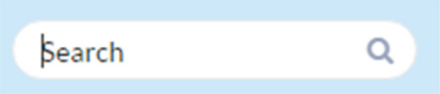


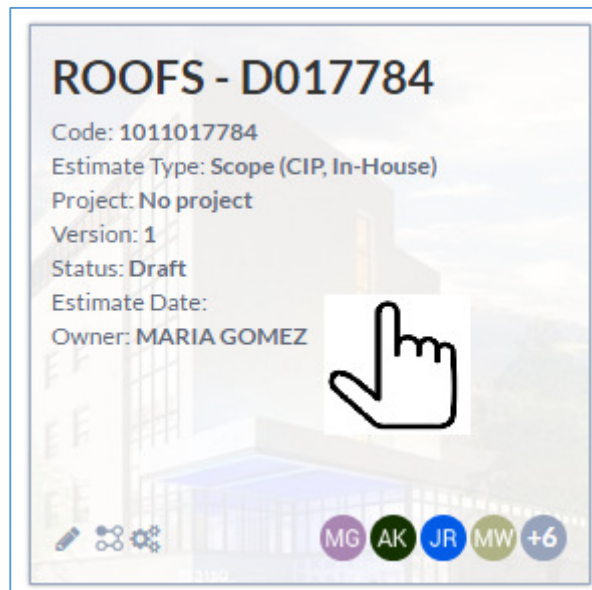
How to run an Estimate Report to be grouped by LLW

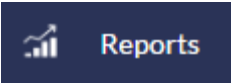
1. Click on the **Estimate Center**  icon.

1.1. Type in the Design Number in the Search field  located in the upper-right hand corner of screen to find the Estimate that will be printed.

Note: Search can be used with the Design Number, LLW, School Code, Building ID, Estimate Description, etc.

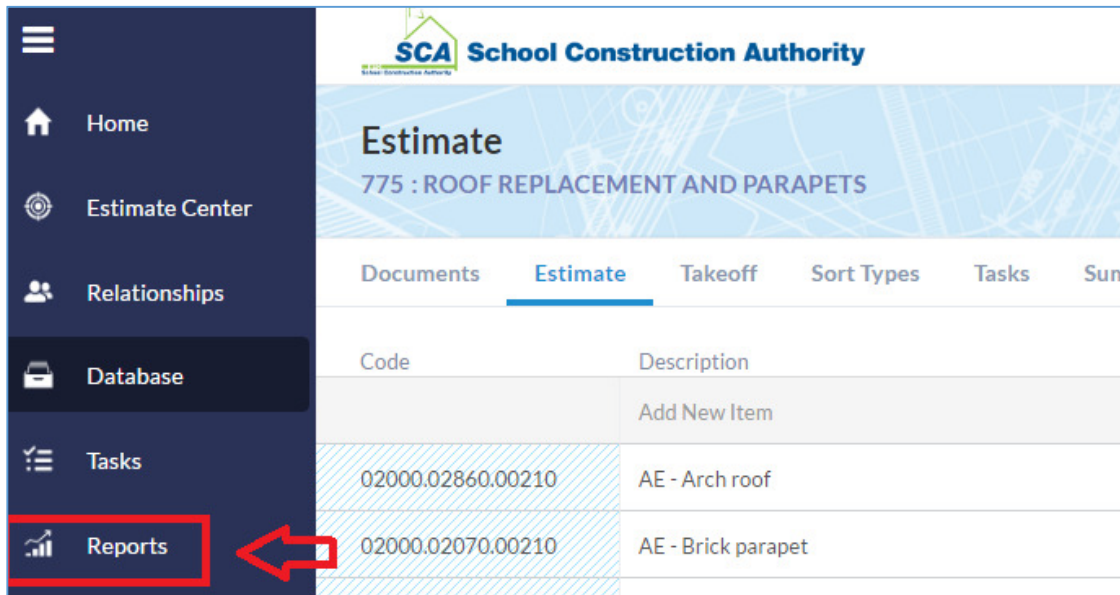
1.2 Click on the Estimate Tile of the Estimate.



