

# Logistic directory

Opening Days: 22.10.2024 - 24.10.2024



HOME OF IT SECURITY



# Schedule

## it-sa Expo&Congress 2024

### Assembly

Sa., 19.10.2024, 07am – 10pm

Su., 20.10.2024, 07am – 10pm

Mo., 21.10.2024, 07am – 08pm

### Dismantling

Thu., 24.10.2024, 05pm - 11:45pm

Fr., 25.10.2024, 07am – 07pm

Sa., 26.10.2024, 07am – 07pm

### Extended assembly (if booked)

Thu., 17.10.2024, 07am – 07pm

Fr., 18.10.2024, 07am – 07pm

### Extended Dismantling (if booked)

Su., 27.10.2024, 07am – 07pm



# Directory

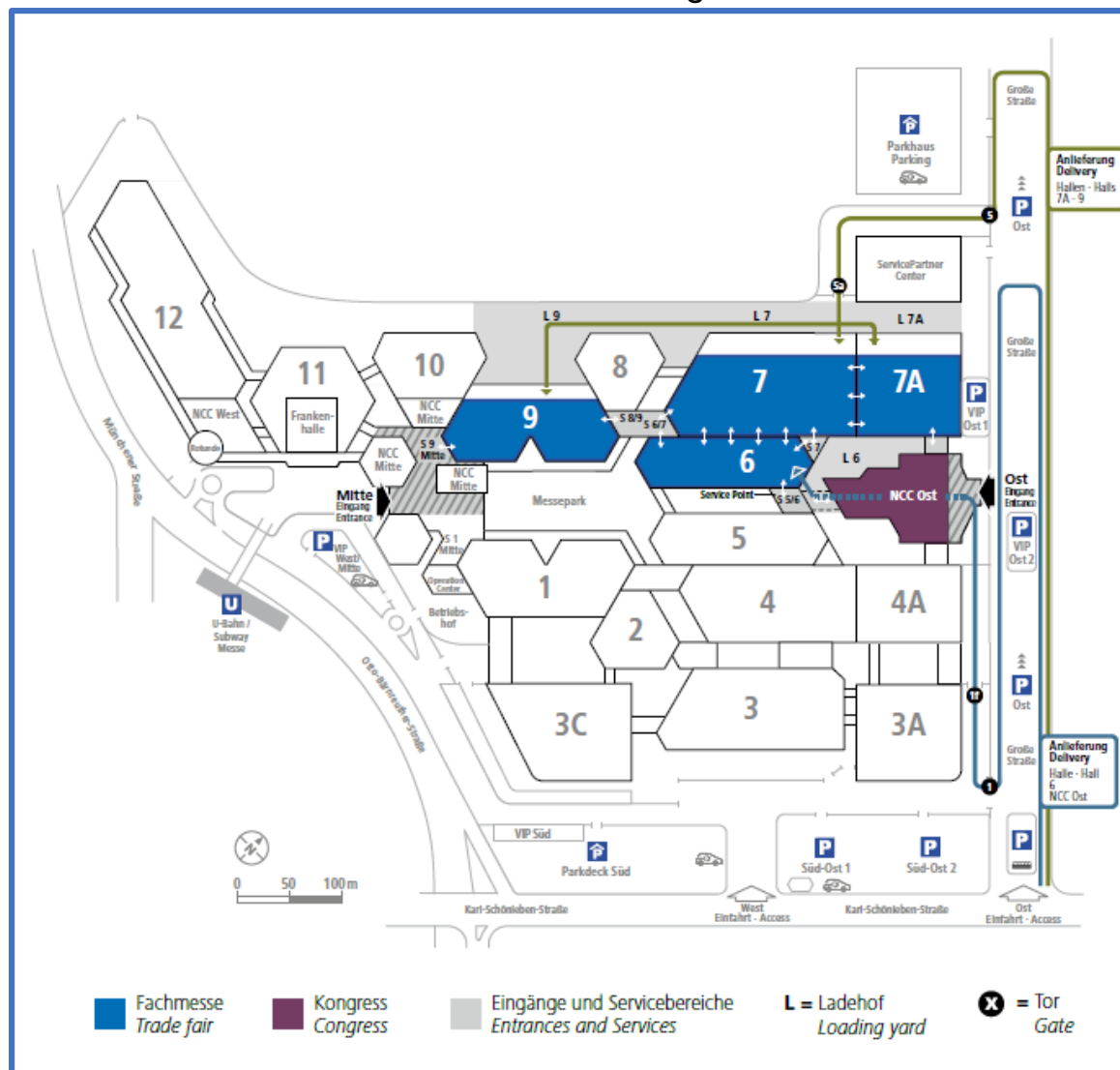
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## ANLIEFERUNG DELIVERY

