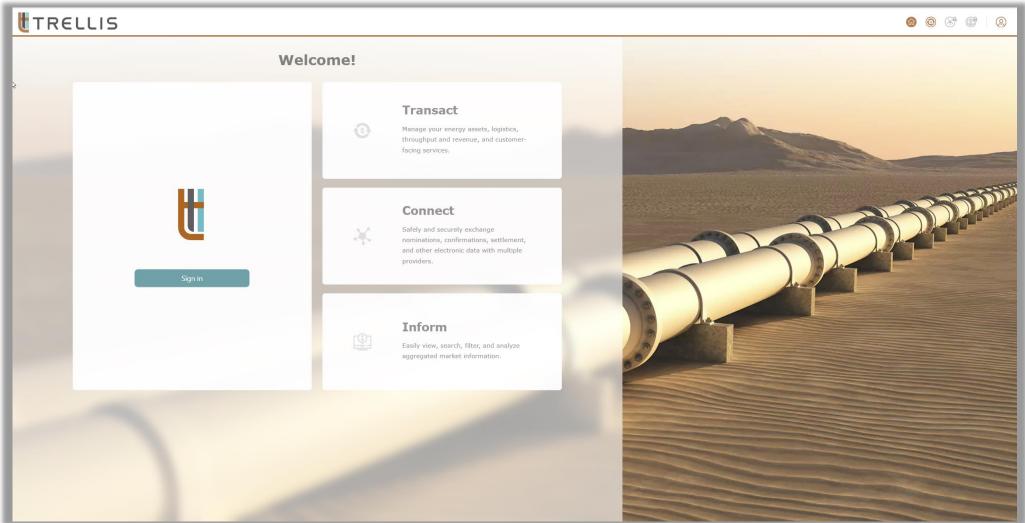


TRELLIS SIGN ON



TRELLIS

https://dtmidstream.trellisenergy.com/ptms

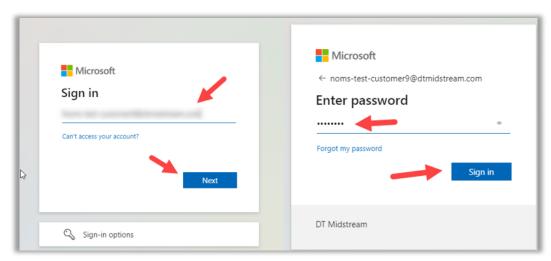


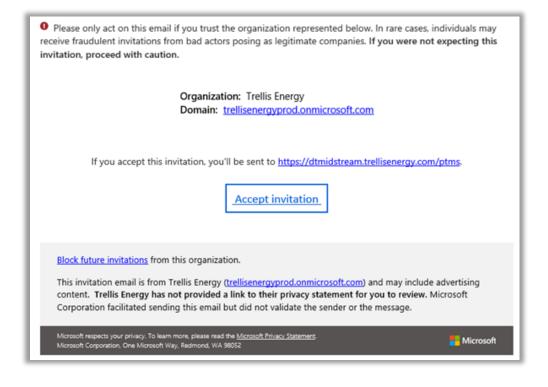


Sign In



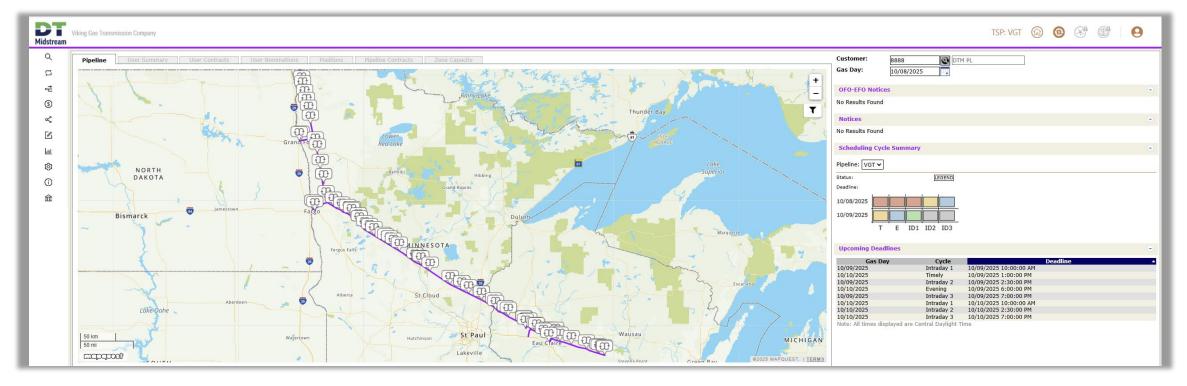
- Click "Sign in"
- Trellis is single sign-on so no password required
- You may be asked to authenticate email address only once
 - o Below are examples you may receive: Either enter your authentication email/password and/or accept invitation







Home Page



- Default to TSP Home Page upon successful login
 - Note colors on bar
 - Viking (VGT) Purple
 - Midwestern (MGT) Blue
 - Guardian (GPL) Green







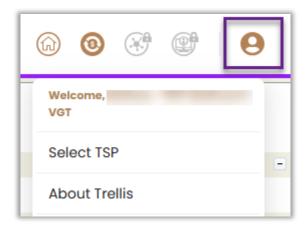
Agents and Agency Rights Quick Note:

- Agent users will have the same access and rights as their principal company's users.
- All information including nominations, contracts, and imbalances will be available for agent users.
- No additional sign on steps are required to access Trellis as an agent.
- Agency rights and roles are granted on the TSP level, not system wide.



Change TSP

To switch to a different TSP, click the person icon in the upper right corner.



Click "Select TSP".

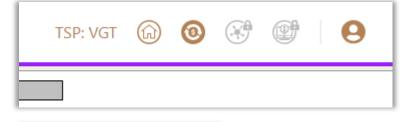


The applicable asset is displayed in several places...

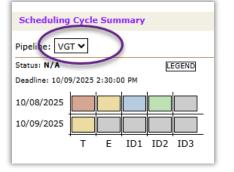
• ...the upper left of the page.



• ...the upper right.



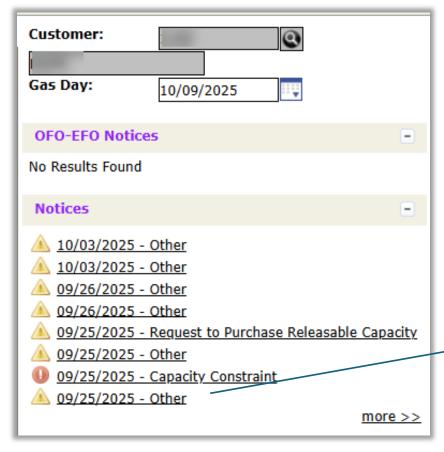
•in the center

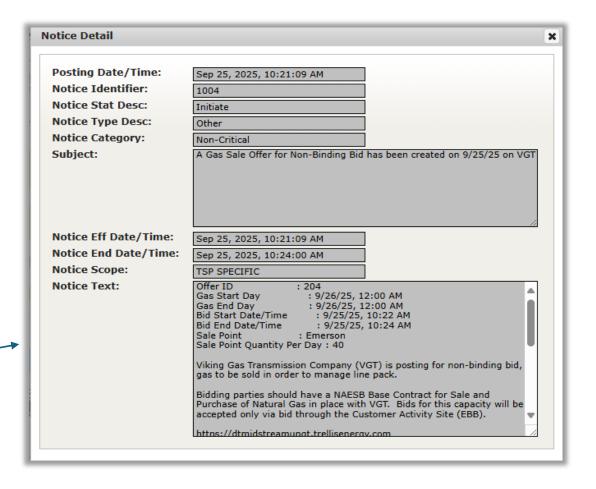




System-Wide Notices

Click on the link to view the system-wide notice detail.

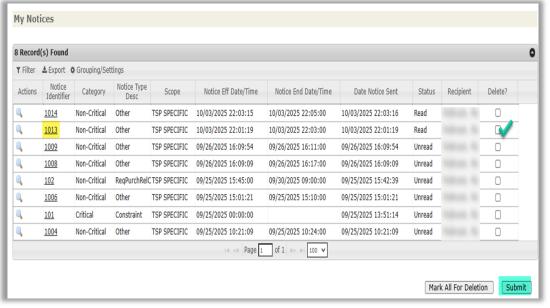






My Notices

The "more > >" link takes you to My Notices. From here you can click the Notice Identifier to view the notice within Trellis. Also, you can remove any notices you no longer need to see.

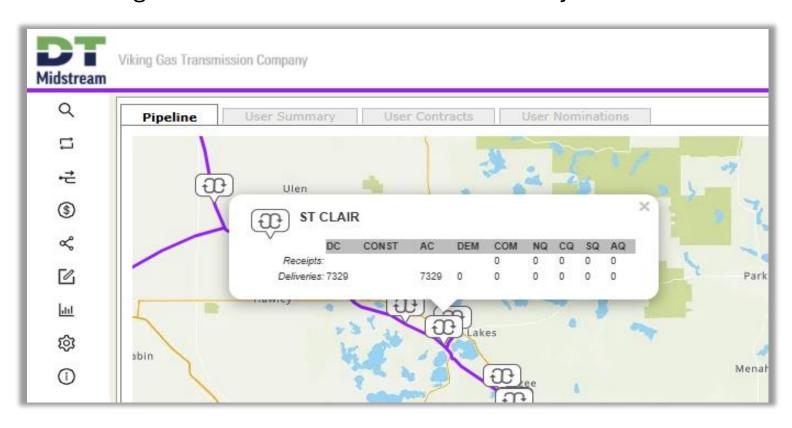






Pipeline Tab

The Pipeline tab displays the asset map. Clicking on the location icon will display capacity and scheduling information for the selected Gas Day.



DC - Design Capacity

CONST - Constraint Capacity

AC - Available Capacity

NQ - Nomination Quantity

CQ – Confirmation Quantity

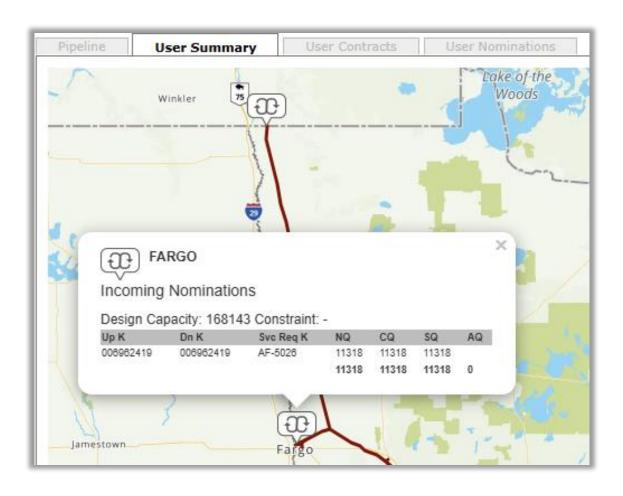
SQ - Scheduled Quantity

AQ - Allocated Quantity

*DEM and COM are not applicable for the MGT, VGT, or GPL assets.



User Summary Tab



User Summary tab displays your scheduling information by location.

NQ – Nomination Quantity

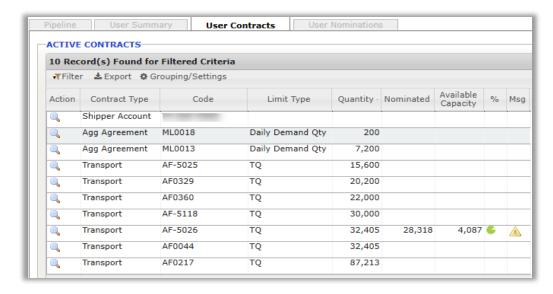
CQ – Confirmation Quantity

SQ – Scheduled Quantity

AQ – Allocated Quantity

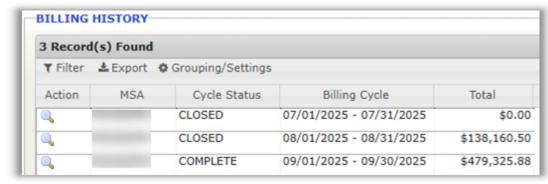


User Contracts Tab



The User Contracts tab displays your Active Balance/Imbalance Summary details and Billing

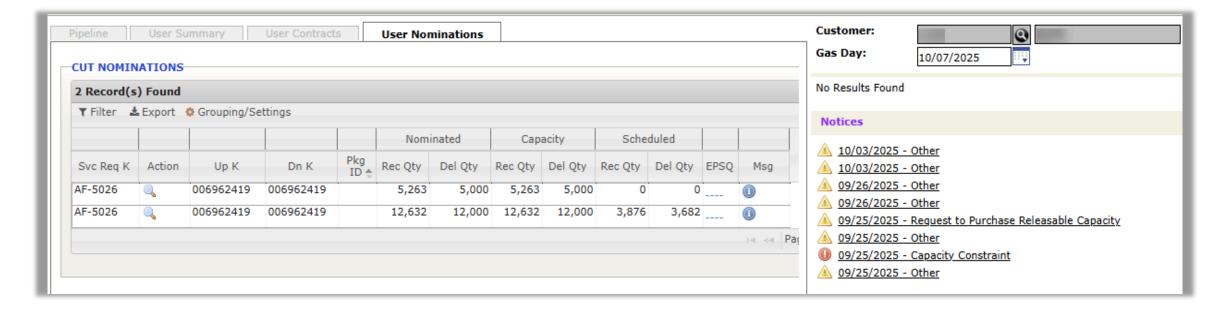






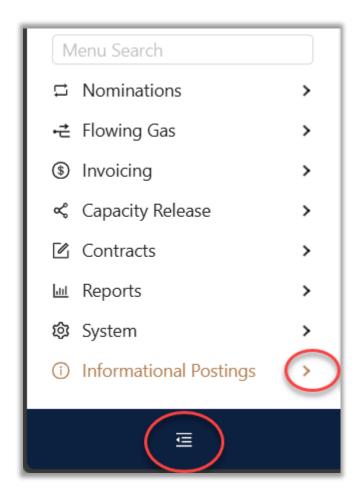
User Nominations Tab

The User Nominations Tab displays CUT NOMINATIONS for the Gas day selected.





Informational Postings



Informational Postings will be accessed within the Trellis application. Click the hamburger menu in the lower left corner then navigate to the Informational Postings menu.

Once you land on an Informational Postings menu item, there may be the option to view the data within Trellis or export it.





13

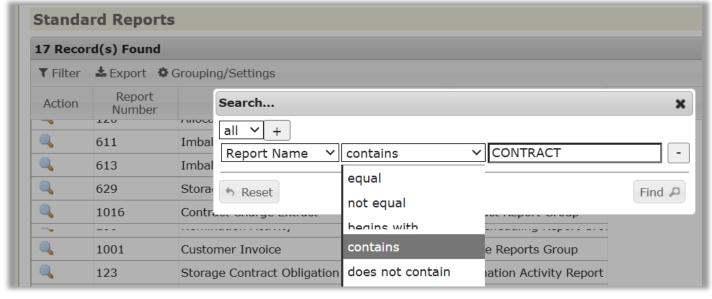


GENERAL NAVIGATION

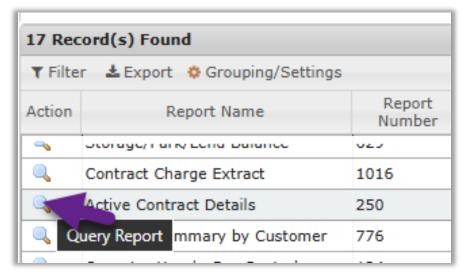


Filters

Many screens will have the ability to Filter to the data you may want to see.



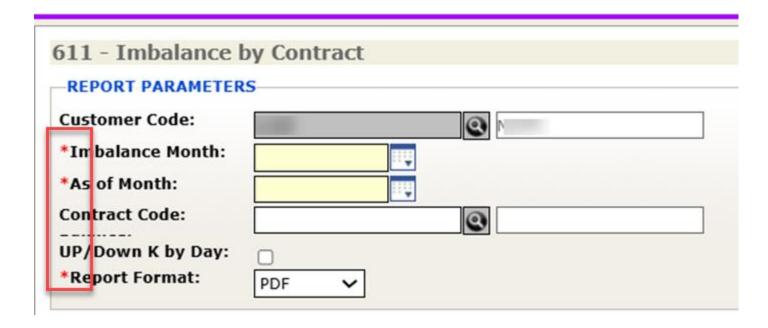
Once the results are displayed, click the Action button, "Query Report". This will take you to the report parameters.





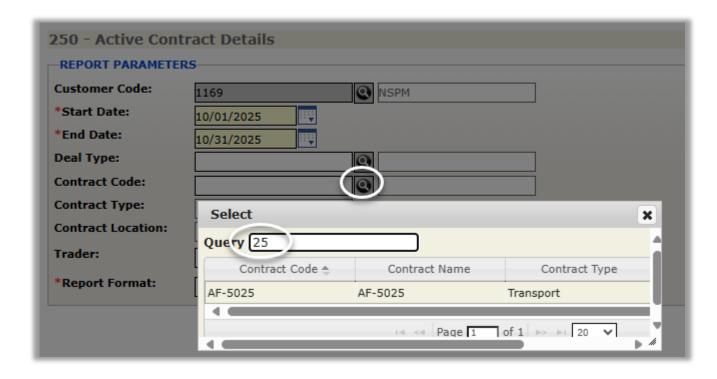
Required Fields

Fields with a red asterisk (*) are required.





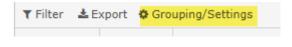
Look Up fields



A field with the magnifying glass icon is a query field. Populate the Query field with numbers or text to find the records you want to see.

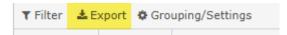


Group/Settings and Export

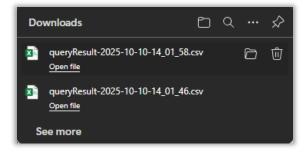


In Group/Settings, you can show/hide and rearrange the order of the columns in the grid.

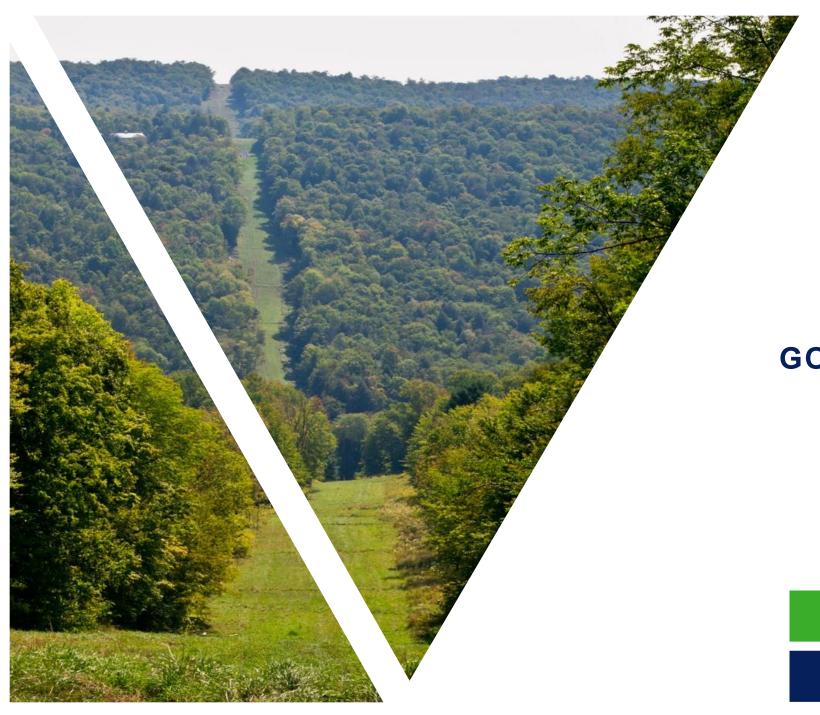




When you click Export, the file will go to the downloads section of your browser.







GO-LIVE EARLY ACCESS

Midstream

GO-LIVE EARLY ACCESS

❖ Beginning November 17^{th,} we invite our customers to log into the new system and ensure the needed access has been granted. You may also input nominations and other December 2025 production activity.

Note: November 2025 scheduling and billing will remain in the former system (Customer Activities).



Troubleshooting Trellis System Access

DT Midstream IPL Customer Service and Nominations Email:

Trellis_Training@dtmidstream.com

DTM Midstream Customer Service and Nominations Hotline:

313-774-0670





COMMERCIAL



AGENDA

- 1. Navigation
 - a. Contract Query / Status
- 2. Request for Service Contracting Process & eAccept
- 3. Changes to Amendments Process
- 4. Example Notices
 - a. Contract Notifications & eAccept Notices
 - b. Expiring Contracts/ROFR Notices
- 5. Key Takeaways
- 6. Contact Information for Q&As



Commercial Contracting in a Two-Phase Approach

Electronic Contracting with Customer/Shipper "eAccept"

Customers eligible to "eAccept" or execute Agreements Online

- Midwestern Gas Transmission
 - FT-A and FT-B (Single Transport Path Agreements)
 - RPAL Park and Loans
 - Gas Sales and Purchase (NAESB Deal Confirmations)
- Guardian Pipeline
 - Firm Enhanced Aggregation/Wheeling (Single Path)
 - RPAL Park and Loans
 - Gas Sales and Purchase (NAESB Deal Confirmations)
- Viking Gas Transmission
 - FT-A (Single Transport Path Agreements)
 - RPAL Park and Loans
 - Gas Sales and Purchase (NAESB Deal Confirmations)

Manual Contracting via "wet ink" Signatures

DTM will prepare Agreement and Route for Customer Signatures

- Midwestern Gas Transmission
 - Remaining Firm Rate Schedules
 - Interruptible Transportation
 - Discounted or Non-conforming Agreements
- Guardian Pipeline
 - Remaining Firm Transportation & Firm Wheeling
 - Interruptible Transportation & Wheeling
 - Discounted or Non-conforming Agreements
- Viking Gas Transmission
 - Interruptible Transportation
 - Discounted or Non-conforming Agreements
- Contracts eligible for "eAccept" can also be partially-executed with signatures and returned to DTM for final execution



Commercial Contracting – Contract Amendments

Previous Contract Amendments that will require New Contracts:

- **Contract Renewals** Upon primary term expiration, renewal agreements will be executed as a new agreement with new contract number. [Some new agreements eligible for eAccept process]
- **Discounted Interruptible** All discounted Interruptible Transportation Agreements will be executed as a new agreement. [Some new agreements eligible for eAccept process]

Amendments to Other Types of Agreements:

- IT Maximum Daily Quantity Customers/Shippers requesting changes to their IT MDQ will be executed as an amendment to current agreement. [Some new agreements eligible for eAccept process]
- **Primary Point Realignment** Customers/Shippers requesting changes to their Primary Receipt or Delivery Points will be executed as an amendment to current agreement
- Park and Loan (PAL) Amendments Customers/Shippers requesting changes to a PAL agreement will be executed as an amendment to current agreement



System Navigation – Finding Customer/Shipper Agreements

Contract Query & eAccept

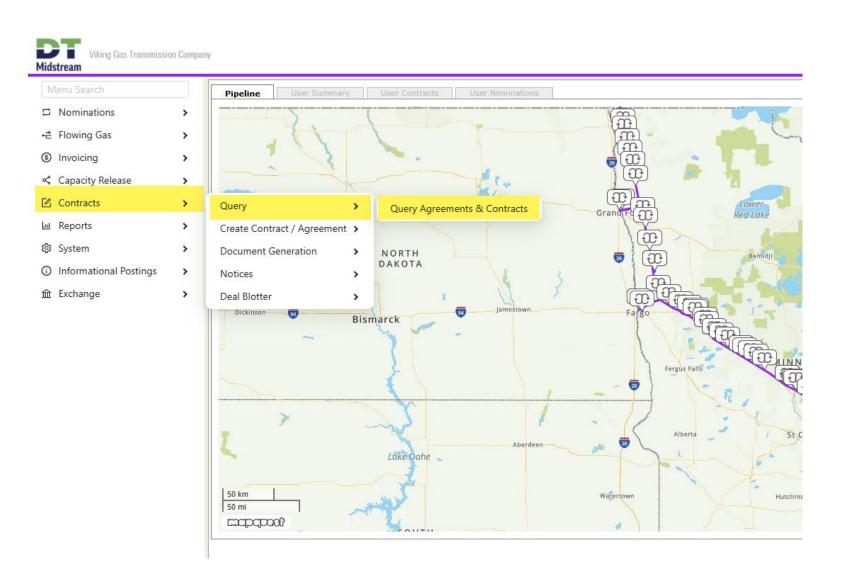
Navigation:

Menu

> Contracts

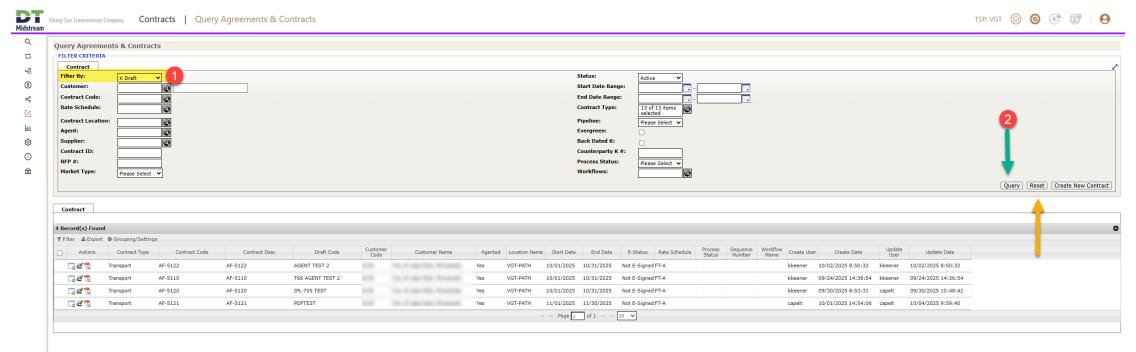
> Query

> Query Agreements & Contracts





System Navigation – Query Agreements (Con't.)

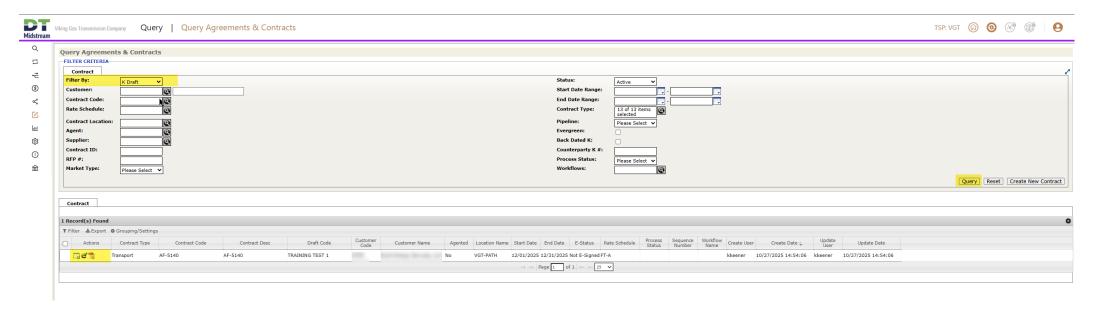


- 1. Filter-By Allows Customer/Shipper to Query by "Draft" or "Current Legal Version"
 - a. Draft = Agreements awaiting review/execution via eAccept or wet ink signatures
 - b. K Legal Version = Currently Effective Agreements available to the Customer/Shipper; including those covered under Agency Agreements
- 2. "Query" Action Button to Return Results

Helpful - "Reset" Action Button to Clear Active Filters and Reset Query Criteria



System Navigation – Review, eAccept, or Print / Sign / Return

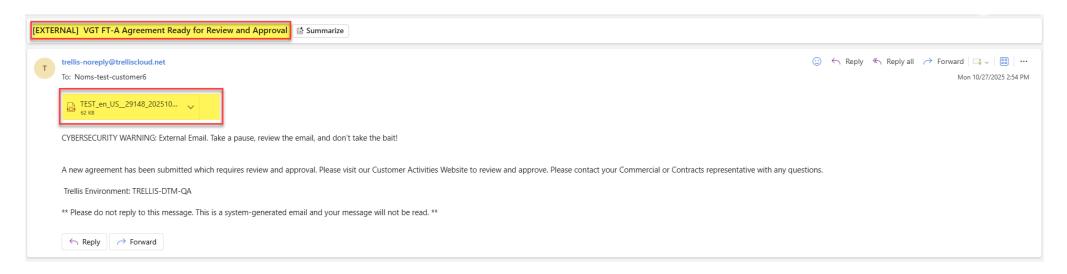


Actions:

