Special Conditions for Participation in the trade fair FENSTERBAU FRONTALE 2028

1. Venue, duration, opening hours
Venue: Exhibition Center Nuremberg
Duration: Tue 28 – Fri 31 March 2028

2. Sponsors
Fachverband Glas Fenster Fassade Baden-Württemberg
Landesinnungsverband des Bayerischen Glaserhandwerks

3. Organizer
NürnbergMesse GmbH
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www.frontale.de
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CEO: Peter Ottmann
Registration Number HRB 761 Nürnberg
Chairman of the Supervisory Board: Albert Füracker, MdL
Bayerischer Staatsminister der Finanzen und für Heimat

4. Contractual terms
The terms for participation in the trade fair FENSTERBAU FRONTALE 2028 are the General Conditions for Participation in Fairs and Exhibitions (including Supplementary Agreement), the NürnbergMesse site regulations, the organizational (e.g. exhibitor information), technical (e.g. Shop) and other conditions notified to the exhibitor before the exhibition begins.

5. Admission/Stand space confirmation
Item 2 of the General Conditions for Participation in Fairs and Exhibitions is supplemented as follows: If the exhibitor requests a stand position other than stated in the stand space confirmation, a processing fee of EUR 350 will be charged. The exhibitor agrees to pay a processing fee of EUR 400 if the order for stand space is cancelled prior to receipt of the stand confirmation.
Cancellation after receipt of the stand space confirmation (= admission) is governed by item 7 of the General Conditions for Participation in Fairs and Exhibitions.

6. Exhibitors and approved exhibition goods
Admissible as exhibitors are: manufacturers, importers, wholesalers, representatives and publishers, domestic and foreign, offering only those products and services that can be assigned to the product groups provided. All exhibition goods must be described in detail in the application. Products (copies, counterfeits, etc.) that violate the regulations for the protection of industrial property rights in Germany are not admitted.

7. Rental in exhibition halls
per m² (or part thereof) stand space

EUR 238	In-line stand	(1 side open)
EUR 277	Corner stand	(2 sides open)
EUR 289	Peninsula stand	(3 sides open)
EUR 307	Island stand	(4 sides open)

Rebooking-Price (only valid for complete applications received by the organizer by 27.3.2026)

EUR 220	In-line stand	(1 side open)
EUR 259	Corner stand	(2 sides open)
EUR 271	Peninsula stand	(3 sides open)
EUR 289	Island stand	(4 sides open)

In order to get the Rebooking discount the verification link has to be confirmed right on time before the deadline of the Rebooking date. Otherwise the regular stand space rental fees will be charged.
Minimum stand space is 15 m².
The type of stand allocated depends on planning; an entitlement to a certain type of stand does not exist.
Rental includes:
- Hire of the stand space during assembly, exhibition and dismantling.
- General guarding of the exhibition halls.
- General lighting of the exhibition halls.
- General cleaning of the passageways.
- Assembly and dismantling passes
- Exhibitor passes in accordance with 'Exhibitor passes'

An administrative fee of EUR 0.60 per m² of stand space in exhibition halls will be charged and remitted to the AUMA (Association of the German Trade Fair Industry).
The waste disposal service includes the professional removal and recycling of any waste generated at the stand during assembly and dismantling as well as for the entire duration of the trade fair. The flat fee for this is EUR 6.40/m² and is charged up to a maximum area of 500 m². The disposal of production waste accumulated during the event, entire stand elements or complete exhibition stands must be ordered separately. It is strictly forbidden to bring any waste with you, any violation will be charged to the exhibitor. We reserve the right to take further measures. Waste is disposed of in accordance with the Technical Regulations.

8. Complete rental stand
All charges of complete rental stands are calculated per m² of stand space (rounded up to nearest full m²), in addition to rental charge for stand space in exhibition halls (see item 7). All pictures are examplary pictures.
Rental includes:
- Hire of complete stand.

You will find all models at www.standconfigurator.com.
The organizer is responsible for assembling and dismantling the complete rental stand.
The complete rental stand and its fittings must not be pasted over, nailed, painted or damaged in any way. The exhibitor is liable for damage done during the rental period and will be charged with the costs.
The basic type of complete rental stand can be fitted out additionally in the same system at extra cost.
Respective orders can be carried out in the Shop.