### 1. Directions for the exhibition center:

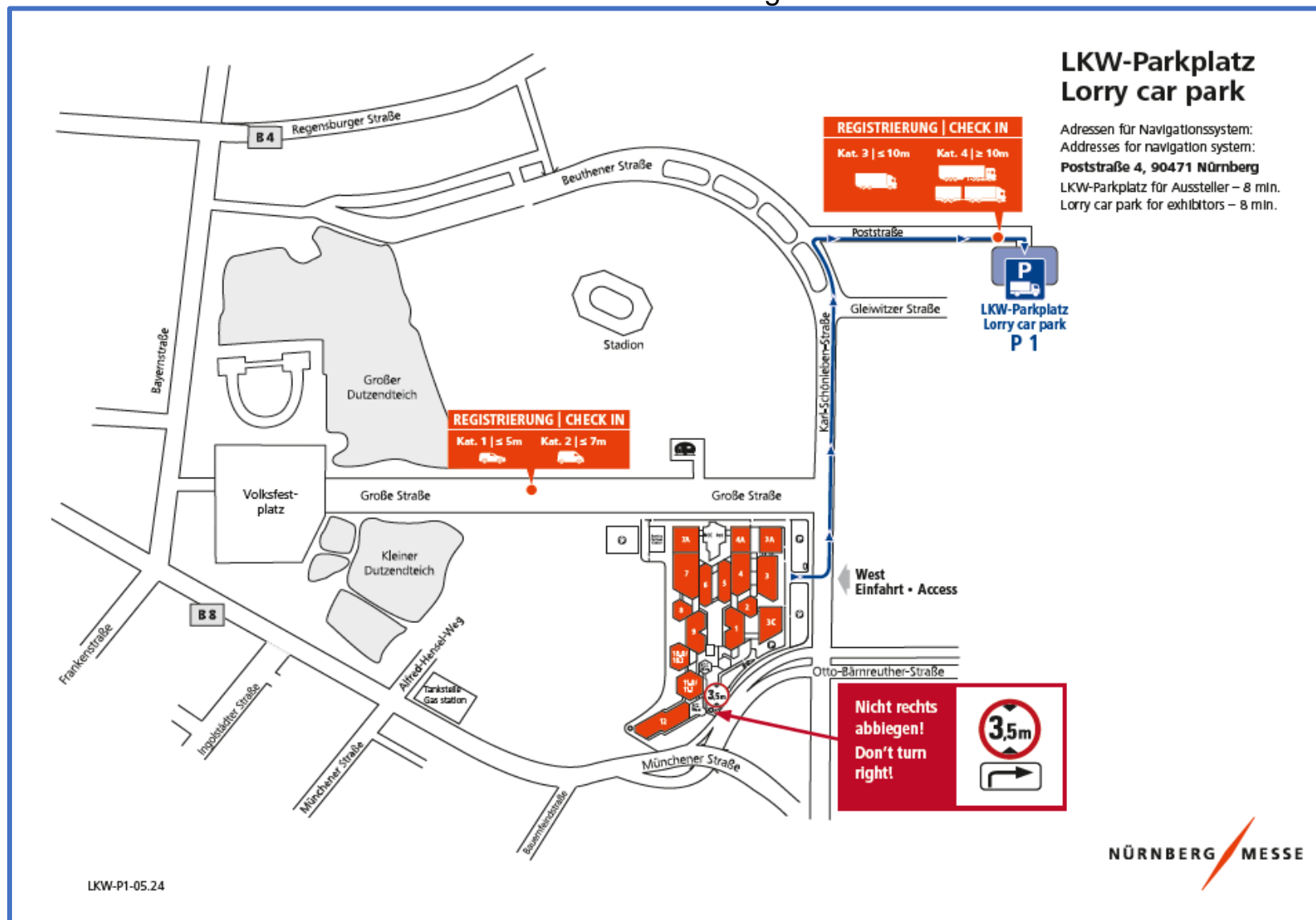
Messezentrum 1  
90471 Nürnberg





## 2. Directions for the lorry car park:

Poststraße 4  
90471 Nürnberg





### **3. Assembly times and information**

Exhibition spaces whose assembly has not begun by Monday, 21.10.2024, 3 pm, will be decorated by the organizer in another way unless other arrangements have been made. Any costs incurred will be charged to the exhibitor.