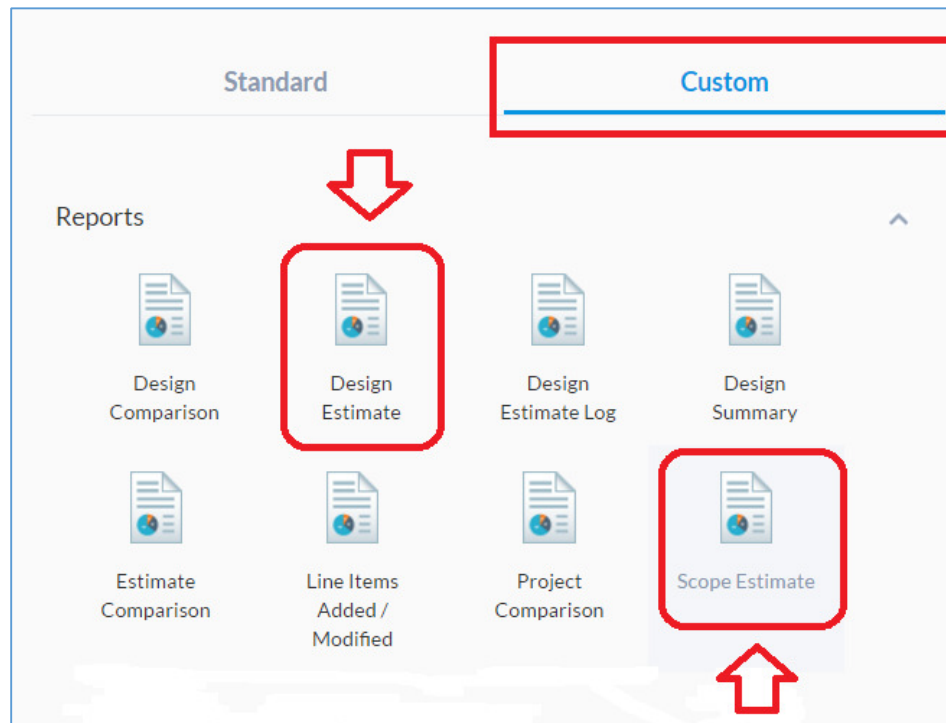
1.3 Click on the **Reports**  icon (located on left hand side of application)



Cost Estimating System: How to run an Estimate Report to be grouped by LLW



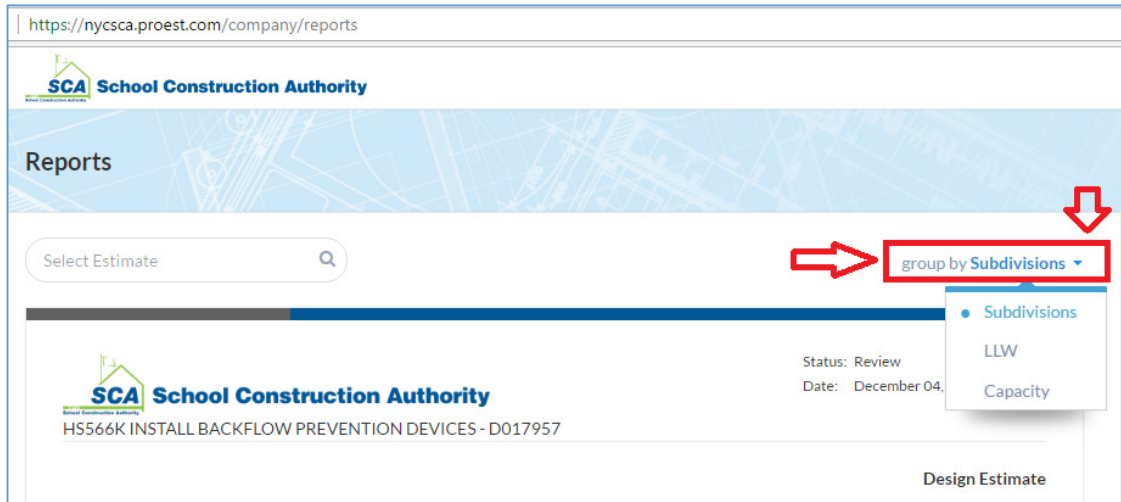
1.4 In the **Custom Tab** (located on right hand side), click on either the **Scope** or **Design** Estimate Report Icon.



