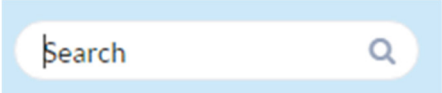




## Cost Estimating System: How to skip the Design, CIP 50% Design Consultant Estimate and create the Design, CIP 100% Estimate

### How to skip the Design, CIP 50% Estimate and create the Design, CIP 100% Estimate

1. Click on the **Estimate Center**  icon.

1.1. Type in the Design Number in the Search field  located in the upper-right hand corner of screen to find the Estimate that will be merged.

**Note:** Search can be used with the Design Number, LLW, School Code, Building ID, Estimate Description, etc.

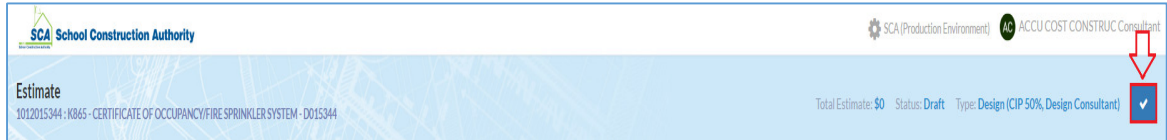
1.2 From the Estimate Center, locate the Estimate and click anywhere inside the Estimate Tile.



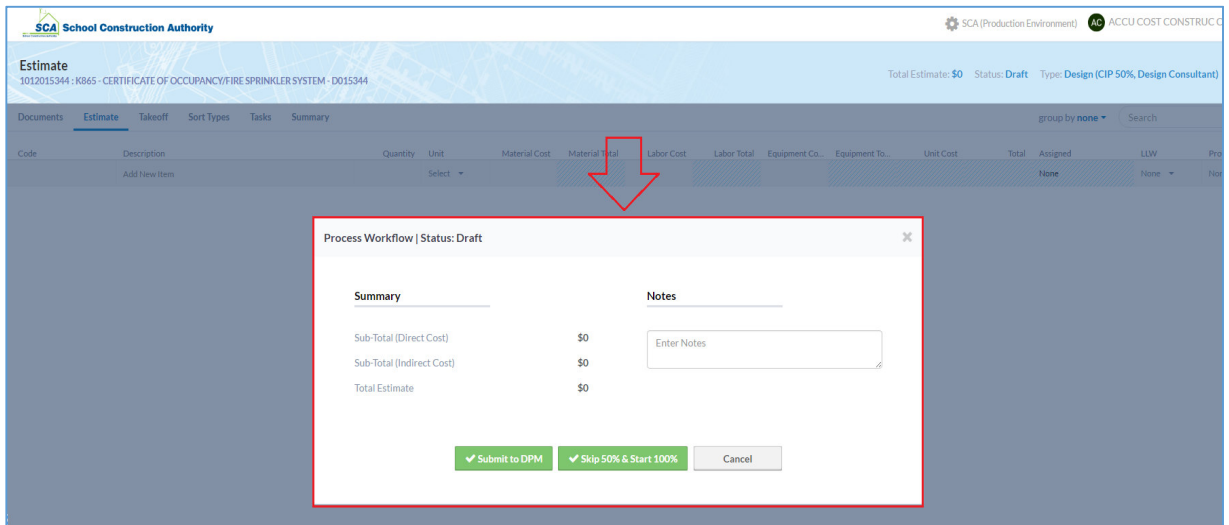


# Cost Estimating System: How to skip the Design, CIP 50% Design Consultant Estimate and create the Design, CIP 100% Estimate

