on grading policy for undergraduate students and the use of grades and grade point averages for undergraduate admissions and for advancement in or graduation from undergraduate academic programs.

4.4.4. The UCUE shall review all changes in undergraduate academic programs proposed by academic units and recommend their approval or rejection to the University Committee on Curriculum.

4.4.5. The UCUE shall have shared responsibility with the Dean of Undergraduate Studies to consult with the Provost on the establishment, moratorium, discontinuance, or merger of undergraduate academic programs; on policies pertaining to curriculum revision, methods of instruction, evaluation of instruction, and advising and counseling for undergraduate students and programs; and on other policies pertaining to undergraduate education. On issues of the establishment, moratorium, discontinuance, and merger of undergraduate academic programs, the University Council and the Faculty Senate will be informed of the UCUE's consultation with the Provost.

4.4.6. The UCUE shall have shared responsibility with the Dean of Undergraduate Studies to consult with the Provost on policy pertaining to admissions and retention, financial aid, and the use and distribution of educational and research resources for undergraduate students and programs.

4.4.7. The UCUE shall advise and consult with the Dean of Undergraduate Studies and the Provost and make recommendations to the University Council on all other matters of academic policy affecting undergraduate students.

4.4.8. The UCUE shall coordinate its activities with those of other committees, as appropriate.