9. Payment conditions
The full stand space rental will be charged to exhibitors on **confirmation of the stand space.**
Any payments are due by the date shown on the respective invoice. Invoices are payable in full. All payments are to be made in EURO without charges, quoting invoice number.
If the exhibitor enters a different invoice address on the application form, he authorizes the stated person/company to receive the invoice and other payment requests. This does not exempt the exhibitor from his obligation to pay.
For subsequent changes to the invoice for which the exhibitor is responsible, NürnbergMesse may charge a processing fee of EUR 50. Once the service has been provided, the invoice cannot be changed.
The issue of an invoice to an invoice addressee who is not the contractual partner or recipient of the service is only admissible if the invoice clearly, explicitly and verifiably indicates who the actual recipient of the service is and that the invoice addressee is only the postal address of the invoice. For this reason, NürnbergMesse has issued the invoice c/o the invoice addressee you have stated, cf. Section 14.5 Para. 3 p. 1 ff. of the German VAT Implementation Decree (UStAE).
An entitlement to occupy the allocated stand space exists only after payment of invoices in full. The exhibitor is to provide proof of payment.
The exhibitor agrees to transmission of invoices by the organizer via e-mail (electronic billing). If the exhibitor does not wish to use electronic billing, he or she can object in writing or in text form.

10. Insurance
Exhibitors are obliged to make their own adequate insurance arrangements. Insurance for exhibitors (transport and duration of event) is advisable and can be arranged through a collective insurance contract taken out by the organizer.

11. Assembly and dismantling, passes
Assembly: The assembly times will be published in due time, 5 months before the fair at the latest.
Dismantling: The dismantling times will be published in due time, 5 months before the fair at the latest.
Access to the halls during assembly and dismantling times is only permitted on display of special passes, assembly and dismantling passes are not valid during the exhibition.

12. Stand design
The exhibitor is responsible for the stand equipment and design. The exhibitor undertakes to comply with these requirements. In the event of non-compliance, the organizer or the neighboring exhibitors affected may be entitled to claim damages.
The technical guidelines, which can be found on the event website, are decisive for stand equipment and design. Stands whose inadequate design detracts from the overall appearance of the trade fair or the hall will not be approved by the organizer and will be subject to appropriate conditions. **Exhibition stands larger than 400 m² are generally subject to approval.**

Transparency
The guiding principle for the design of all exhibition stands is transparency. At least 50% of all aisle sides must be freely accessible and must not be obstructed.

Floor coverings
The floors of the stands must be covered by the exhibitors with a suitable covering (e.g., carpet, parquet, PVC). In this regard, reference is made to the technical guidelines. Floor coverings in the exhibition stands may only be attached with double-sided adhesive tape (exclusively with solvent-free adhesive tapes: tesafix No. 4964).

Stand partition walls

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(Continued)

The stand partition walls (hardboard structure) may only be treated with watersoluble adhesives and may not be painted without first being wallpapered. After the event, wallpaper or other wall coverings must be removed by the exhibitor. Otherwise, the stand partition walls will be cleaned at the exhibitor's expense. All other stand partition walls, floors, hall walls, pillars, installation and fire protection equipment, and other fixed hall fixtures may not be covered with adhesive, painted, or damaged in any other way. Damage will be charged to the exhibitor and invoiced.

Pillars
Any pillars, installation equipment, and fire protection equipment located in the stand area are part of the allocated stand space and must be accessible at all times.

Front fascia
If a rental exhibition booth is not used, a front fascia must be installed on all open sides of the booth space. The front fascia is not required if the necessary booth quality is ensured in another way.

Minimum height – maximum height – advertising media
The minimum height is 2.50 m. The rear sides of stand boundaries, advertising media, or other design elements facing neighboring stands that are taller than 2.50 m must be painted in a neutral, muted color and kept clean. The rear walls must be clean and homogeneous in design, visually flawless, and must not contain any text or graphics. The maximum height for stand construction and customer installation is based on the clear usable height of the hall measured from the hall floor and must not be exceeded. Despite observing the hall plans and hall legends, a reduction in the maximum heights may apply.

Two-story stand construction
Two-story booth construction is possible upon special request. The required application form (form P1.1) is available from the respective trade fair management. Alternatively, reference can also be made to an online portal (Booth+Check). The special request must be approved by the organizer. In addition, the exhibitor must obtain the necessary building permits. In the interests of the event as a whole and for safety reasons, two-story stand construction may be rejected. The stand rental fee increases by 50% for the built-up stand area. There is no legal entitlement to two-story stand construction.

