


## Grouping an Estimate by CSI Division

1. Click on the **Estimate Center**  icon.

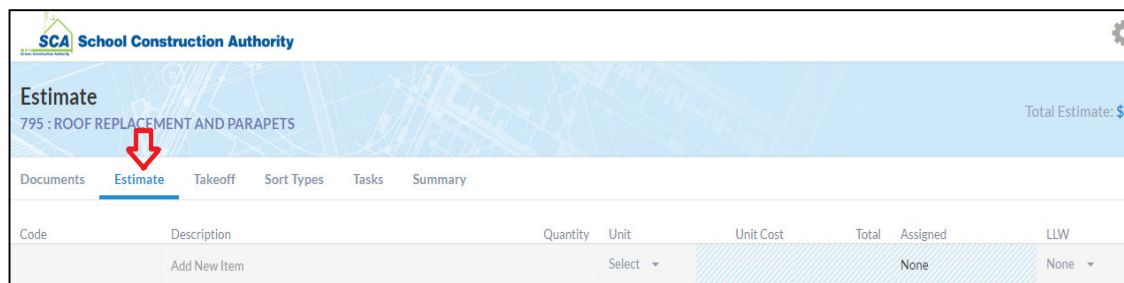
1.1. Type in the Design Number in the Search field  located in the upper-right hand corner of screen to find the Estimate that will be merged.

**Note:** Search can be used with the Design Number, LLW, School Code, Building ID, Estimate Description, etc.

1.2 From the Estimate Center, locate the Estimate and click anywhere inside the Estimate Tile.



1.3 Click on the **Estimate** tab.



# Cost Estimating System: How to group an Estimate by CSI Division, LLW, etc.

1.4 In the Estimate, click on the **Group by** drop down.

Estimate  
775 : ROOF REPLACEMENT AND PARAPETS  
Total Estimate: \$84,514 Status: Estimating Type: S

Documents Estimate Takeoff Sort Types Tasks Summary

group by none

Code	Description	Quantity	Unit	Unit Cost	Total	Assigned	LLW
	Add New Item		Select			None	None
02000.02860.00210	AE - Arch roof	50.00	EA	600.00	30,000.00	Vijay Associates External	None
02000.02070.00210	AE - Brick parapet	4.00	CF	16.75	66.98	Vijay Associates External 1	None
02000.02070.01410	AE - 12" Wide brick parapet 3'-6" height	5.00	LF	43.74	218.72	CATHERINE HUE	None
04000.04200.00010	AE - Parapet wall expansion joint per unit (4 LF assumed)	5.00	EA	187.83	939.14	Vijay Associates External 1	None
04000.04200.00060	AE - Parapet wall expansion joint per LF	25.00	LF	46.94	1,173.55	CATHERINE HUE	None
04000.04200.00110	AE - Brick parapet wall w/reinforcement - Standard Brick Size	4.00	CF	49.06	196.23	Vijay Associates External 1	None
04000.04200.01060	AE - Pre-drill parapet for base plate/anchor installation @ rails :	17.00	EA	51.70	878.89	CATHERINE HUE	None
15400.15410.01010	AE - 10" Steam/chilled water piping	20.00	LF	158.48	3,169.50	CATHERINE HUE	None

1.5 Select **Division** in the group by drop down list.

Estimate  
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group by none

Code	Description	Quantity	Unit	Unit Cost	Total	Assigned	LLW
	Add New Item		Select			None	None
02000.02860.00210	AE - Arch roof	50.00	EA	600.00	30,000.00	Vijay Associates External	None
02000.02070.00210	AE - Brick parapet	4.00	CF	16.75	66.98	Vijay Associates External 1	None
02000.02070.01410	AE - 12" Wide brick parapet 3'-6" height	5.00	LF	43.74	218.72	CATHERINE HUE	None

- None
- Divisions
- Sub-divisions
- Assemblies
- Drawings
- LLW


1.6 The Estimate will grouped by CSI Division.

Estimate  
775 : ROOF REPLACEMENT AND PARAPETS

Documents Estimate Takeoff Sort Types Tasks Summary





Code	Description	Quantity	Unit	Unit Cost	Total	Assigned	LLW
	Add New Item		Select			None	None
02000	SITE WORK				30,285.70		
04000	MASONRY				3,187.81		
05000	METALS				6,002.65		
15400	MECHANICAL - PLUMBING & DRAINAGE				3,169.50		
16000	ELECTRICAL				7,812.50		

## Cost Estimating System: How to group an Estimate by CSI Division, LLW, etc.

- 1.7 Click on the  next to the CSI Division code to expand and see the line items contained in that Division.