- Submit Report provides a Trellis system-generated overview of the agreement. This is not a Form of Service that can be executed. This report will open in the "Downloads" location of your browser.
- 2. View PDF provides a system-generated PDF Form of Service Agreement. Users wishing to execute with manual signatures can Review, Print, Sign and Return via email for execution. This report will open in the "Downloads" location of your browser.
 - a. Return partially executed agreements to IPLContracts@dtmidstream.com and IPLCommercial@dtmidstream.com
- 3. eAccept Clicking "eAccept" automatically promotes the Agreement to a legal version and constitutes online acceptance of the Agreement



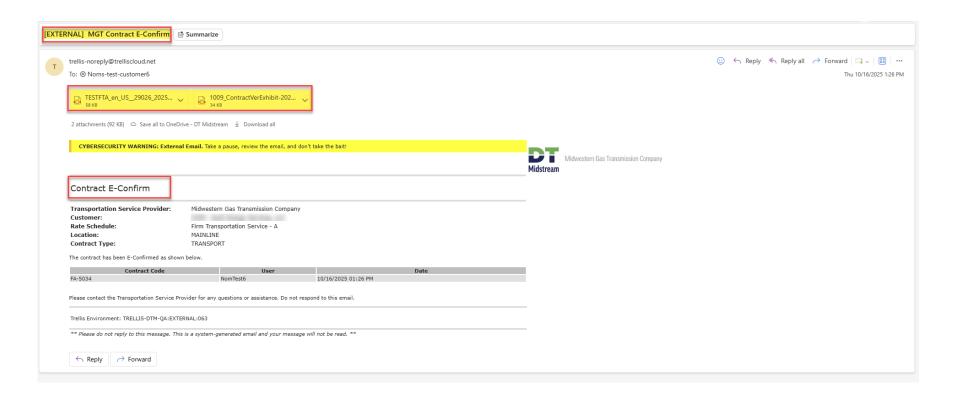
Email Notification – Agreements to Review and Accept



- 1. Trellis will automatically notify Users when a New Agreement is ready for their Review, eAccept Approval, or Manual Execution
- 2. The email will contain a PDF version of the Form of Service Agreement for review



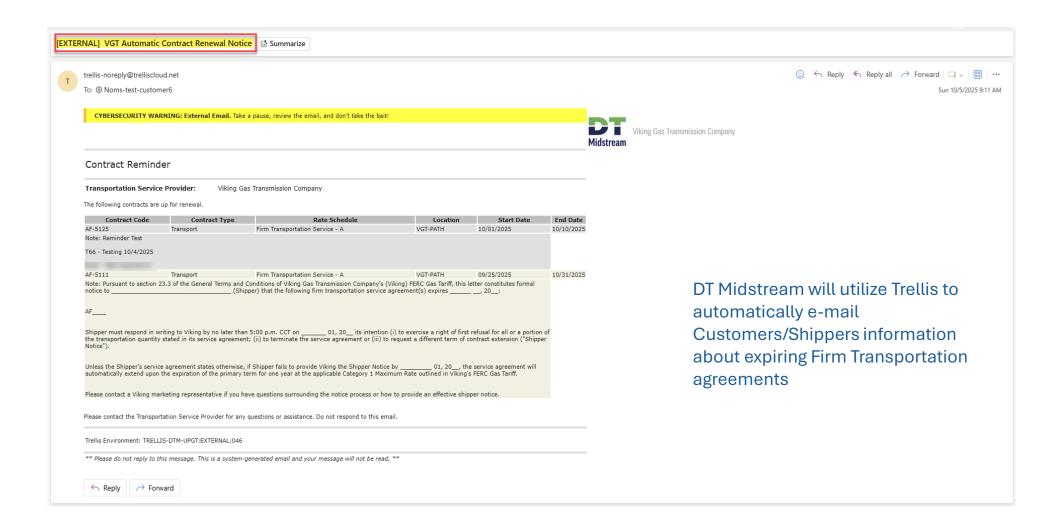
Email Notification – eAccept (Electronically-Accepted Agreements)



- 1. Contracts that are eAccepted by User will automatically email Users with a PDF of the Form of Service Agreement, as well as a Trellis-provided report summary of the agreement
- 2. Contracts that are eAccepted are immediately available for Nominations



Email Notification – Contract Primary Term Expiration + Right of First Refusal (ROFR)





Key Takeaways

- Renewal Agreements and IT Discounts will be executed as New Agreements
- Certain Agreements eligible for immediate approval in Trellis via "eAccept" process
 - DT Midstream expects to expand the "eAccept" process to additional Rate Schedule types in future product enhancements

- Reminder Trellis platform is Single Sign-On, and all Customers/Shippers are encouraged to have their unique Access Credentials. <u>Please review your Organization's User Access</u>
- For Operators/Agents
 - Imbalance Statements will no longer be emailed automatically; requires retrieving the report from Trellis



Commercial Contact Information for Questions & Answers

Commercial Group Email - IPLCommercial@dtmidstream.com

Contracts Group Email – IPLContracts@dtmidstream.com

Dana Jones, Account Manager	dana.jones@dtmidstream.com
---	----------------------------

Dion Franklin, Account Manager dion.franklin@dtmidstream.com

■ Todd Wall, Account Director todd.wall@dtmidstream.com

Kyle Keener, Manager kyle.keener@dtmidstream.com

Sara Rogers, Contract Administration sara.rogers@dtmidstream.com

Additional pipeline contacts available on the Pipelines' Information Postings website





COMMERCIAL

GAS SALES & PURCHASE SUPPLEMENT



Gas Sales & Purchases for Pipeline Operations

Gas Sales

- Posted to the Informational Postings > Non-Critical Notices and sent via email to parties via email
- Bidding process will be completed in Trellis via its *Exchange* platform.
- Contracts will be awarded on highest Net Present Value and NAESB confirmations/deal sheets will be sent electronically

Gas Purchases

- Completed without competitive bidding
- NAESB confirmations/deal sheets will be sent electronically



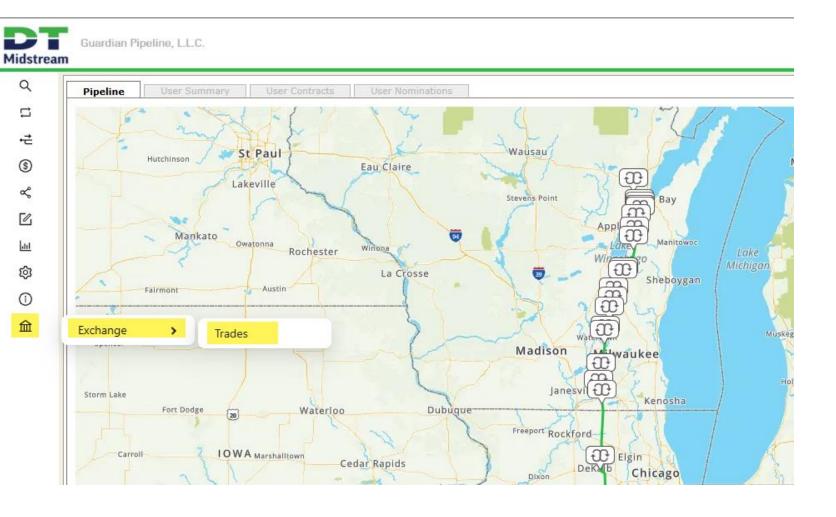
Gas Sales by Pipeline for Purchase by Customer/Shipper

Navigation:

Menu

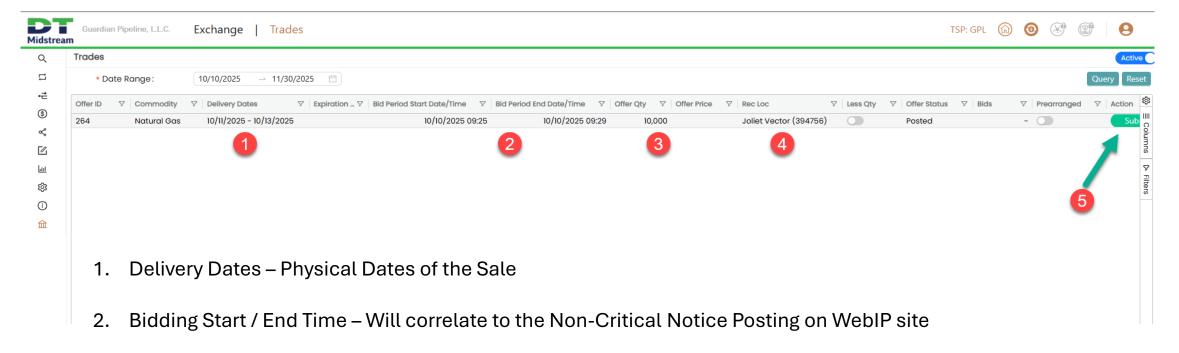
> Exchange

> Trades





Sales by Pipeline for Purchase by Customer/Shipper (Con't.)

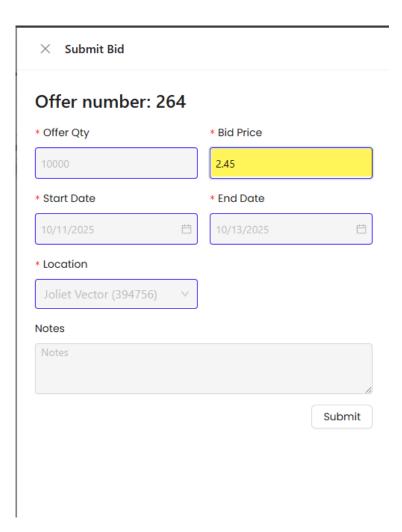


- 3. Volume of Gas to be Sold* (*Volume is per day during the Delivery Dates)
- 4. Location of Gas to be Sold
- 5. Action > "Submit Bid" Customer/Shipper selects "Submit Bid" to open secondary screen



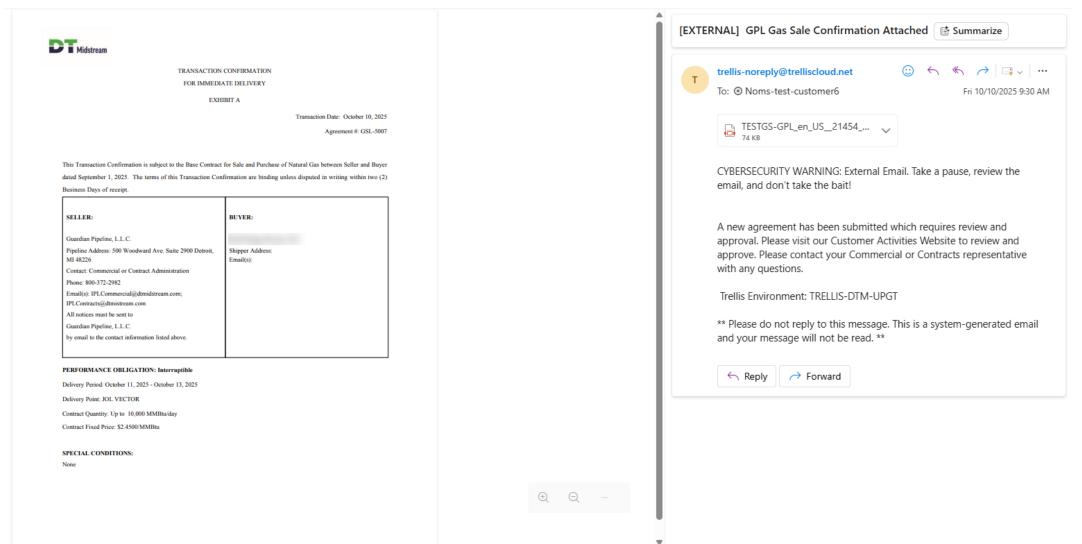
Gas Sales by Pipeline for Purchase by Customer/Shipper (Con't.)

- Field marked by * are required, and most will be populated for Users with the data from the previous screen
- Customer/Shipper will enter Bid Price in USD
- Customer/Shipper can modify their bid during the active bid period
- Gas Sales will be awarded using a Net Present Value calculation
 - In the event of a tie, gas will be awarded to the 1st Party that submitted its bid





Gas Sales and Purchases Deal Confirmations and Notifications







CAPACITY RELEASE PROCESS



Capacity Release Overview

Demonstration

Training Materials:

- Capacity Release Process
 - Offers
 - Rates Important Process Changes
 - ✓ Reservation (RD1) vs. Volumetric (VRA)
 - ✓ Monthly vs. Partial Month
 - > Bids

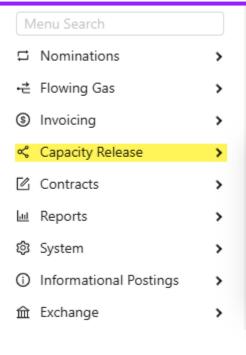
NEW

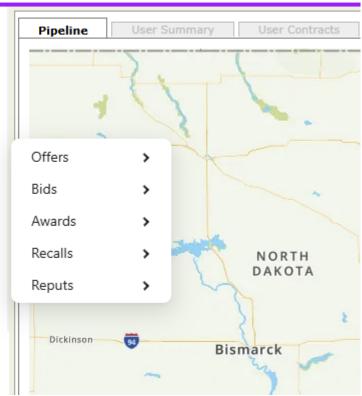
- Prearranged
- Awards
- Recalls and Reputs
- Important Dates and Key Takeaways

Contact: Sara Rogers Hotline: 1-800-372-2982

Email: IPLContracts@dtmidstream.com







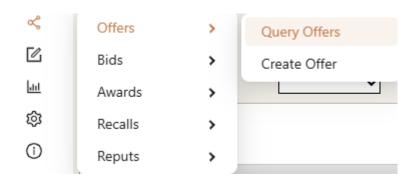


Expands/Collapses Menu



Capacity Release – Offers

- Menu Navigation Offers
 - Query Offers







Copy Feature – copy terms of a previously created Offer to create a new Offer faster and more efficiently

Create Offer shortcut – top right corner of Query Offer screen

> Create Offer – 5 tabs with dynamic and required fields





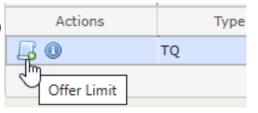
Capacity Release – Create Offer – Tab and Field Highlights