#### **Assembly**

Sa., 19.10.2024 | 07am – 10pm

Su., 20.10.2024 | 07am – 10pm

Mo., 21.10.2024 | 07am – 08pm

In special circumstances NürnbergMesse may authorize extended stand assembly times. A corresponding application must be submitted in writing in good time to project management.

### **4. Dismantling times and information**

NürnbergMesse is entitled to dismantle and store the stand equipment and exhibits at exhibitor's cost if the stand area has not been cleared by the end of the official dismantling period.

#### **Dismantling**

Thu., 24.10.2024 | 05pm - 11:45pm

Fr., 25.10.2024 | 07am – 07pm

Sa., 26.10.2024 | 07am – 07pm

**Attention:** access to loading yards on Thursday, 24.10.2024, from 07:00pm! (the exact access time may vary and will be announced at the entry gates.)



## **5. Logistics via TransITfair**

Intelligent and dynamic delivery logistics for your trade fair exhibit:

Bringing exhibition logistics to a new level. To ensure better planning and coordination of the assembly and dismantling phases with fewer waiting times and more flexibility, all vehicles that enter the exhibition center are pre-registered via our digital tool **TransITfair**. With **TransITfair** you book your time slots for loading and unloading your vehicles to improve your planning and gain transparency and efficiency for assembly and dismantling.

This is how it works:

- register yourself at : <https://nuernbergmesse.transit-fair.com/>
- As soon as you have created an account you register your vehicles for the assembly and dismantling times and book your time slots for loading and unloading.

**Attention:** For Trucks longer than 10 meters booking a relevant forklift is obligatory.

- On the date of assembly/ dismantling the drivers of vehicles over 7 meter length have to check in at the lorry car park „Poststraße“. For this please follow the directions on the plan on page five of this document. All other vehicles have to check in at the registration point on the „Große Straße“. To access this area please follow blue route seen on the plan “delivery traffic” found on page four of this document. After check in the driver receives a confirmation of the time slot with directions to the designated loading yard.



- Vehicles of more than 7 m length: As soon as your time slot is available, the driver receives a call up (SMS / E-Mail) to proceed to the exhibition center.
- Vehicles up to 7 m length: As soon as your time slot is available, please proceed to the exhibition center autonomously.

**Attention:** Please respect the booked time slot. An earlier access to the loading yards will not be permitted!

- The vehicle may then enter the exhibition center via the designated gate and will be instructed to the correct parking position by our staff on site.

**Attention:** The permit to enter the exhibition center is only valid for the driver. Further persons in the vehicle need to possess assembly- and dismantling passes or must be registered via our Service Ticketing Portal.

- After successful loading / unloading within the respective time slot the driver checks out at the gate and leaves the exhibition center.

**Attention:** On the last day of It-Sa 2024 (24.10.2024) vehicles may not enter the loading yards from 12 pm until 07:00pm due to the delivery of empty containers by the trade fair forwarding agents.

**Attention:** Trucks longer than 10 meters may enter the loading yards on 25.10.2024 the earliest.


**You have questions or need support? We are happy to help!**

Tel.: +49 9 11 86 06-64 00

E-Mail: [logistic.support@nuernbergmesse.de](mailto:logistic.support@nuernbergmesse.de)





<b>Kat.1   ≤ 5m</b> 	<b>Assembly</b> <b>19.10.-21.10.2024</b>	<b>Opening days</b> <b>22.10.-24.10.2024</b>	<b>Last opening day</b> <b>24.10.2024</b>	<b>Dismantling</b> <b>24.10.-26.10.2024</b>
<b>Entry times</b>	Sa., 07am – 10pm* Su., 07am – 10pm* Mo., 07am – 08pm*	Tue., 08am – 06pm* Wed., 08am – 06pm* Thu., 08am – 12am*	Thu., 07pm – 11pm*	Thu., 07pm – 11pm* Fr., 07am – 07pm* Sa., 07am – 07pm*
<b>Maximum loading time</b>	90 min	90 min	90 min	90 min
<b>Fee per time slot</b>	30 min = 9,90 €* 60 min = 19,90 €* 90 min = 29,90 €*	30 min = 0 € 60 min = 0 € 90 min = 0 €	30 min = 9,90 €* 60 min = 19,90 €* 90 min = 29,90 €*	30 min = 9,90 €* 60 min = 19,90 €* 90 min = 29,90 €*