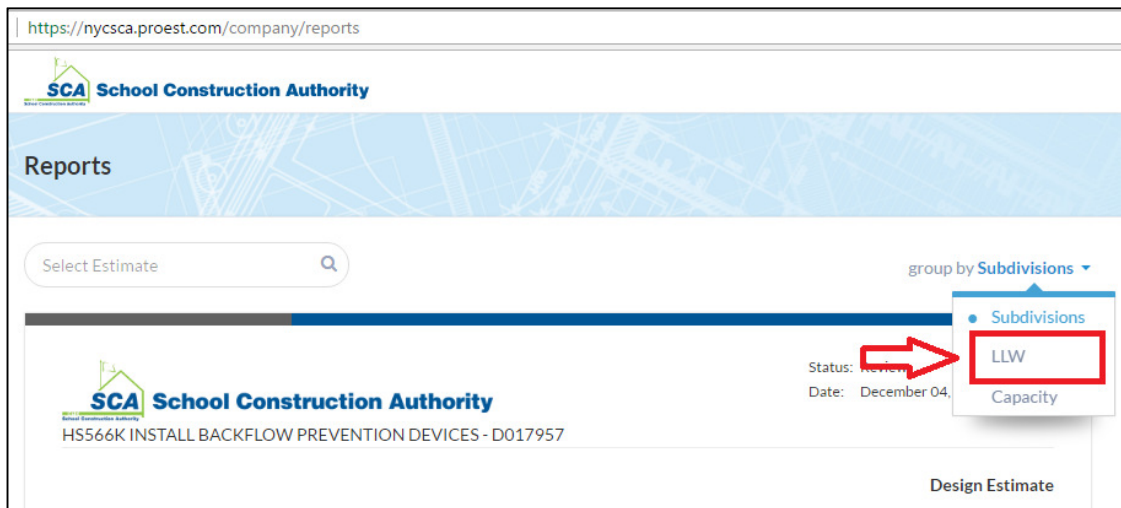


Cost Estimating System: How to run an Estimate Report to be grouped by LLW

1.5 After the Report shows on the screen, click on the **group by** drop-down (located on Upper Right Hand Side of the Report section).



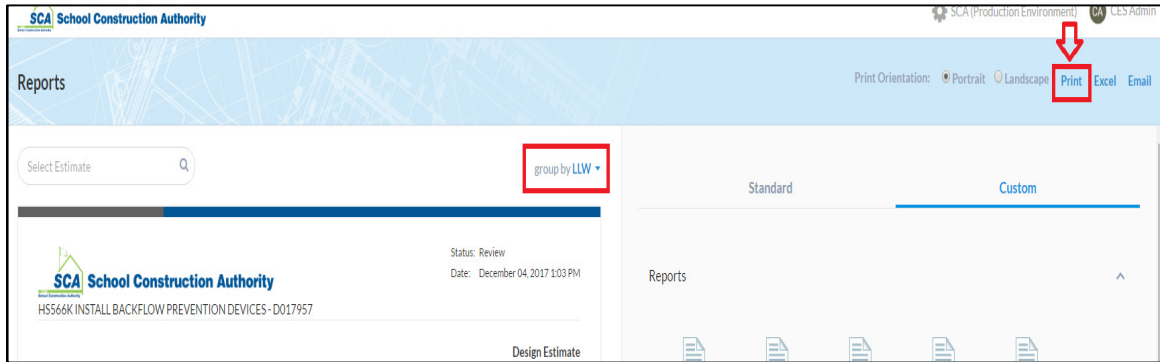
1.6 Select **LLW** from the drop-down options.





