



**Western NY Power Proceeds
Allocation Board**

PRELIMINARY PROJECT INFORMATION WORKSHEET

Adopted March 4, 2013

INSTRUCTIONS

1. Prospective applicants for Fund Benefits should complete this Preliminary Project Information Worksheet (“Worksheet”) until invited to file a full Application for Western New York Economic Development Benefits (“Application”). The Worksheet is intended to support the application process and enable staff for the Western New York Power Proceeds Allocation Board (“WNYPPAB”) and the New York Power Authority (“NYPA”) to (i) provide guidance to prospective applicants concerning the application process and the Western New York Power Proceeds Allocation Act (“Act”), and (ii) avoid the unnecessary expenditure of time and other resources.
2. The submission of the Worksheet does not eliminate the need to file a full Application, and no formal decisions will be made by the WNYPPAB or NYPA on the basis of this Worksheet.
3. Prospective applicants are encouraged to review the document “APPLICATION GUIDELINES FOR WESTERN NEW YORK ECONOMIC DEVELOPMENT FUND BENEFITS” to understand the program, including eligible applicants and eligible projects, before completing this Worksheet.
4. WNYPPAB and WNYPPAB staff reserve the right to request additional information relating to any proposed project discussed in the Worksheet before or after the filing of a formal application for Fund Benefits.
5. Questions relating to the completion and submission of the Worksheet should be directed to: WNYPPAB Staff at (716) 291-4933 or angela.rossi@nypa.gov

The undersigned solemnly affirms that to the best of my knowledge, information and belief, the Preliminary Project Information Worksheet is complete and that all statements, including all schedules, attachments and additional information submitted in connection herewith, are true and accurate at the time this document is submitted.

Signature:	
Name:	
Title:	
Relationship to prospective applicant:	
Submission date:	

Applicant Information	
Project Name:	
Project Location/Address:	
Legal Name of Applicant:	
Applicant Address:	
If a DBA, provide DBA name:	
Applicant Contact Name:	
Applicant Contact Address:	
Applicant Phone Number(s):	
Applicant Email address(es):	
Applicant's legal form/status:	"C" Corp: <input type="checkbox"/>
	"S" Corp: <input type="checkbox"/>
	LLC: <input type="checkbox"/>
	LP: <input type="checkbox"/>
	Sole Proprietorship: <input type="checkbox"/>
	Publicly Held For-Profit: <input type="checkbox"/>
	501(c)(3): <input type="checkbox"/>
	501(c)(4): <input type="checkbox"/>
	501(c)(6): <input type="checkbox"/>
Other: <input type="checkbox"/> specify:	
Is applicant a public/government entity, or was it formed by such an entity? If so, please describe:	
<p>All applicants must attach a copy of the certificate of incorporation or formation as an LLC in New York. If formed in another United States' jurisdiction, provide proof of corporation registration or LLC with the New York State Department of State Division of Corporations. Publicly traded corporations must provide 10-K filing with the Securities and Exchange Commission.</p> <p><input type="checkbox"/> Check here to confirm documents are attached.</p>	
Project Information	
Total Project Cost:	
Proceeds Amount Requested:	
Funds Secured to Date:	
Projected Start Date:	
Projected Completion Date:	

Confidential
Preliminary Project Information Worksheet



Project Budget			
Outline the total costs for the project in which you are seeking funding. Total sources must equal total uses based on best information known.			
Uses	Explanation (if applicable)	Cost	
Salaries & Wages		\$	
Rent/Lease		\$	
Supplies/Materials		\$	
Training		\$	
Planning/feasibility study cost (specify)		\$	
Land acquisition		\$	
Acquisition of existing assets (specify)		\$	
Demolition & Construction		\$	
Environmental remediation		\$	
Hard costs, inc. contingency		\$	
Infrastructure costs (specify)		\$	
Machinery + Equipment (specify)		\$	
Furniture, Fixtures + Equipment (Specify)		\$	
Soft costs, inc. contingency		\$	
Developer fee		\$	
Other (specify)		\$	
Uses/Expenses Total:		\$	Must equal sources.
Sources/Financing	Provider	Amount	Terms
Requested Proceeds Funding			
Senior debt		\$	
Subordinate debt		\$	
Total Other Sources: Committed (provide specifics, below)		\$	
Total Other Sources: Potential (provide specifics, below)		\$	
Corporate cash/Line of Credit/Related Entity loan		\$	
Additional cash equity contribution		\$	
Deferred developer fee		\$	
Other (specify)		\$	
Total:		\$	
Other Sources: Committed			
Provider	Use of Funds		Terms
		\$	
		\$	
		\$	
Other Sources Committed Total:		\$	
Other Sources: Potential			
Provider	Use of Funds & Status of Request		Terms
		\$	
		\$	
		\$	
Other Sources Potential Total:		\$	
Allowance for rejection of funding from potential sources to show balanced budget:		\$	
Sources/Financing Total:		\$	
Provide copies of Commitment Letters/Term Sheets for the sources listed above, if available.			

Please submit this completed form with attachments to angela.rossi@nypa.gov .
 For more information, you can contact WNYPPAB staff at (716) 291-4933.

Economic Impact	
Does any portion of this project include retail, residential, entertainment or places of overnight accommodation? If so please explain which of these is included in your project and what percentage of your total project cost is going to this project element.	<input type="checkbox"/> No <input type="checkbox"/> Yes, please explain:
Will this project support the growth of business in the state and thereby lead to the creation or maintenance of jobs and tax revenues for state and local governments?	<input type="checkbox"/> No <input type="checkbox"/> Yes, please provide specific impacts:
Will this project have a measurable impact on regional tourism?	<input type="checkbox"/> No <input type="checkbox"/> Yes, please provide specifics:
Will this project have a measurable impact on the regional agriculture industry?	<input type="checkbox"/> No <input type="checkbox"/> Yes, please explain:
Will this project train under-represented communities for specific job placement?	<input type="checkbox"/> No <input type="checkbox"/> Yes, please explain:
Will this project improve downtown infrastructure and attract new investment in the area?	<input type="checkbox"/> No <input type="checkbox"/> Yes, please explain:
Will this project create entrepreneurial opportunities with a measurable increased potential for successful outcomes?	<input type="checkbox"/> No <input type="checkbox"/> Yes, please explain:
Does this project create/expand clean energy sources or create/expand energy efficiencies?	<input type="checkbox"/> No <input type="checkbox"/> Yes, please explain: