

# **CHANGES TO DRAWING SPECIFICATIONS**

## **Addendum or Bulletin**

All changes to drawings and/or specifications, whether or not they involve a change in cost, shall be made in the formal written manner, issued by the Project Architecture/Engineer. A change made after the project goes out for bid, but before contract award, will be called an Addendum and will be numbered sequentially. Changes made after contract award will be called Bulletins and numbered sequentially.

Each Addendum or Bulletin will be in the format of the attachment and will be issued by the Project Architect/Engineer to the Project Officer for issuance to the bidders or contractors. The Addendum or Bulletin will specifically list changes to the specifications and itemize changes to the drawings, it may include sketches or revisions to the actual construction drawings. When the construction drawings are revised the area revised will be circled with a cloud and the small triangle with the change number will be put next to the cloud. The triangle with change number will be inserted in the revision column of the title block and indicate "Changes in accordance with Bulletin #3". When subsequent changes are made to the same drawings the cloud around previous changes will be removed, however the triangle with the change number will remain on the drawing and in the Revision Column.

When changes are made to the specifications, the Addendum or Bulletin will specifically refer to the original specification and state what is to be changed, such as:

Make the following changes to specifications:

- 1) Section 09510 Acoustical Ceilings; - Para. 1.06, D, 1. Change "Flame spread: 25 or less" to read "Flame spread: 50 or less".

If changes are made to the construction drawings in the form of sketches, or described in words, the construction drawings will be conformed to include these changes after the Change Order is issued to the contractor.

### **Estimate**

Each Addendum or Bulletin will include as an attachment to the Project Officer, an Estimate of the probable change to the construction cost.

# ADDENDUM NO. 1

2/12/94

To

Drawings and Specifications

Dated 12/15/93

For

Roof and Masonry Repairs

PS 125 Bronx

Design No. D1234(or LLW No.)

## **SPECIFICATION CHANGES**

1. Add the attached new section, 09510 Acoustical Ceilings dated 1/22/94
2. Section 06100 Rough Carpentry, Paragraph 1.05 Quality Assurance B.2.c. Change "Southern Pine" to "Maple".
3. Section 09900 Painting, Delete Paragraph 2.06 in its entirety

## **DRAWING CHANGES**

1. Sheet A-4 Detail 4, Change "4'3"" to "4'7"
2. Sheet A-7 Section 2, Change "Block" to "Tile"
3. Sheet S-3 Add detail 5 as shown on Sketch 3.

END ADDENDUM NO.1

# Bulletin NO. 1

*DATE of Bulletin*

To

Drawings and Specifications

Dated *DATE of Dwgs & Specs*

For

*Title of Project*

*School*

Design No. D????(or LLW No.)

## **SPECIFICATION CHANGES**

1. *Spell out each change*

## **DRAWING CHANGES**

*Spell out each change as follows:*

1. *Sheet A-4 Detail 4, Change "4'3"" to "4'7"*
2. *Sheet A-7 Section 2, Change "Block" to "Tile"*
3. *Sheet S-3 Add detail 5 as shown on Sketch 3.*

END Bulletin NO.1