\*bookings issued on the same day as the time slot cause higher fees and waiting times

\*Entry time depends upon the booked time slot




<b>Kat. 2   ≤ 7m</b> 	<b>Assembly</b> <b>19.10.-21.10.2024</b>	<b>Opening days</b> <b>22.10.-24.10.2024</b>	<b>Last opening day</b> <b>24.10.2024</b>	<b>Dismantling</b> <b>24.10.-26.10.2024</b>
Entry times	Sa., 07am – 10pm* Su., 07am – 10pm* Mo., 07am – 08pm*	Tue., 08am – 06pm* Wed., 08am – 06pm* Thu., 08am – 12am*	Thu., 07pm – 11pm*	Thu., 07pm – 11pm* Fr., 07am – 07pm* Sa., 07am – 07pm*
Maximum loading time	120 min	120 min	120 min	120 min
Fee per time slot	30 min = 14,90 €* 60 min = 24,90 €* 90 min = 34,90 €* 120 min = 39,90 €*	30 min = 0 € 60 min = 0 € 90 min = 0 € 120 min = 0 €	30 min = 14,90 €* 60 min = 24,90 €* 90 min = 34,90 €* 120 min = 39,90 €*	30 min = 14,90 €* 60 min = 24,90 €* 90 min = 34,90 €* 120 min = 39,90 €*
*bookings issued on the same day as the time slot cause higher fees and waiting times *Entry time depends upon the booked time slot				



<b>Kat. 3   ≤ 10m</b> 	<b>Assembly</b> <b>19.10.-21.10.2024</b>	<b>Opening days</b> <b>22.10.-24.10.2024</b>	<b>Last opening day</b> <b>24.10.2024</b>	<b>Dismantling</b> <b>24.10.-26.10.2024</b>
<b>Entry times</b>	Sa., 07am – 10pm* Su., 07am – 10pm* Mo., 07am – 08pm*	Tue., 08am – 06pm* Wed., 08am – 06pm* Thu., 08am – 12am*	Thu., 08pm – 11pm*	Thu., 08pm – 11pm* Fr., 07am – 07pm* Sa., 07am – 07pm*
<b>Maximum loading time</b>	120 min	120 min	120 min	120 min
<b>Fee per time slot</b>	30 min = 19,90 €* 60 min = 29,90 €* 90 min = 37,90 €* 120 min = 44,90 €*	30 min = 0 € 60 min = 0 € 90 min = 0 € 120 min = 0 €	30 min = 19,90 €* 60 min = 29,90 €* 90 min = 37,90 €* 120 min = 44,90 €*	30 min = 19,90 €* 60 min = 29,90 €* 90 min = 37,90 €* 120 min = 44,90 €*
*bookings issued on the same day as the time slot cause higher fees and waiting times *Entry time depends upon the booked time slot				



<b>Kat. 4   ≥ 10m</b> 	<b>Assembly</b> <b>19.10.-21.10.2024</b>	<b>Opening days</b> <b>22.10.-24.10.2024</b>	<b>Last opening day</b> <b>24.10.2024</b>	<b>Dismantling</b> <b>24.10.-26.10.2024</b>
<b>Entry times</b>	Sa., 07am – 10pm* Su., 07am – 10pm* Mo., 07am – 08pm*	no access to the loading yards	no access to the loading yards	Fr., 07am – 07pm* Sa., 07am – 07pm*
<b>Maximum loading time</b>	180 min	-	-	180 min
<b>Fee per time slot</b>	60 min = 34,90 €* 90 min = 39,90 €* 120 min = 49,90 €* 180 min = 84,90 €*	-	-	60 min = 34,90 €* 90 min = 39,90 €* 120 min = 49,90 €* 180 min = 84,90 €*
*bookings issued on the same day as the time slot cause higher fees and waiting times *Entry time depends upon the booked time slot				



## **6. Parking with cars**

### **During assembly and dismantling:**

During assembly and dismantling cars can be parked on the following parking areas free of charge:

- Große Straße
- Parkdeck Süd
- P-Süd-Ost

### **During the opening days of the exhibition**

During the exhibition, exhibitor parking spaces are available for a fee at the following areas:

- Große Straße
- Parkhaus Große Straße
- Parkdeck Süd
- P-Süd-Ost

Permanent parking tickets can be purchased in the online [ExhibitorShop](#)

Parking tickets can be purchased on the last set-up day and 1st day of the trade fair from Engelhardt & Co. Parkraummanagement und Service GmbH at the ServicePartner Center (1. OG) or directly at the parking areas.