- **1** General Tab
 - Rate Form/Type Desc: Select Reservation Charge Only or Volumetric Charge Only (see Rates Tab Details slides)
 - Rel Reg Post Date/Time: For prearranged non-biddable releases, the posting date/time defaults to the minimum requirement; however, Award and contract creation are initiated by TSP upon approval of the prearranged Bid and then the Offer posting, which can be manually accelerated by the Releasing Shipper prior to the posting date/time deadline
- **2** Quantity Tab
 - Enter limits/quantities for both <u>TQ</u> (Transportation Quantity) and <u>PP-MDQ</u> (Primary Path Quantities)
 - Sum of all PP-MDQ limits must equal TQ limit
 - Releasing seasonal dates and volumes on a single Offer is available functionality
 - When multiple paths are released on a single Offer, all paths will award to a single replacement contract
- Rates Tab (see Rates Tab Details slides) Includes Important Process Changes
 - > The releasing contract's commodity rate and surcharges are applied automatically to the replacement contract, so these rates are not biddable; only the reservation/demand rate is subject to bidding









Capacity Release – Create Offer – Tab and Field Highlights Continued

4 Conditions Tab

- Bid Eval Ind Desc (e.g., Highest Rate)
- Recall/Reput options

5 Terms Tab

- Click Insert button to add one or more Term Type
- ★Terms/Notes-AMA are required for AMA releases
- > Term Types shown -

Terms Tab

Please Select Term Type

Recall/Reput Terms

ROFR Terms

RAPP Terms

Rollover Terms

Rel SR Contng Terms

Indemn

Terms/Notes

*Terms/Notes-AMA

Terms/Notes-Storage

IBR Unique Formula Spec Terms

No Stand-aln Offer T&C

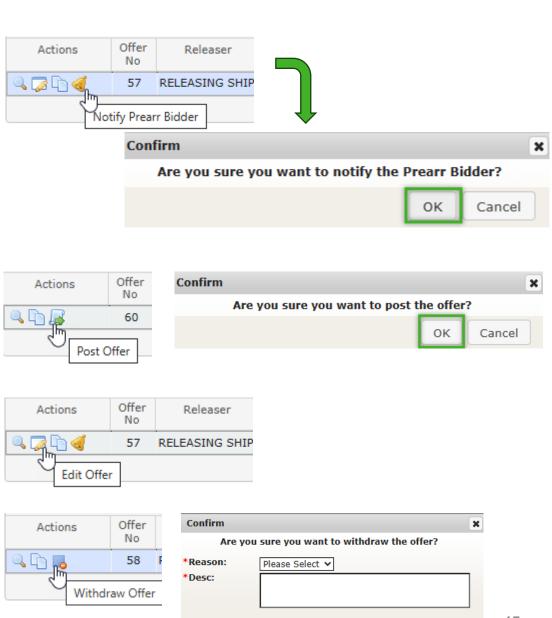
Bid Tie-breaking Method

Bid Evaluation Method



Capacity Release – Offers

- NEW
- ➤ For prearranged releases, the Releasing Shipper must Notify (bell icon) the Prearranged Bidder that Offer is available - Note: Offer is not posted yet
- Then the Prearranged Shipper must Approve or Reject the Bid before the Offer posting designated time (Offer – Rel Req Post Date/Time) or the Offer will expire and will need to be re-entered (see Capacity Release Bids slide)
- Once prearranged Bid Approved, Releasing Shipper can proactively post the Offer manually or wait for the system to post the Offer at the designated time (specified in Offer – Rel Req Post Date/Time)
- ➤ For prearranged releases, Offers may be edited by the Releasing Shipper until the Prearranged Bidder is notified; for non-prearranged releases, Offers may be edited by the Releasing Shipper until the Offer is posted
- Offers may be Withdrawn if there are no Bids





Cancel

Capacity Release – Create Offer – Rates Tab Details

- Rate Form/Type Desc (selected in General tab)
 - Reservation Charge Only MONTHLY reservation/demand rate (RD1)
 - Select either 1) Non-IBR Absolute Dollars and Cents or 2) Non-IBR % of Maximum Tariff Rate

For PARTIAL MONTH releases, enter a MONTHLY reservation rate (daily rate * 30.41667); the invoice will convert to and charge a DAILY rate * the number of days in the release

■ Example: releasing 500 Dth/day for 12 days at \$0.0650/day = Offer RD1: \$1.97708; Invoiced/Credited RD1: \$390.00

Volumetric Charge Only – DAILY reservation/demand rate (VRA)

For a volumetric release, the Offer MUST include two (2) rate type records: 1) VRA at daily rate and 2) RD1 at zero (\$0.00) rate





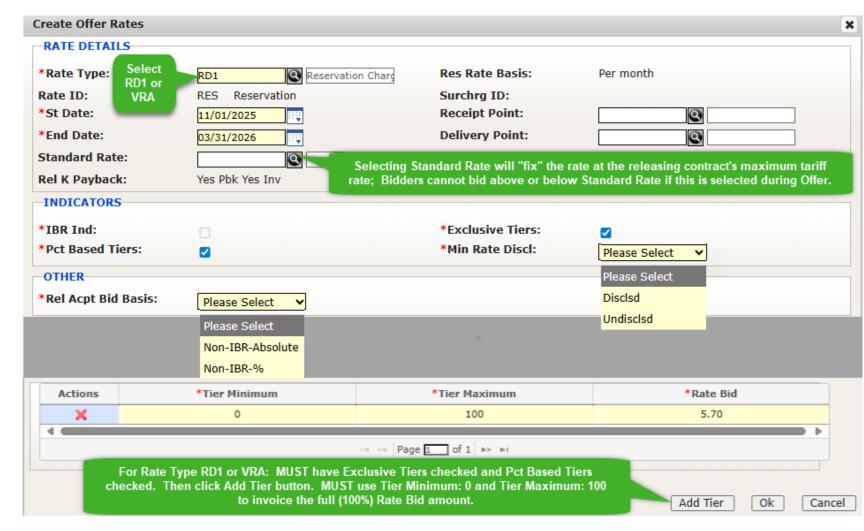
NEW

Capacity Release – Create Offer – Rates Tab Details Continued



Tiers – Process Change

- Offer Rates section (details shown)
- Releasing Surcharges
 - Contract Rates table
 - RD1 (indicates releasing contract's reservation rate)
 - Fuel
 - ACA (FERC Annual Charge Adjustment)
 - COT (Commodity)
 - COT-AOR (Overrun)
 - EPC (Electric Power Cost GPL and VGT)
 - ETD (Extended Delivery / Out of Path – GPL and VGT)
 - Others





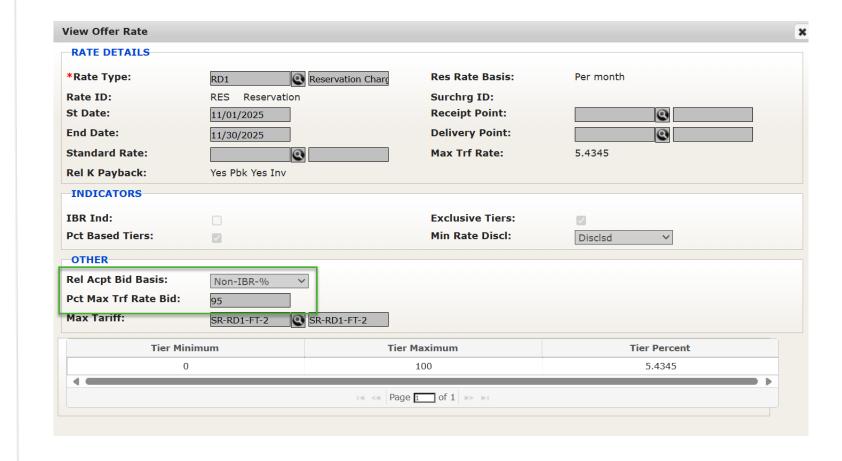
Capacity Release – Create Offer – Rates Tab Details Continued



If Bid Basis field selection = Non-IBR% (% of max tariff rate), enter percentage without a decimal

> Examples:

- **100%** = 100
- **■** 95% = 95

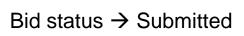


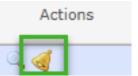


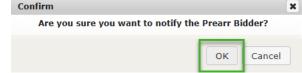
Capacity Release – Bids



- For prearranged releases, Releasing Shipper must Notify Prearranged Bidder before Offer can post
 - Notify Prearranged Bidder:







- Prearranged Bidder must review Bid terms and Approve or Reject the Bid (Capacity Release > Bids > Query Bids)
 - Approve/Reject Bid:







Other

Are you sure you want to approve the bid?

Confirm

- ➤ Bid status changes from Submitted → Approved
- Once prearranged Bid Approved, Releasing Shipper can proactively post the Offer manually or wait for the system
 to post the Offer at the designated time (specified in Offer Rel Req Post Date/Time); makes Offer available for public
 viewing and bidding, if applicable
 - Post Offer:





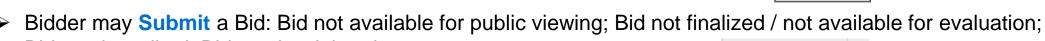


NEW

Cancel

Capacity Release – Bids Continued

- NEW
- Query Offers > Create Bid icon for respective Offer No.
 - Same Bid icon used to complete fields in Quantity and Rates tabs



Bid can be edited; Bid can be deleted

<u>or</u>

➤ Bidder may Submit and Post a Bid: Bid available for public viewing; Bid finalized / available for evaluation;

Bid cannot be edited; Bid can be withdrawn prior to designated deadline

Validate

Validate

Submit

Submit

Submit and Post

Submit and Post

Cancel

Cancel

Withdraw Bid

Actions

Actions

Actions

Create Bid

Note: Bidder must Post Bid by designated deadline (specified in Offer - Bid Per End Date/Time) or the Bid

will expire automatically / not be available for evaluation

Blind bidding – Bidders may see the terms, including rates, of other posted Bids but not the identity of other Bidders

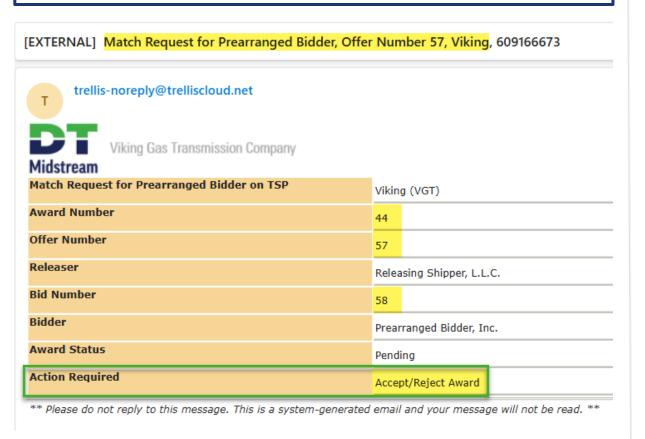
Bidders may have only one (1) active Bid per Offer





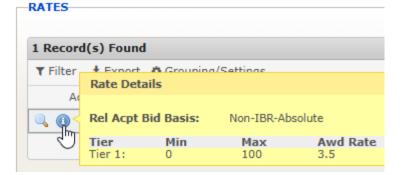
Capacity Release – Awards – Prearranged Bidder Action Item

Email sent to Prearranged Bidder for prearranged, biddable releases when competing Bid(s) received Note: Action Required to Accept/Reject Award



- Prearranged Bidder: Awards > Query Awards
 - Click Accept/Reject icon next to respective Offer, Bid, and Award No.
 - Rates tab shows highest bid rate required for matching





Prearranged Bidder can select: [

Accept

Reject

Cancel

Accept to match highest rate = Awarded to Prearranged Bidder; Replacement Contract created for Prearranged Bidder or

Reject to not match highest rate = Awarded to competing Bidder; Replacement Contract created for competing Bidder or

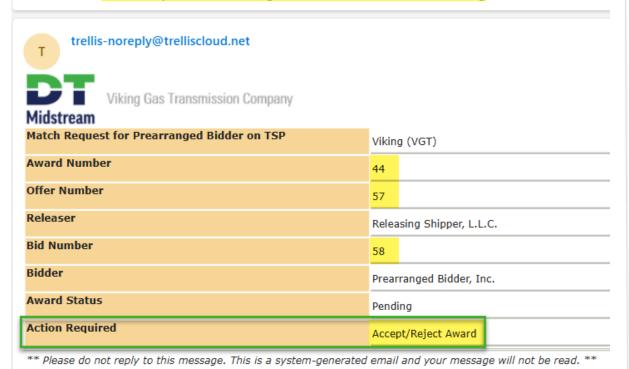
Cancel = postpone action/decision



Capacity Release – Awards – Releasing Shipper Action Item

Email sent to Releasing Shipper for prearranged, biddable releases when competing Bid(s) received Note: Action Required to Accept/Reject Award if the Prearranged Bidder Accepts/Matches

[EXTERNAL] Match Request for Prearranged Bidder, Offer Number 57, Viking, 609166673



- Click Accept/Reject icon next to respective Offer, Bid, and Award No.
- Before Award is finalized, when a
 Prearranged Bidder Accepts / matches
 the highest rate, the Releasing Shipper must
 also Accept the Award

 Accept
 Reject
 Cancel
- Once Accepted by the Releasing Shipper, the Replacement Contract will create automatically
- If the Prearranged Bidder Rejects / does not match the highest rate, there is no action required by the Releasing Shipper; the Award and Replacement Contract will create automatically



Actions

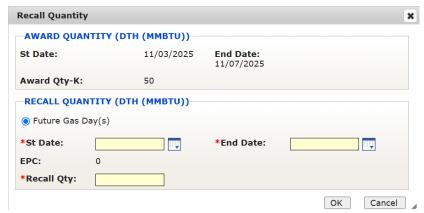
Releasing Shipper: Awards > Query Awards

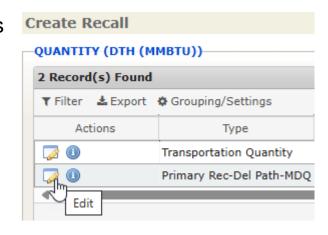
Capacity Release – Recalls

- Capacity Releases > Recalls > Create Recall or Capacity Releases > Awards > Query Awards
 - ➤ Recall icon, if recall available for a release:



- Edit both the Transportation Quantity (TQ) and Primary Path MDQ (PP-MDQ) fields
 - Enter Recall Dates and Quantity





Submit > Confirm OK



Releasing and Replacement Contract volumes/dates are updated automatically



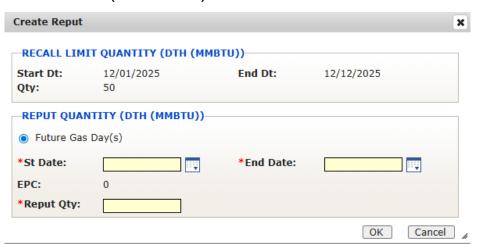
Capacity Release – Reputs

- Capacity Releases > Reputs > Create Reput
 - > Reput icon, if reput available for a release:



- > Edit both the Transportation Quantity (TQ) and Primary Path MDQ (PP-MDQ) fields
 - Reput Dates and Quantity





Submit > Confirm OK



Releasing and Replacement Contract volumes/dates are updated automatically



Important Dates and Key Takeaways

- Beginning November 17, log into Trellis to verify access
 - Reminder: Trellis platform is Single Sign-On; all users are encouraged to have unique access credentials
- All business transactions for December 1 business going forward will be in Trellis
 - Beginning November 17, optional Trellis use for capacity releases effective December 1
 - Former Customer Activities system will be functional for capacity releases through November 30, but there will be lag time in the replacement contract being made available for nominations in Trellis
 - Please have all releases completed/awarded in the former customer activities system by end of day Tuesday, November 25, if possible
- Holiday Calendar limited capacity release functionality on Federal banking holidays and weekends

CONTACTS:

Capacity Release: Sara Rogers

Hotline: 1-800-372-2982

Email: IPLContracts@dtmidstream.com

Troubleshooting System Access Issues

DT Midstream IPL Customer Service and Nominations Email:

Trellis_Training@dtmidstream.com

DTM Midstream Customer Service and Nominations Hotline: 313-774-0670





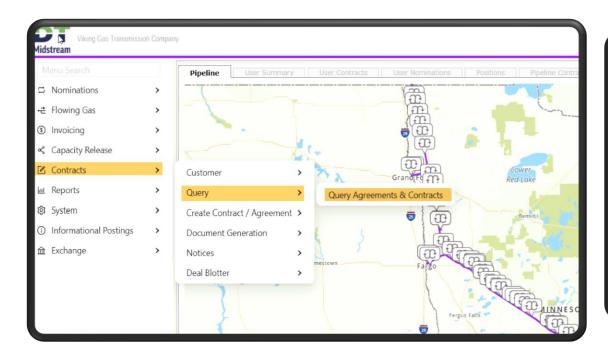
NOMINATIONS

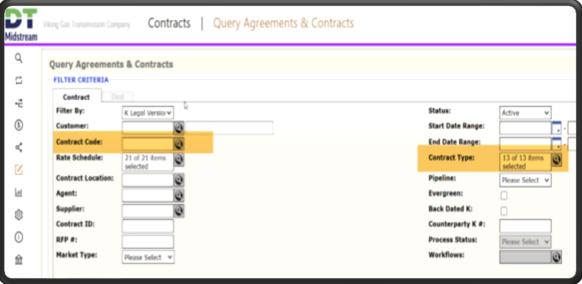
Midwestern Gas Transmission Guardian Pipeline Viking Gas Transmission



How to View Contracts

- From the menu bar, click on *Contracts > Query > Query Agreements & Contracts*. (Right click on the final tab to open in a new window)
- Search the Contract Code, (Make sure all or correct Contract Type's are selected)
- · Click on Query.

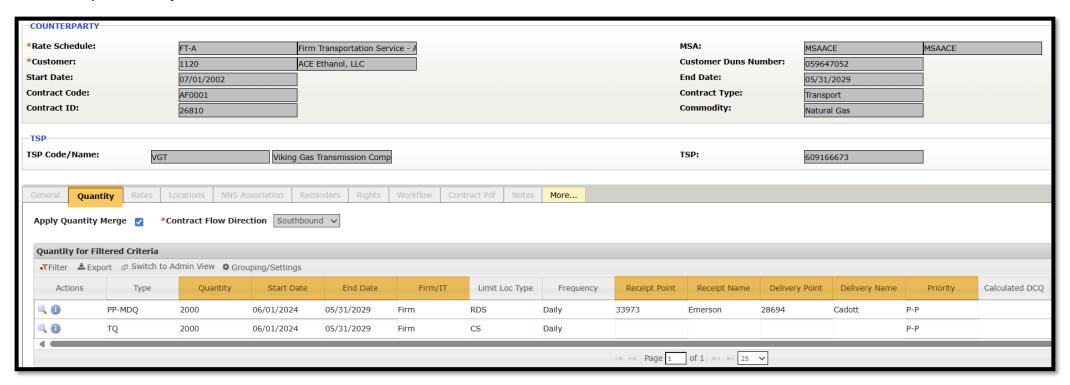






Viewing Contracts

- Click on the "Quantity" tab to view all the contracts details.
 - Quantity
 - Start/end date
 - Firm/IT
 - Receipt/Delivery

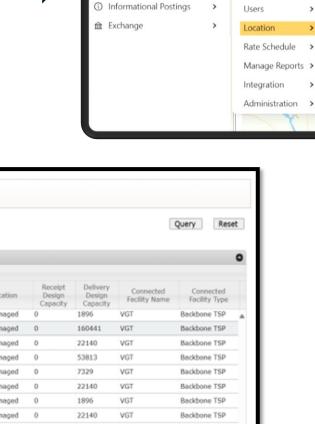




How to find locations (Rec / Del / Bi-directional)

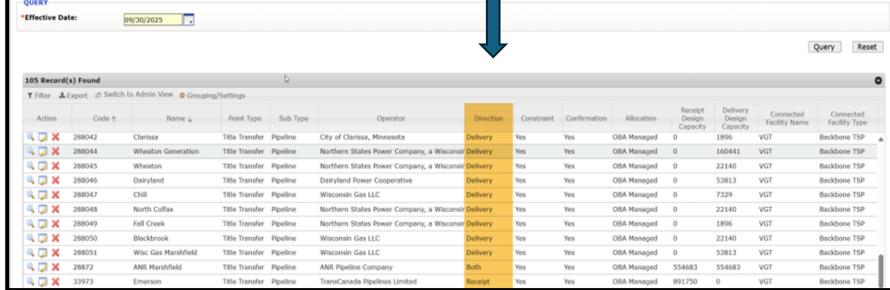
From the Menu bar, click on System > Location > Interconnects.

- Effective date > Query.
- Find the desired location and check the "Direction" column. This
 will tell you if the location is Receipt, Delivery, or both (BiDirectional)



□ Nominations

Reports
System





£T.

Facilities

Zones

Paths

Stations

Curtailment Areas

Interconnects

Nominations Overview

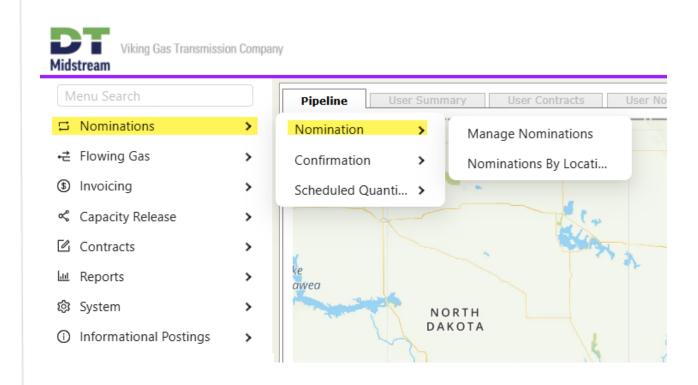
Concept Changes

- Nominations
 - Transport
 - Title Transfers
 - PAL
 - Gas Purchase and Sales

ICE IM: DTM_IPL_Nominations

Hotline: 1-800-372-2982

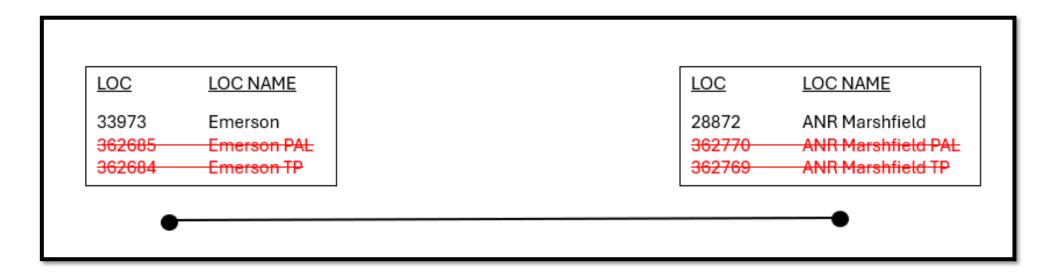
Email: InterstateScheduling@dtmidstream.com





Concept Changes - LOCATIONS

- Currently utilize three (3) locations at each physical point for nominations
- TRELLIS utilizes single Location for each point
 - Nominate as both Rec-Loc and Del-Loc
 - Title Transfers can be completed thru TP Shipper Account
 - PAL and Gas Purchase/Sales at Location level
- TRELLIS nominations utilize LOC code vs LOC Name

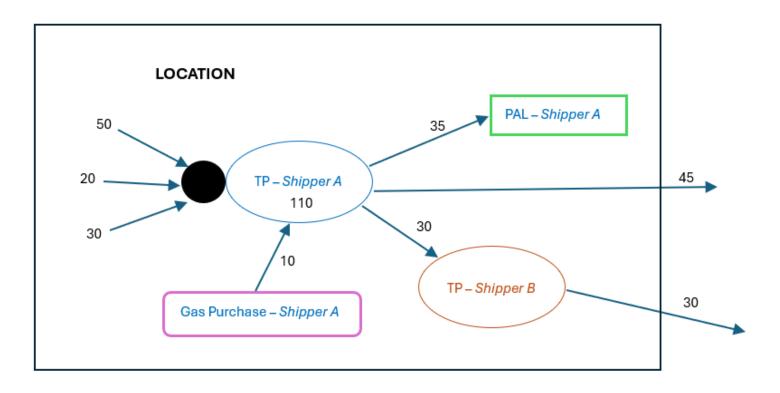




Concept Changes – TP (Shipper Account)

Utilized to aggregate and distribute supply at Location

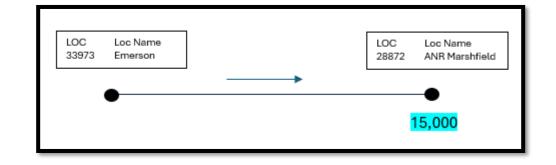
- From TP Account
 - Title Transfers to other TP Parties
 - PAL Transactions
 - Gas Purchases and Sales
 - Supply Transportation
- Shipper must balance TP Account utilized each cycle at Location

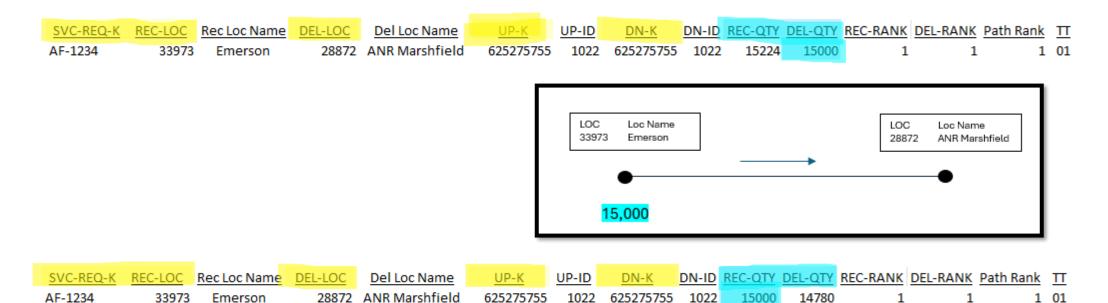




Transportation: Point to Point

- Min Req Fields
- Either Rec-Qty or Del-Qty
 - o Fuel will calculate and auto-populate
- Rank defaults to "1"
- TT defaults to "01"

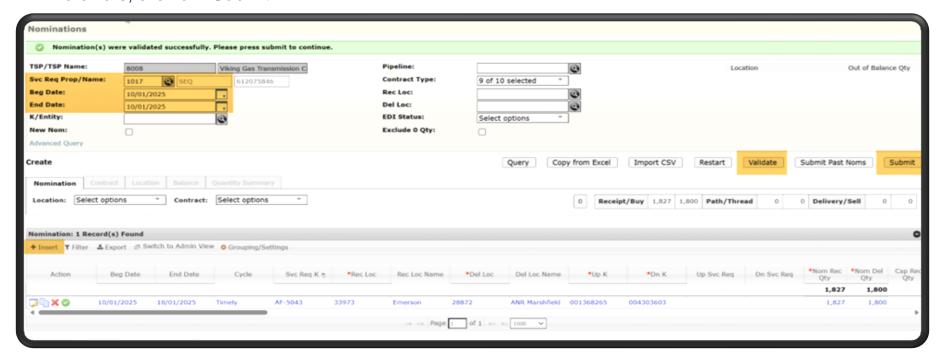


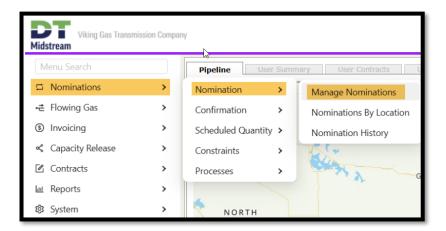




Entering a nomination (Line Item view)

- From the Menu bar, click on Nominations > Nominations > Manage Nominations.
- Select the date range, and Svc Req Prop/Name, Query.
- At the lower half of the screen click on "Insert", that will add a new line item nomination.
- Populate all the required fields (*) then click on "Validate"
- If no errors, click on "Submit"

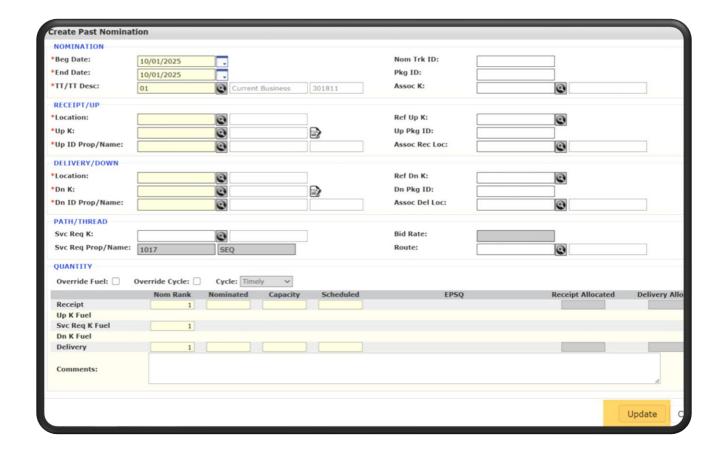






Entering a nomination (Grid view)

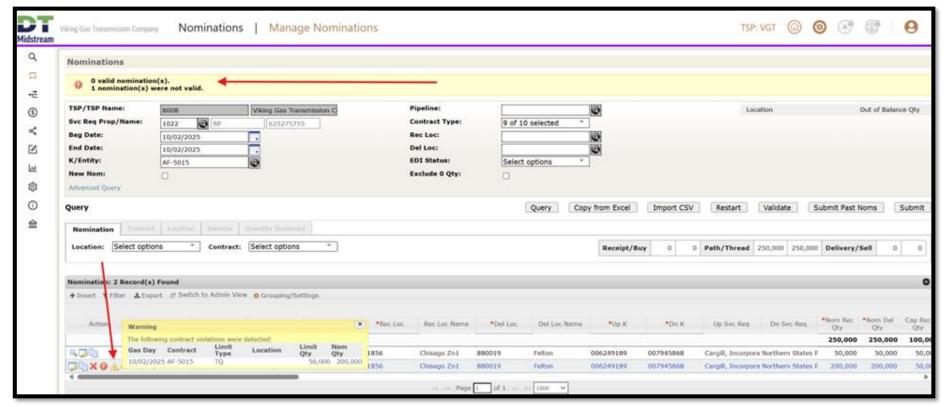
- If you prefer to look at the nomination in grid view, instead of the line item view above, click on "Insert" and then click on the "Edit" icon to the far left of the line item. This will open up the nomination in grid view.
- Populate the required fields, click on "Update".
- If no errors click on "Validate", then "Submit"





Nomination errors (Authorized Contract Overrun / ACO)

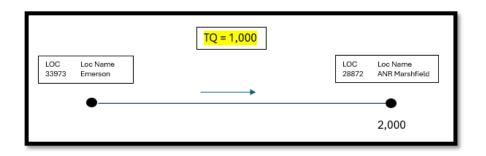
- If you enter a nomination that is exceeding the contracts MDQ you will get an error. The errors will appear at the top of the page in a
 yellow banner, and on the line item nomination there will be a red exclamation icon, and a yellow warning icon.
- If you hover your mouse above the yellow warning icon next to your nomination it will open a pop-up window with an explanation of the
 error. The screenshot below is an example of the error where the contract qty has been exceeded and it will not let you submit the
 nomination unless you have an Overrun nomination (TT02)

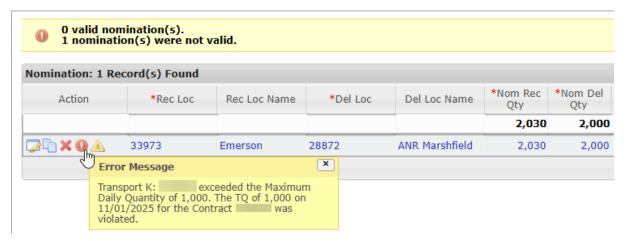




Transportation: Authorized Overrun – TT "02"

If submit nomination overrun with TT "01" code, you will receive error message





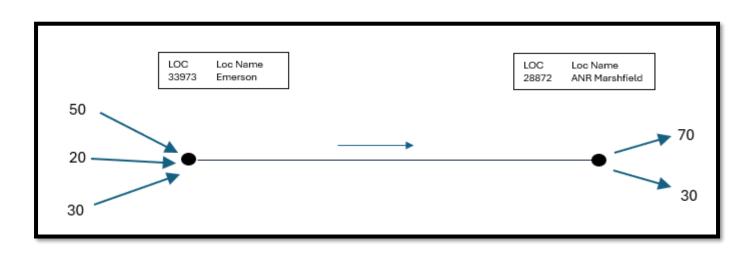
Overrun nominations can be submitted by changing TT code to "02" for overrun volumes





Transportation: Up-K/Dn-K – Counterparty at Location

- Transportation Service
 Agreements (TSA) are UpK/DnK
 identifiers for interconnect
 confirmations.
- TSA = DUNS #
- Utilize Lookup to find/search





SVC-REQ-K	REC-LOC	DEL-LOC	UP-K	UP-ID	DN-K	DN-ID	DEL-QTY
AF-1234	33973	28872	832703297	1039	006980312	1023	50000
AF-1234	33973	28872	808235001	5011	006980312	1023	20000
AF-1234	33973	28872	625275755	1022	625275755	1029	30000

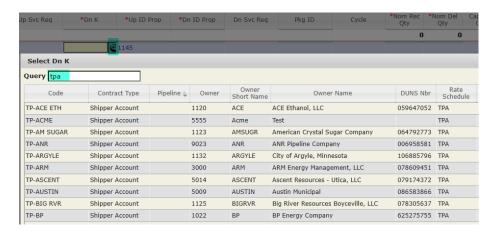
Upon submission, Up-K/Dn-K Names will populate

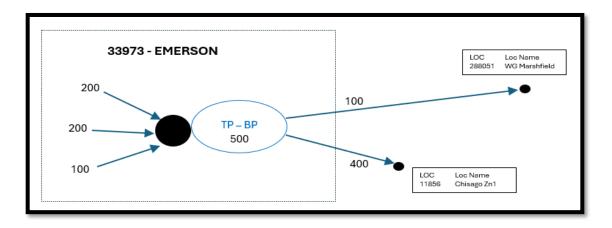




Transportation – Utilize Shipper Account at Location

- Utilize Shipper Account to "pool" gas at location
- Each shipper is designated at "TP" account and can be found under Lookup for either Up-K or Dn-K





- In this example, BP will aggregate supply at TP-BP account at Emerson before transporting
- Emerson DUNS to Emerson TP BP nominations are not transport, have no fuel, and do not require Svc Req K

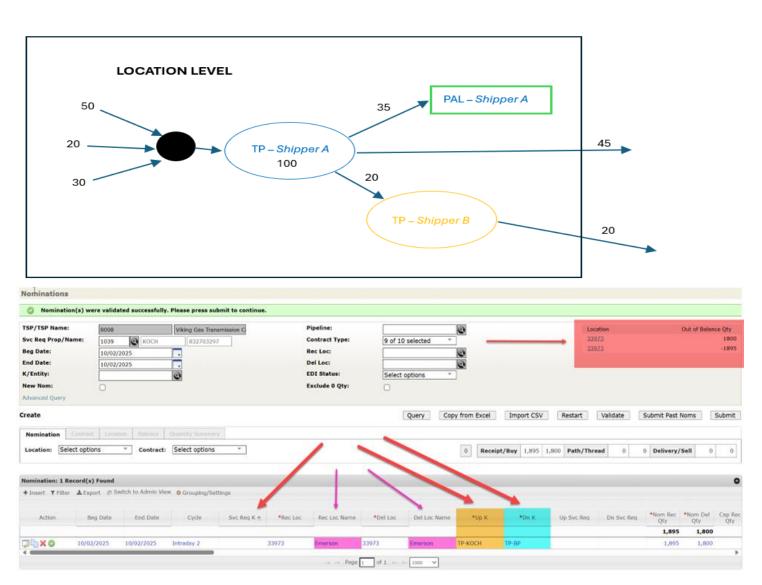
Svc Req K	*Rec Loc	*Rec Loc Rec Loc Name		*Del Loc	Del Loc Name	*Dn K	*Nom Rec Qty	*Nom Del Qty
							1,000	979
	33973	Emerson	039664953	33973	Emerson	TP-BP	200	200
	33973	Emerson	001368265	33973	Emerson	TP-BP	200	200
	33973	Emerson	006980312	33973	Emerson	TP-BP	100	100
AF-	33973	Emerson	TP-BP	288051	Wisc Gas Marshfield	007947047	100	99
AF-	33973	Emerson	TP-BP	11856	Chisago Zn1	625275755	400	380



TRELLIS Concept Changes – TP (Shipper Account)

Utilized to aggregate and distribute supply at Location

- From TP Account
 - Title Transfers to other TP Parties
 - PAL Transactions
 - Gas Purchases and Sales
 - Supply Transportation
- Shipper must balance TP Account each cycle at Location.
- If not balanced, you will see a red dot error which is an "Out of Balance" message at the top right of your screen.
- Unbalanced TP's will be cut at the end of every cycle.





Shipper Title Transfer (formerly known as Transfer Point)

- Receipt Location and Delivery Location will be the same.
- Svc Req K will be left blank.
- No longer Location Transfer Points (Emerson TP), instead we will use Customer Transfer Pools (Example: TP-Koch to TP-BP)
- TP's will balance at every cycle close, so anything unbalanced will get cut to 0.
- There are 3 noms total to clear a TP balance.
 - 1) UpK = supplier; DnK = TP-ABC
 - 2) UpK = TP-ABC; DnK = TP-XYZ
 - 3) UpK = TP-XYZ; DnK = Delivery to downstream Interconnect DUNS



Shipper Title Transfer (continued)

Nominating to TP's

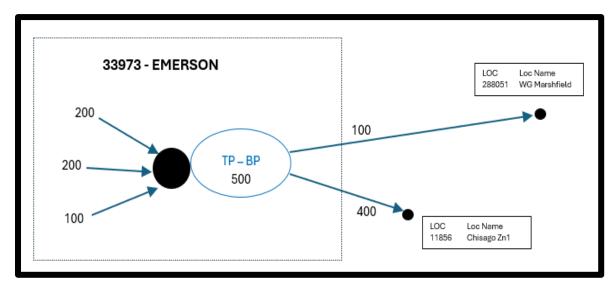
- 1. Nom TP to TP
 - Must be same receipt and delivery location
- 2. Nom TP to physical point
 - Can be different receipt and delivery locations
- 3. Nom TP to a PAL
 - Must be same receipt and delivery location

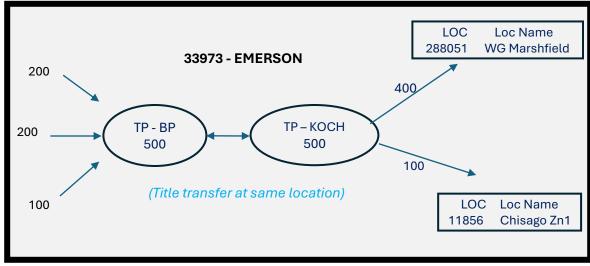


Transportation – TP Account at Location

 Transfer Pool's (Formerly known as Transfer Points) are used to aggregate gas at one location and can then be delivered to multiple interconnects.

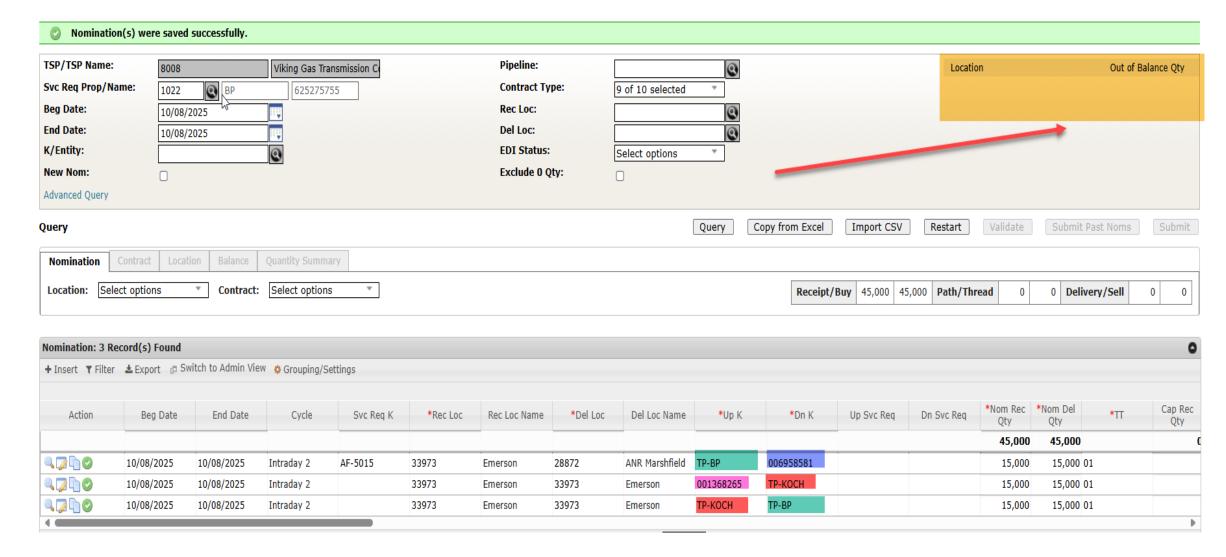
 TP's can be used for Title Transfer, where it will stay at the same location but the contracts change ownership. (ex: TP-BP to TP-KOCH)





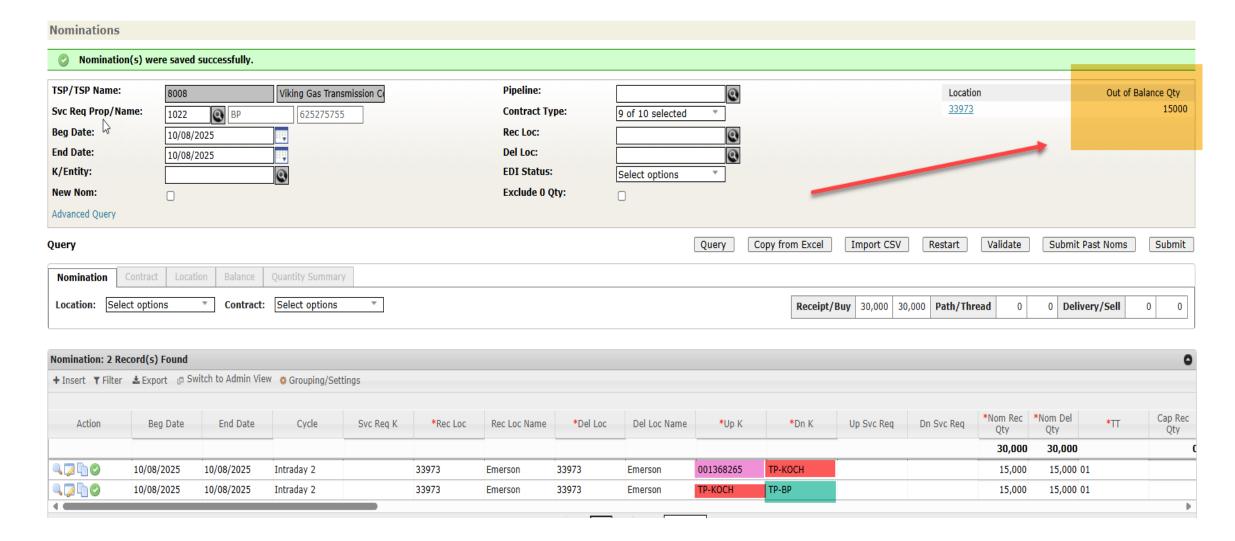


TP balanced Example (3 noms)





