## CHECKLIST & DEADLINES

## FeuerTrutz 2025

FOR YOUR PARTICIPATION

25 – 26 June 2025 // Nuremberg, Germany

|  |  |                       |                              |                               | DATES / DEADLINES   |
|--|--|-----------------------|------------------------------|-------------------------------|---|
|  | Send us your ONLINE APPLICATION  |                       |                              |                               | as long as space is available   |
|  | You receive your STAND SPACE CONFIRMATION via e-mail   |                       |                              |                               | starting from September 2024  |
|  | You receive your INVOICE via e-mail  |                       |                              |                               | starting from January 2025  |
|  | Organisation of ARRIVAL, HOTEL and STAY  |                       |                              |                               | as long as available  |
|  | Book your PARTICIPATION IN THE SUPPORTING PROGRAMME You will find further information on our website in due course   |                       |                              |                               | take a look on our website  |
|  | <ul> <li>TICKETCENTER in the online exhibitor area opens:</li> <li>Use the invitation management and voucher codes for your visitor advertising         → Also use your voucher monitoring</li> <li>Register your exhibitor passes as well as additional assembly and dismantling passes (e.g. for your stand builders)</li> </ul>   |                       |                              |                               | from mid-February 2025  |
|  | Promote your trade fair appearance:  DOWNLOADS on our website  |                       |                              |                               | as you receive your stand space confirmation  |
|  | Check your ONLINE ENTRY at "Exhibitors & Products" (Serves as the template for your entry in the printed exhibition catalogue!)  |                       |                              |                               | until 12.4.2025   |
|  | If booking a LECTURE + if participating in FIRE PROTECTION EXPERIENCE: Please send us your lecture and demonstration details for advertising in time   |                       |                              |                               | until 15.4.2025   |
|  | Book EXCLUSIVE MARKETING in the Online ExhibitorShop   |                       |                              |                               | as long as available  |
|  | <ul> <li>suspension</li> <li>all other technical services such as stand construction, hostesses, stand catering, water, electricity, WIFI, parking tickets, cleaning etc.</li> <li>Please note the current deadlines for express surcharges in the ExhibitorShop of the online exhibitor area!</li> <li>Please order your desired services and products in good time and as far in advance of the deadline as possible so that we can plan your orders accordingly and serve them in the best possible way.</li> </ul> |                       |                              |                               | Current deadlines for the corresponding services can be found in the Online ExhibitorShop |
|  | Fill in the STAND DESIGN CHECKLIST in the ExhibitorShop  |                       |                              |                               | until 9.5.2025  |
|  | If required, app<br>the Online Exh   | until mid of May 2025 |                              |                               |   |
|  | Delivery logistics for your trade fair appearance IMPORTANT: You need to book time slots for loading and unloading your vehicles in the loading yards via the LOGISTICS CALL-OFF SYSTEM and benefit from greater predictability, transparency and efficiency during set-up and dismantling   |                       |                              |                               | Starting from the end of April 2025 via the Online ExhibitorShop or our website           |
|  | You will receive the "LAST-MINUTE" Mailing with all important information about the loading yards, contact persons on-site, emergency numbers, parking etc.  |                       |                              |                               | mid of May 2025   |
|  | PASSES on site: Ordering and registration in the TicketCenter is mandatory!  |                       |                              |                               | until 24.6.2025 possible  |
|  | Book MEETING   | as long as available  |                              |                               |   |
| <b>FeuerTrutz 2025</b> Assembly 23 + 24 June 2025 7:00 – 1 |  |                       |                              | 7:00 – 19:00                  |   |
|  |  | Opening Times         | 25 June 2025<br>26 June 2025 | 9:00 - 17:00<br>9:00 - 17:00  |   |
|  |  | Dismantling           | 26 June 2025<br>27 June 2025 | 17:00 – 22:00<br>7:00 – 19:00 |   |