Cost Estimating System: How to run an Estimate Report to be grouped by LLW

1.7 Once the group by shows LLW, click on the Print icon (located on Upper Right Hand Side of the Application).



1.8 The Report is now be grouped by LLW (instead of CSI Division).

Estimate Summary **CONFIDENTIAL**
not valid after 4 months

Code Description Labor Material Equipment Total

108035	EXTERIOR MASONRY	1,705,443.77	886,286.41	158,400.00	2,750,130.18
108109	TCU REMOVAL/PLAYGROUND REDEVELOPMENT	1,136,723.00	504,520.70	1,318.15	1,642,561.85
2.1	ADDITIONAL RECOMMENDATIONS ROOFS	822,035.06	535,338.10	3,201.32	1,360,574.48
2.2	ADDITIONAL RECOMMENDATIONS PARAPET	117,646.00	44,924.00	0.00	162,570.00
2.3	ADDITIONAL RECOMMENDATIONS EXTERIOR DOORS	48,598.04	97,330.16	0.00	145,928.20

Description Total
Sub-Total (Base Cost) **\$6,061,764.71**

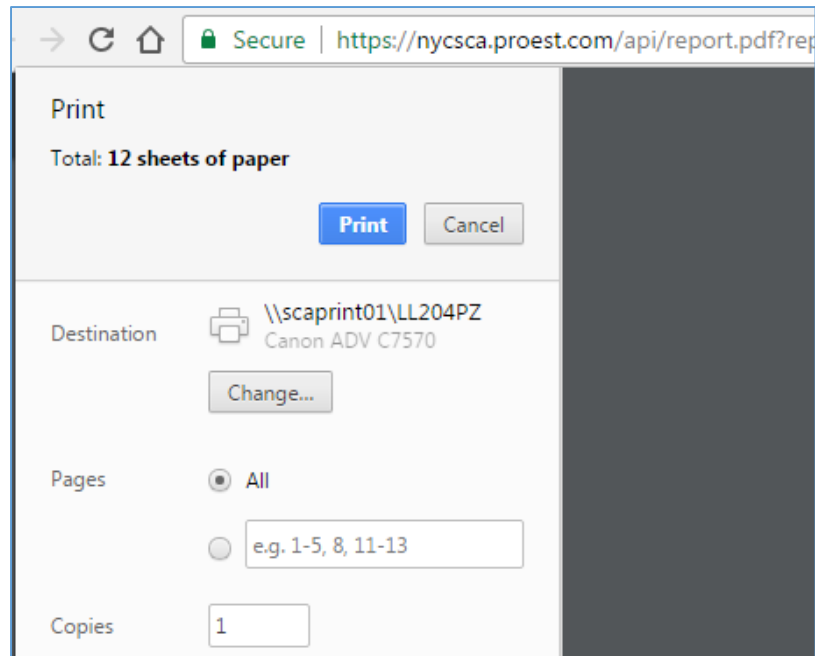
Estimate Details **CONFIDENTIAL**
not valid after 4 months

Description Quantity Labor Unit Labor Total Material Unit Material Total Equip Unit Equip Total Total Cost

108035 EXTERIOR MASONRY								
AE - Sidewalk bridge 2 post inst/remv for 1st.3 month rent, add 6%/addl.mo. (18M)	1,320.00	LF	145,200.00	LF	79,200.00	LF	26,400.00	250,800.00
AE - Pipe scaffolding (18M)	88,000.00	SF	484,000.00	SF	352,000.00	SF	132,000.00	968,000.00
Remove & store window guards	5,800.00	SF	58,000.00		0.00		0.00	58,000.00
Remove, store & reinstall convector covers	610.00	LF	7,320.00		1,830.00		0.00	9,150.00
Protection	1.00	LS	13,500.00		1,500.00		0.00	15,000.00
Remov equipment & furniture & return to school	30.00	CY	7,500.00		0.00		0.00	7,500.00
Remove face brick	6,908.00	SF	69,080.00	SF	0.00	SF	0.00	69,080.00

Cost Estimating System: How to run an Estimate Report to be grouped by LLW

1.9 Click on the **Print**  **Icon** to print report.



1.10 Click on the **Download**  **Icon** to download report to computer.