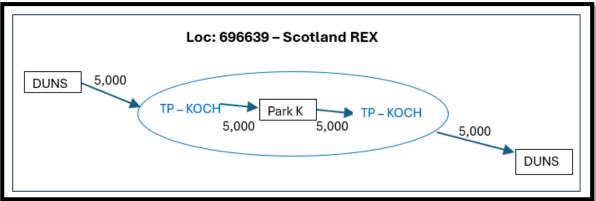
TP Out of Balance Example (should be 3 noms)





PALS Nominations - PARK

- Park 4 noms total (2 PUTTING GAS ON THE PIPE) (2 FOR WITHDRAWAL)
 - Rec/Del locations are the same point.
 - 1. UpK is the Duns, DnK is the TP.
 - 2. UpK is the TP, DnK is the Park contract #
 - The withdraw is opposite from above.
 - 1. UpK is the Park contract #, DnK is the TP
 - 2. UpK is the TP, DnK is the DUNS



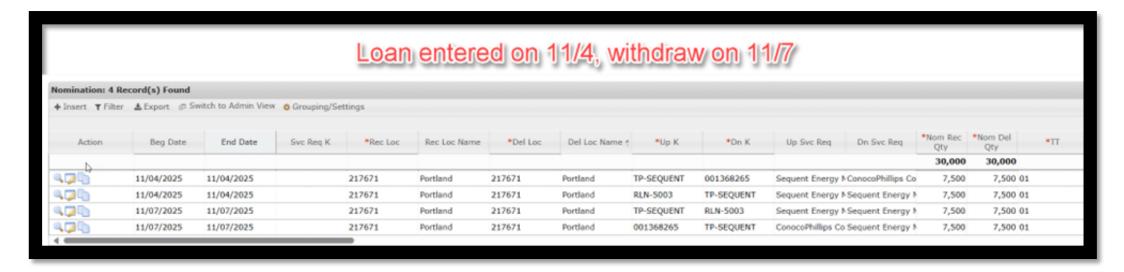




PALS Nominations – LOAN

LOAN – 4 Noms total (2 loaning gas off the pipe), (2 injecting back onto the pipe)

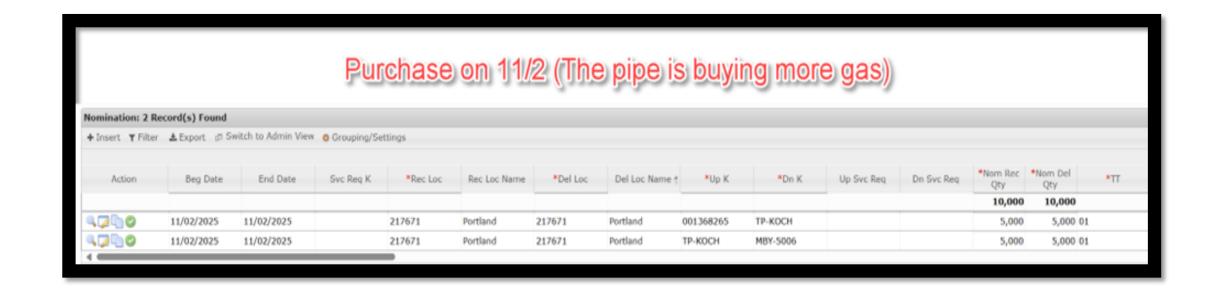
- Rec/Del locations are the same point.
 - 1. UpK is the Loan contract #, DnK is the TP
 - 2. Upk is the TP, DnK is the DUNS
- The injection is opposite from above.
 - 1. UpK is the DUNS, DnK is the TP
 - 2. UpK is the TP, DnK is the Loan contract #





Gas Purchase

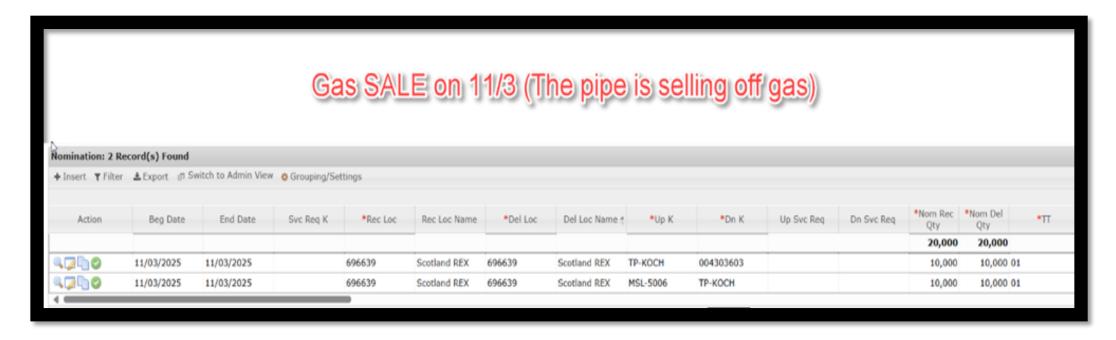
- Only 2 Noms (same location)
 - 1) Duns to TP
 - 2) TP to Purchase contract #





Gas Sale

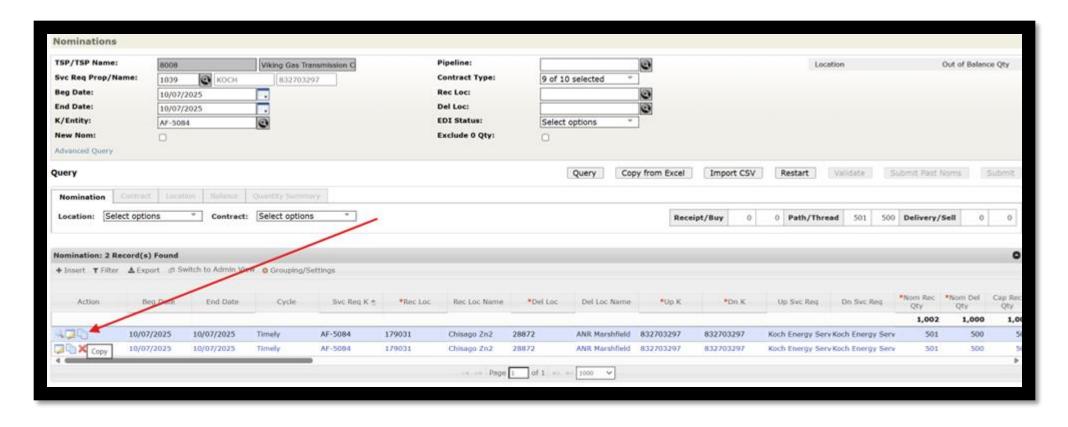
- Only 2 Noms (same location)
 - 1) Gas Sale contract # to TP
 - 2) TP to DUNS





Copy a Nomination

To copy a nomination, click on the "Copy" icon. This will replicate the exact nomination, and you can change out any of the information as needed, or keep it the same.





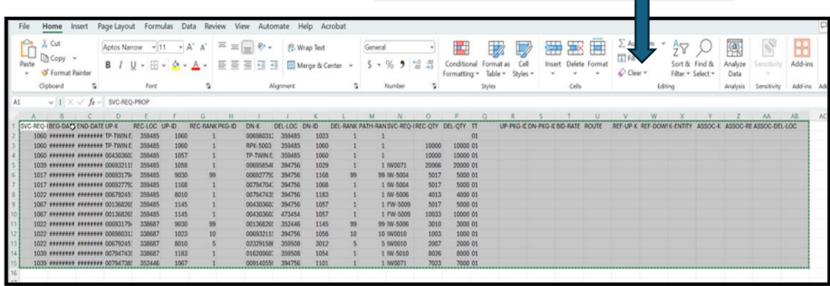
Exporting/Importing Nominations

- From the Manage Nominations screen, at the bottom half of the page in the "Nomination" section, click on Export > Export in Import Nominations format.
- 2. The file will appear in the "Downloads" pop-up at the top of the screen. Click on "Open file".
- 3. The Excel document will have all the same columns in the correct format for the customer to fill out the spreadsheet.
- 4. Only columns A through Q need to be populated, but when you copy you need to select all, then copy (including the headers).

5. Go back to the *Manage Nominations* screen and click on "*Copy from Excel*" then paste.

- 6. Click on Import Nominations.
- 7. Submit.

(Continued)



Create

Location: Select options

Nomination: 1 Record(s) Found

Action

DE X

+ Insert Y Filter Export Switch to Admin View Grouping/Settin

Export in Import Nominations format

Export in Import CQ format

Export in Import SQ format Export in Import AQ format

Export Option

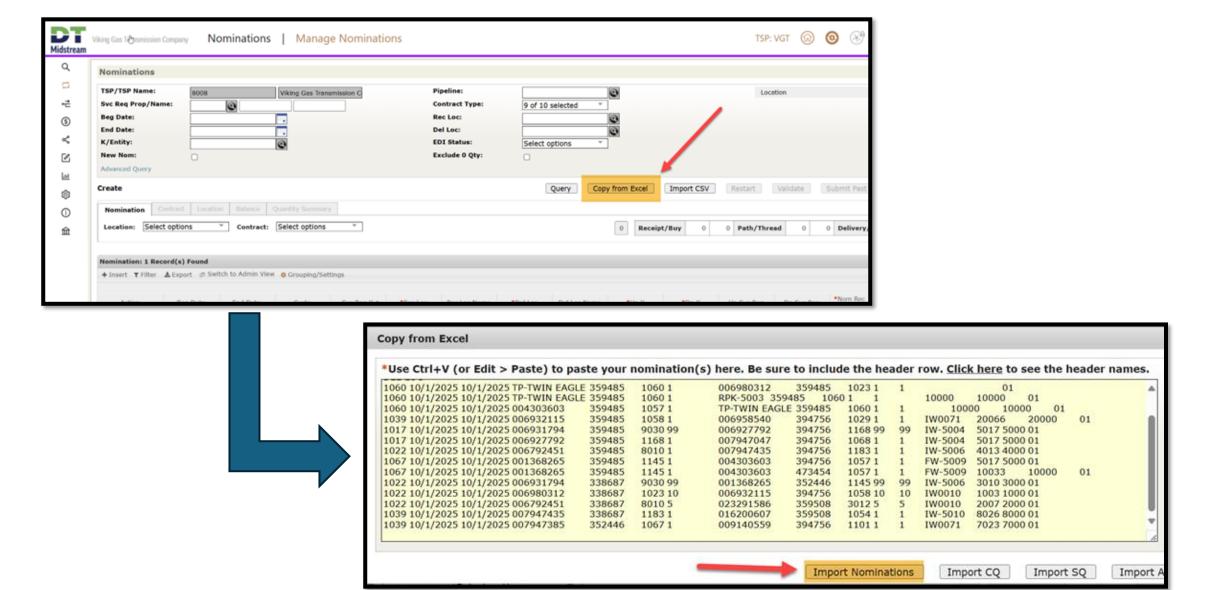
Export all columns

Contract: Select options

×



Importing Nominations (continued)





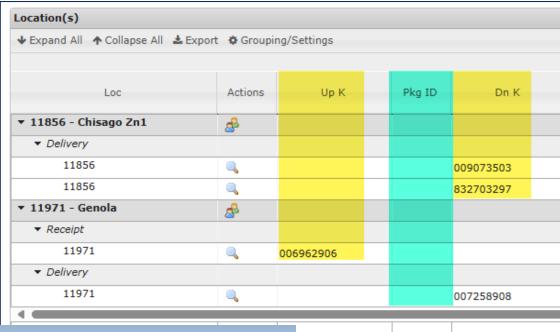


Operator Confirmations

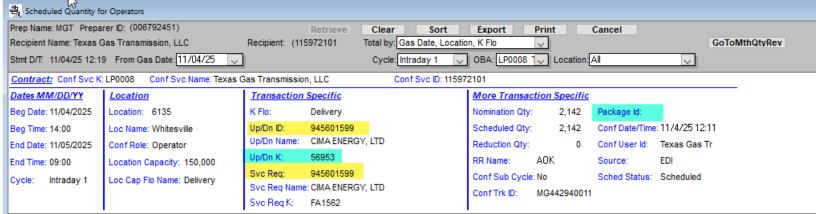
Confirmations are made by Up ID, Dn ID and/or Service Requestor (SRK) ID.