Estimate  
775 : ROOF REPLACEMENT AND PARAPETS

Documents Estimate Takeoff Sort Types Tasks Summary

Code	Description	Quantity	Unit	Unit Cost	Total	Assigned	LLW
	Add New Item		Select			None	None
	<b>02000 SITE WORK</b>				30,285.70		
02000.02070.00210	AE - Brick parapet	4.00	CF	16.75	66.98	Vijay Associates External 1	None
02000.02070.01410	AE - 12" Wide brick parapet 3'-6" height	5.00	LF	43.74	218.72	CATHERINE HUE	None
02000.02860.00210	AE - Arch roof	50.00	EA	600.00	30,000.00	Vijay Associates External	None
	<b>04000 MASONRY</b>				3,187.81		
	<b>05000 METALS</b>				6,002.65		





- 1.8 To view the Estimate by LLW, change the **Group by** drop down to **LLW**.

Estimate  
775 : ROOF REPLACEMENT AND PARAPETS

Total Estimate: \$84,514 Status: Estimating Type: Scope

Documents Estimate Takeoff Sort Types Tasks Summary

group by divisions

Code	Description	Quantity	Unit	Unit Cost	Total	Assigned	LLW
	<b>02000 SITE WORK</b>				30,285.70		
02000.02070.00210	AE - Brick parapet	4.00	CF	16.75	66.98	Vijay Associates External 1	001454 R...
02000.02070.01410	AE - 12" Wide brick parapet 3'-6" height	5.00	LF	43.74	218.72	CATHERINE HUE	001454 R...
02000.02860.00210	AE - Arch roof	50.00	EA	600.00	30,000.00	Vijay Associates External	001454 R...
	<b>04000 MASONRY</b>				3,187.81		
	<b>05000 METALS</b>				6,002.65		
	<b>15400 MECHANICAL - PLUMBING &amp; DRAINAGE</b>				3,169.30		
	<b>16000 ELECTRICAL</b>				7,812.50		




- 1.9 The Estimate will be grouped by LLW.

Estimate  
775 : ROOF REPLACEMENT AND PARAPETS

Total Estimate: \$84,514 Status: Estimating Type: Scope


Documents Estimate Takeoff Sort Types Tasks Summary

group by llw

Code	Description	Quantity	Unit	Unit Cost	Total	Assigned	LLW
	Add New Item		Select			None	None
	<b>001454 ROOF REPLACEMENT</b>				36,288.35		
	<b>001534 PARAPETS</b>				14,169.81		



# Cost Estimating System: How to group an Estimate by CSI Division, LLW, etc.

1.10 Click on the  next to the LLW code to expand and see the line items contained for that LLW.

Estimate									
775 - ROOF REPLACEMENT AND PARAPETS									
Total Estimate: \$84,514 Status: Estimating Type									
Documents Estimate Takeoff Sort Types Tasks Summary group by llw									
Code	Description	Quantity	Unit	Unit Cost	Total	Assigned	LLW		
Add New Item									
001454	ROOF REPLACEMENT				36,288.33				
02000.02070.00210	AE - Brick parapet	4.00	CP	16.75	66.98	Vijay Associates External 1	001454 R...		
02000.02070.01410	AE - 12" Wide brick parapet 3'-6" height	5.00	LF	43.74	218.72	CATHERINE HUE	001454 R...		
02000.02860.00210	AE - Arch roof	50.00	EA	600.00	30,000.00	Vijay Associates External	001454 R...		
03000.05300.00010	AE - Steel decking, open type, galvanized, 16 gauge	5.00	SF	51.36	256.79	VICTOR LAZEBNIK	001454 R...		
03000.05300.00060	AE - Steel decking, open type, galvanized, 18 gauge	5.00	SF	4.47	22.35	VICTOR LAZEBNIK	001454 R...		
03000.05300.00110	AE - Steel decking, open type, galvanized, 20 gauge	5.00	SF	3.87	19.35	VICTOR LAZEBNIK	001454 R...		
03000.05300.00160	AE - Steel decking, open type, galvanized, 22 gauge	6.00	SF	3.81	22.85	VICTOR LAZEBNIK	001454 R...		
03000.05700.00410	AE - 1-1/2" Dia. 3 rail pipe railing on parapet wall	78.00	LF	72.84	5,681.31	VICTOR LAZEBNIK	001454 R...		
001534	PARAPETS				14,169.81				

**Note:** The **Group by** will remain on until you select **None** to turn off.