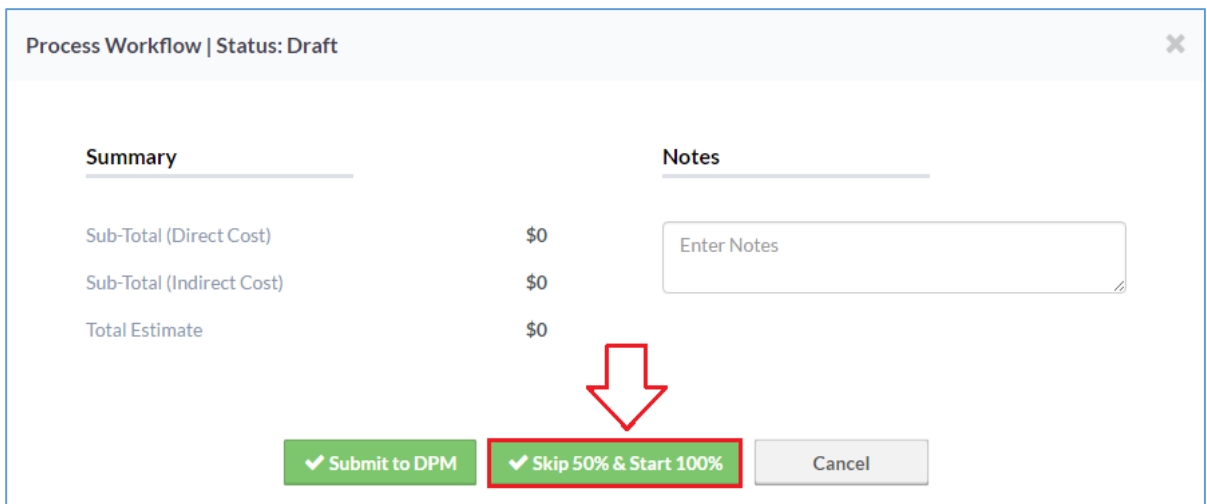
1.3 After the Estimate opens up, click on the Check Mark (Process Button) located on the Upper Right Hand side of screen.



1.4 Pop-up screen will appear.



1.5 Click on the **Skip 50% & Start 100%** Button.





# Cost Estimating System: How to skip the Design, CIP 50% Design Consultant Estimate and create the Design, CIP 100% Estimate

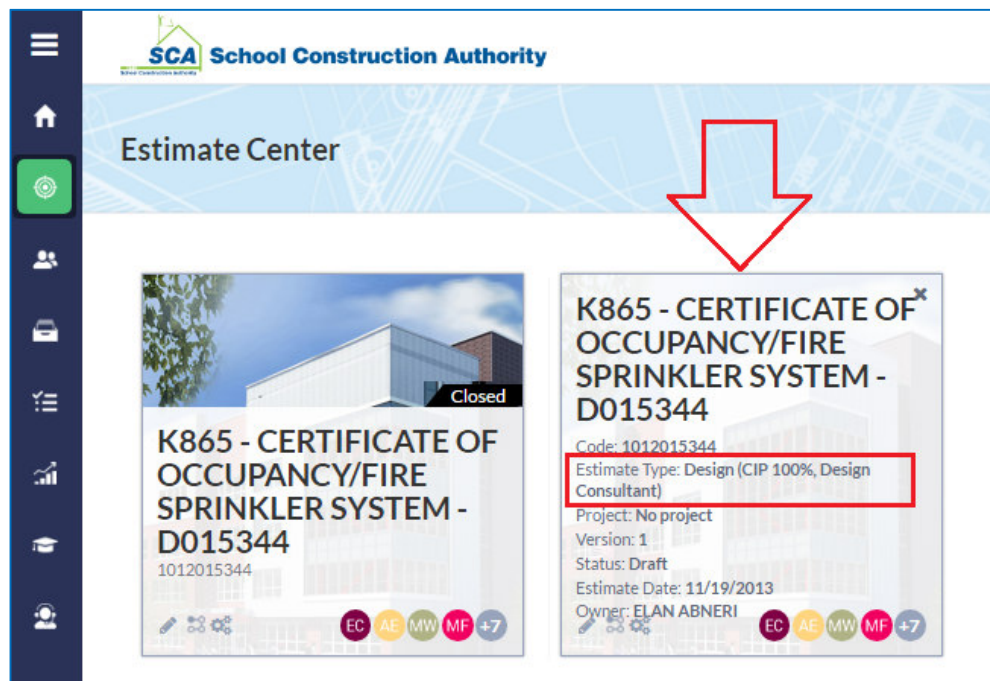
1.6 The **Design CIP 50% Estimate** will now be closed.



1.7 Click on the **Estimate Center**  icon located on left hand side of screen.



1.8 A **Design CIP 100% Estimate** is created and added on to the Estimate center list.





## Cost Estimating System: How to skip the Design, CIP 50% Design Consultant Estimate and create the Design, CIP 100% Estimate

1.9 Click anywhere inside the Design CIP 100% Estimate Tile.



1.10 Click on the Estimate Tab and proceed with working on Estimate (add new line items, etc.).