Further requirements
Further requirements regarding stand design remain reserved.

13. Exhibitor passes
Each exhibitor will be given free exhibitor passes according to the stand size for their exhibition stand and operation staff. 4 passes will be issued for up to 20 sqm stand space and one additional pass for each further full 10 sqm, up to a maximum of 60 passes. These tickets are valid during duration and also during assembling and dismantling time. Additional exhibitor passes can be purchased for entitled personnel at a price of EUR 26 (EUR 30.94 including VAT).
Exhibitor passes can be ordered, registered, and managed in the pass management in the TicketCenter.
Exhibitor passes must be personalized and may only be issued to employees working at the exhibitor's stand. After the event, the exhibitor will only be charged for the exhibitor passes that were actually used, minus the free contingent.

14. Marketing services for exhibitors (= direct exhibitors)
The organizer provides each exhibitor with marketing services containing the following services:
- Entry of exhibitor's company name and stand number in the **exhibition guide** (issued free to all visitors) or **digital guide** – depending on availability.
- **Your personal TicketCenter** for inviting your customers, ordering additional passes and voucher codes.
- **Invitation management:** Unlimited number of voucher codes on free call. Use the **voucher codes** to personally invite your customers and prospects to visit the fair free of charge. Only vouchers redeemed by visitors will be charged to the exhibitor at EUR 12 per admission voucher.
- **Voucher-Monitoring:** Reporting on redeemed voucher codes, pre-registered visitors and no-shows before, during and after the event within the TicketCenter
- License and free use of **digital assets** (logos, advertisements, text samples, banners, social media graphics, etc.) of FENSTERBAU FRONTALE (download area at www.frontale.de/en)
- **1 free Lead Success App.** LeadSuccess makes it possible to scan visitor tickets on site via tablet/smartphone and thus keep track of trade fair contacts
- Display of exhibitor **press releases** in the press center
- **Advertising material** for visitors free of charge on demand

The organizer provides each exhibitor with an **online profile** at www.frontale.de/en with the following services. This online profile remains online until at least six months after the event.
The exhibitor is solely responsible for the information and other materials provided by him, in particular image materials. He shall indemnify the organizer against all claims by third parties asserted in relation to the materials sent.
- **Company profile:** basic company information (name, address, contact details) as well as additional individualized information (e.g. logo, company description 4,000 characters, publication of a PDF download, e.g. press release).
- **2 product/service profiles:** consisting of product description (4,000 characters), pictures, marking a product or services as new product
- Entry of company name and stand number in the **floor plans** on the website.
- **Link** from the exhibition website to the exhibitor's website – the exhibitor connects a **return link.**
- Possibility of **continuous updating** of the online profile.

The exhibitor agrees to purchase the marketing services at a price of EUR 874. This will be charged together with the stand rental. No reduction in price can be granted if only parts of the services are used.

15. Co-exhibitors
Co-exhibitors are companies who appear on the exhibitor's (= direct exhibitor's) stand and present their own products with their own personnel. Their independence must also be recognizable without physical separation.
Co-exhibitors are only admissible if they fulfill the conditions for participation in the event and the information requested on the application form for co-exhibitors has been entered in full.
If the application of a co-exhibitor is cancelled the direct exhibitor agrees to pay a processing fee of EUR 250. Co-exhibitors must be registered by the exhibitor (= direct exhibitor). In case of noncompliance with our conditions NürnbergMesse will charge an additional fee of EUR 1,000 per co-exhibitor.

16. Marketing services for co-exhibitors
- Services included as in item 14.

The exhibitor agrees to pay a participation fee and to purchase the marketing services for co-exhibitors. The fee of EUR 1,040 for each co-exhibitor is charged to the exhibitor. No reduction in price can be granted if only parts of the services are used.

17. Exhibitor claims, written form, place of fulfillment, jurisdiction
All exhibitor claims against the organizer must be made in text form (§ 126b BGB). The statutory period of limitation begins on the last day of the exhibition. Agreements that deviate from these or supplementary terms must be in text form (§ 126b BGB).
German law and the German text shall prevail.
Place of fulfillment and jurisdiction is Nürnberg. However, the organizer reserves the right to bring his claims before the court of the place at which the exhibitor has his place of business.