One-day parking permits can be purchased on site from our service guards.

Please note the opening times of the multi-storey car park.

It is ensured that cars can exit from the multi-storey car park around the clock.



## **7. Parking with trucks**

### **During assembly and dismantling:**

After successful loading and unloading you can park your truck at the lorry car park in the Poststraße within the opening hours.

### **During the opening days of the exhibition:**

The permanent parking permits are only valid for cars. During the fair, trucks, trailers, vans/pick-ups, swap bodies, caravans and camper vans must not be parked on the areas designated as car parks or in the loading yards of Exhibition Centre Nuremberg or on the road called „Grosse Straße“

During the fair these vehicles can be parked on the designated truck parking areas free of charge (limited availability). Access routes to these parking areas, which are just a few minutes drive from the exhibition centre, are signposted and are also shown on the direction maps issued at the loading yards and attached to this letter.

The organizer is entitled to remove any vehicle parked on the car parks of the exhibition grounds or in the loading yards at 02 am in the morning before the first day of the event at the vehicle owner's or user's cost.

The exhibitor undertakes to ensure that third party firms engaged by the exhibitor, such as trade fair service companies or forwarders, also adhere to these regulations. **Please pass on the attached documents accordingly.**



## 8. Opening hours of the lorry car park

During extended assembly	During assembly
Thu., 17.10.2024, 07am – 08pm Fr., 18.10.2024, 07am – 08pm	Sa., 19.10.2024, 07am – 10pm Su., 20.10.2024, 07am – 10pm Mo., 21.10.2024, 07am – 10pm
During the opening days	
Tue., 22.10.2024, 07am – 02pm Wed., 23.10.2024, closed Thu., 24.10.2024, 01pm – 11pm	
During dismantling	During extended assembly
Thu., 24.10.2024, 01pm – 11pm Fr., 25.10.2024, 07am – 08pm Sa., 26.10.2024, 07am – 08pm	Su., 27.10.2024, 07am – 08pm



## **9. Timely declaration of heavy goods**

To ensure smooth transport of heavy and bulky goods during assembly and dismantling, a timely declaration of the respective goods with the forwarding agent (ServicePartner) is mandatory.

If your exhibits exceed the dimensions of 3,00 m x 2,00 m x 2,00 m (length, width, height) or if they are heavier than 3,0 tons the declaration with the forwarding agent (ServicePartner) is mandatory at <https://nuernbergmesse.transit-fair.com/> at least 10 days in advance.

The delivery of such bulky or heavy exhibits needs to take place in the morning on the first day of assembly or in special cases during the extended assembly times.

## **10. Special exemption from ban on driving of trucks on Sundays and public holidays in Germany**

All trucks exceeding 7.5 t and trucks with trailers require special approval as per § 46 Para. 1 No. 7 in conjunction with § 30 Para. 3 of the German Highway Code /StVO for planned journeys between 0.00 midnight and 10.00 p.m. on Sundays and public holidays (§ 30 Para. 4 (StVO)).

Permits are available directly from the authority at the branch of the forwarder or from the Nuremberg road traffic authority:  
Servicebetrieb Öffentlicher Raum Nürnberg (SÖR)

Sulzbacher Straße 2-6  
90489 Nürnberg  
[www.soer.nuernberg.de](http://www.soer.nuernberg.de)  
T +49 9 11 2 31- 45 81 or - 45 91  
F +49 9 11 2 31- 36 55

Application forms and further information can be obtained on the internet (German only):  
[https://www.nuernberg.de/internet/soer\\_nbg/soergenehmigungenschwerlast.html#\\_0\\_25](https://www.nuernberg.de/internet/soer_nbg/soergenehmigungenschwerlast.html#_0_25)