- Transportation Service Agreements (TSA) are Up/Dn identifiers for interconnect confirmations
 - Duns Number
- SRK = Conf Svc ID
 - Duns Number
- Previous UpK/DnK are now Pkg ID

Trellis



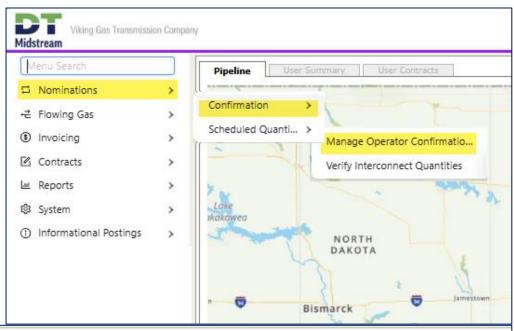
CNSS





Operator Confirmations

- From the Menu bar, click on Nominations > Confirmation > Manage Operator Confirmations
- Select Beginning Date
- Loc/Name(s) Use Look Up for all applicable location results under aggregate OBAs.
 - > Select at least one.
- Select Cycle/Process or leave as Gas Day
- Query



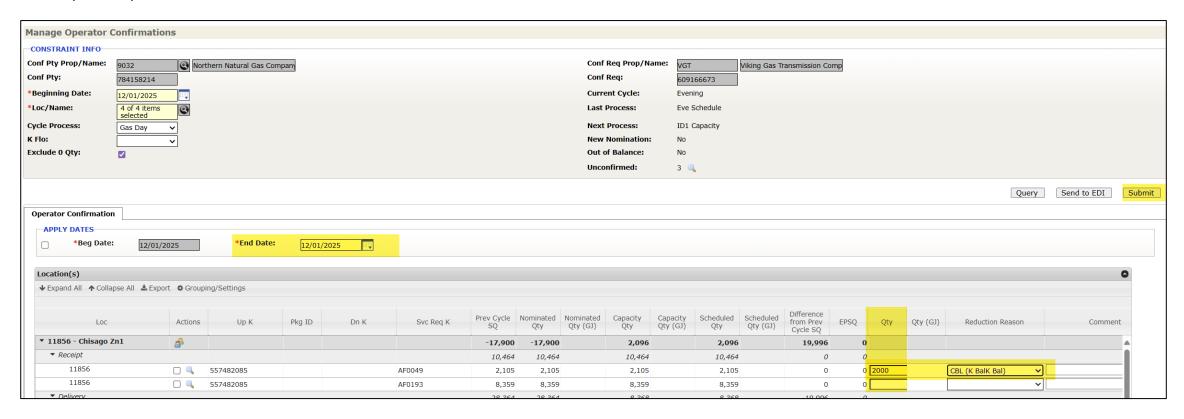




Operator Confirmations / Scheduled Quantity for Operator

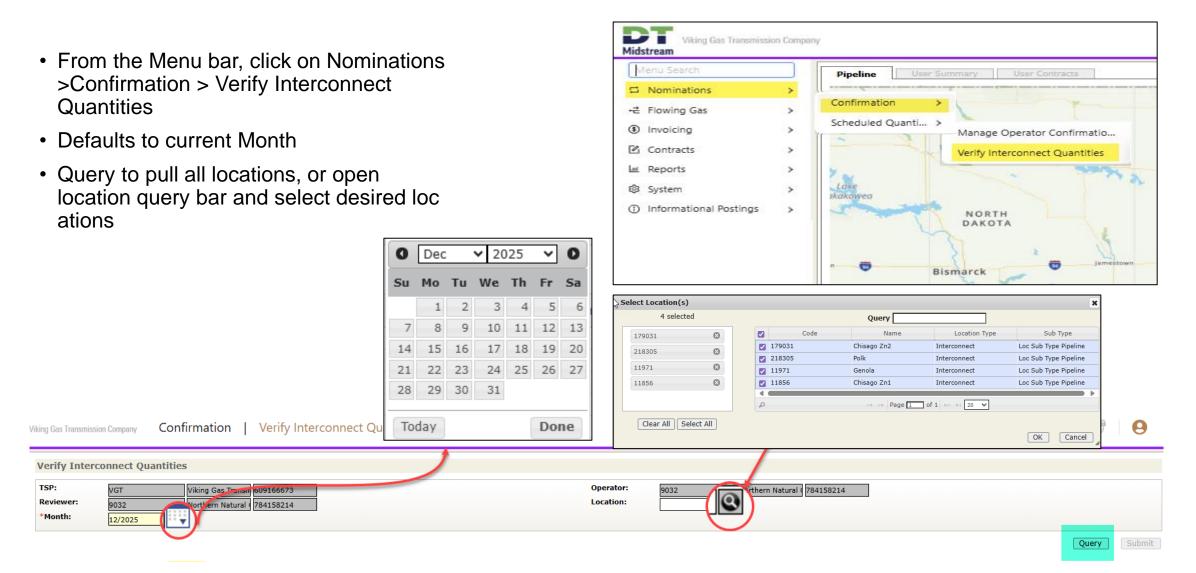
- Enter allocated volumes in the Qty column > tab
- Select a Reduction Reason from the drop down
- Submit
- Emerson volumes convert to GJ on Viking
- Export Report from this screen

- Volume per the last process completed.
- Late allocations will track over to the next cycle except for ID3
- Late ID3 allocations will not save. You must match the scheduled volume on your side or email a retro request to Interstate Scheduling





Verify Interconnect Quantities (MQR)

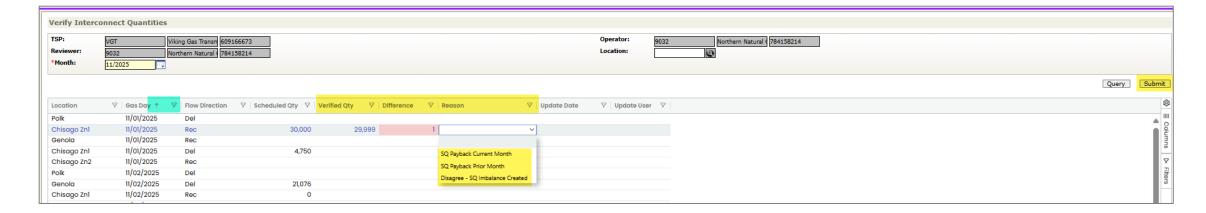




Verify Interconnect Quantities

- Enter volume in Verified Qty column
- Difference will auto calculate
- Select Reason from drop down
- Submit

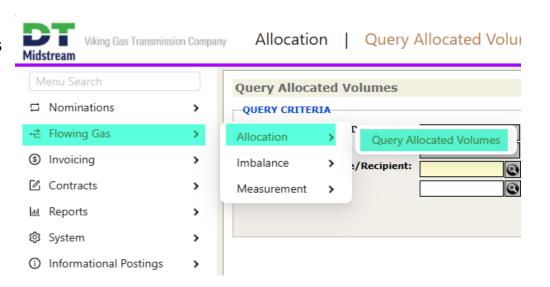
- Resembles MQR
- Location(s) populate with scheduled volume
- Verify your scheduled quantity on a regular basis
- Note: Many of the columns can be sorted or filtered

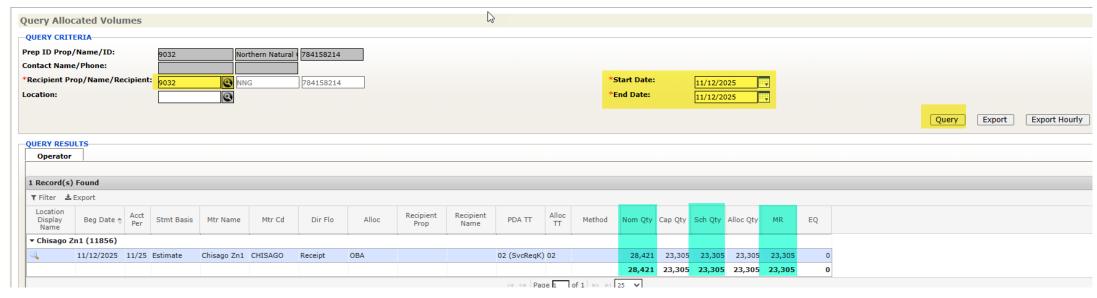




Allocated Volumes

- Navigate to Flowing Gas > Allocation > Query Allocated Volumes
- Select Start and End Dates
- Select location(s)
- Query -The query results include:
- Nominated Qty
- Scheduled Qty
- Meter Read

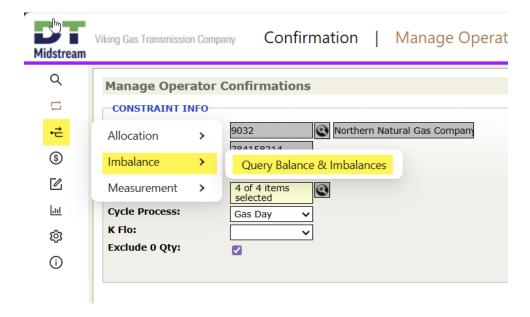






Query Balance and Imbalances

- From the menu bar, click on Flowing Gas > Query Balances and Imbalances.
- Only required field is date selection, querying with no other filters yields all applicable location results including aggregate OBA.
- Trellis will filter out zero balance rows by default.
- Notes
 - Production Ending OBA Balancing for November will be available the second week of December.
 - The Imbalance report will not be emailed each morning. You will be able to view and export the report as needed within Trellis







Query Balance and Imbalances

4 Record(s)	Found										
▼ Filter 🕹	Export 🌣 Gro	ouping/Settings									
Action	Svc Req Prop	Svc Req Name	Svc Req K	Contract Type	Contract Loc Name	Start Date	End Date	Pipeline	Rate Schedule	Balance Account Type	Loc
• =	9032	NNG	PL(Agg Agreement	VGT	03/01/2025	12/31/2099	VGT OBA-AGG		OBAA Imbal	
4 =	9032	NNG	PL(ISP-OBA		03/01/2025	12/31/2099	VGT	ОВА	OBA Oper Imbal	
4 🗐	9032	NNG	PL(ISP-OBA		03/01/2025	12/31/2099	VGT	ОВА	OBA Oper Imbal	
• =	9032	NNG	PL(ISP-OBA		03/01/2025	12/31/2099	VGT	OBA	OBA Oper Imbal	
4											
								[4] ≪∥	Page 1 o	f 1 ⊳> ⊳1 25 ^	1

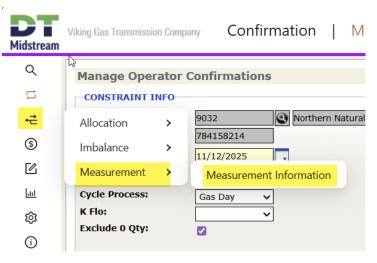
Cashout Ind	Begin Bal Qty	Prior Mth Nom PPA	Production Mth Nom PPA	Net SQ / INJ	Net AQ / WTD	Production Mth Nom	Imbalance Fuel	Rollup to BA	Bal/Imbal Adj	Trade	Transfer	Cashout	Change in Bal	End Bal Qty	UOM
N	46,241	0	0	-34,808	-58,313	23,505	0	0	0	0	0	0	23,505	69,746	Dth (MMBtu
N	0	0	0	34,505	10,105	24,400	0	0	0	0	0	0	24,400	24,400	Dth (MMBtu
N	0	0	0	636	0	636	0	0	0	0	0	0	636	636	Dth (MMBtu
N	0	0	0	-1,531	0	-1,531	0	0	0	0	0	0	-1,531	-1,531	Dth (MMBtu

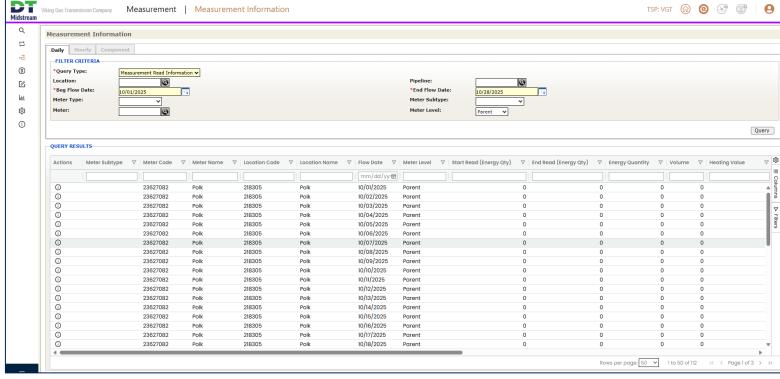


Measurement Information

- Navigate to Flowing Gas > Measurement > Measurement Information.
- Select your desired date range and query to pull all locations, or open location query bar and select desired locations.
- Once measurement data is populated, users can filter via the column headers or in the right edge box. Right click anywhere to export data to excel.

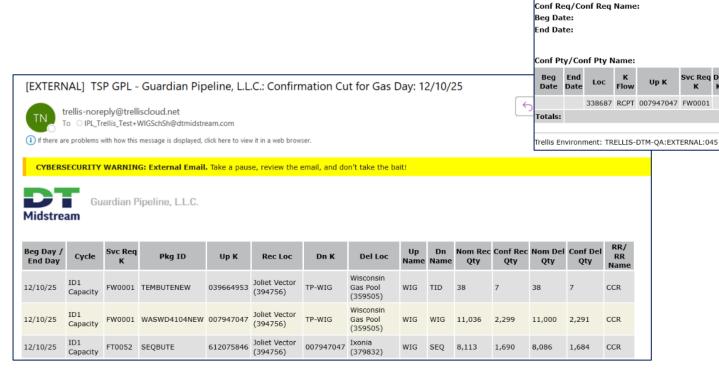
Measurement data will be loaded from FlowCal to Trellis 3 times per day. 10A, 12P, and 4P (Eastern time).







- Cycle process generated emails
 - Capacity
 - Request for Confirmation
 - Confirmation Cut





trellis-noreply@trelliscloud.net

Midstream Statement Date/Time:

To OIPL_Trellis_Test+ANRSchOp@dtmidstream.com

Guardian Pipeline, L.L.C.

CYBERSECURITY WARNING: External Email. Take a pause, review the email, and don't take the bait!

10/28/25, 7:05 AM

12/10/25

12/10/25

EXTERNAL] TSP GPL - Guardian Pipeline, L.L.C.: Request for Confirmation for Gas Day: 12/10/25 and Evening Cycle

03-175-2897 / Guardian Pipeline, L.L.C.

00-695-8581 / ANR Pipeline Company

N/A

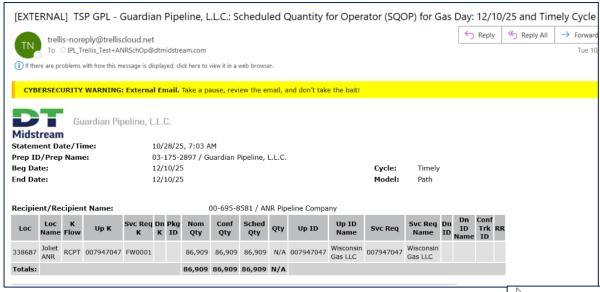
N/A

≪ Reply All

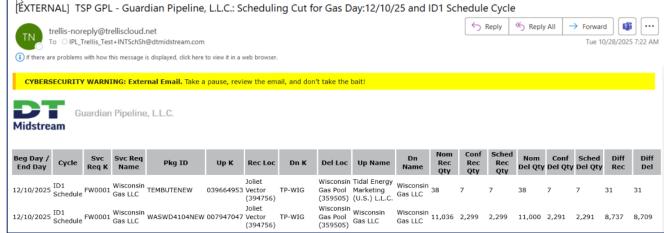
Evening

Path

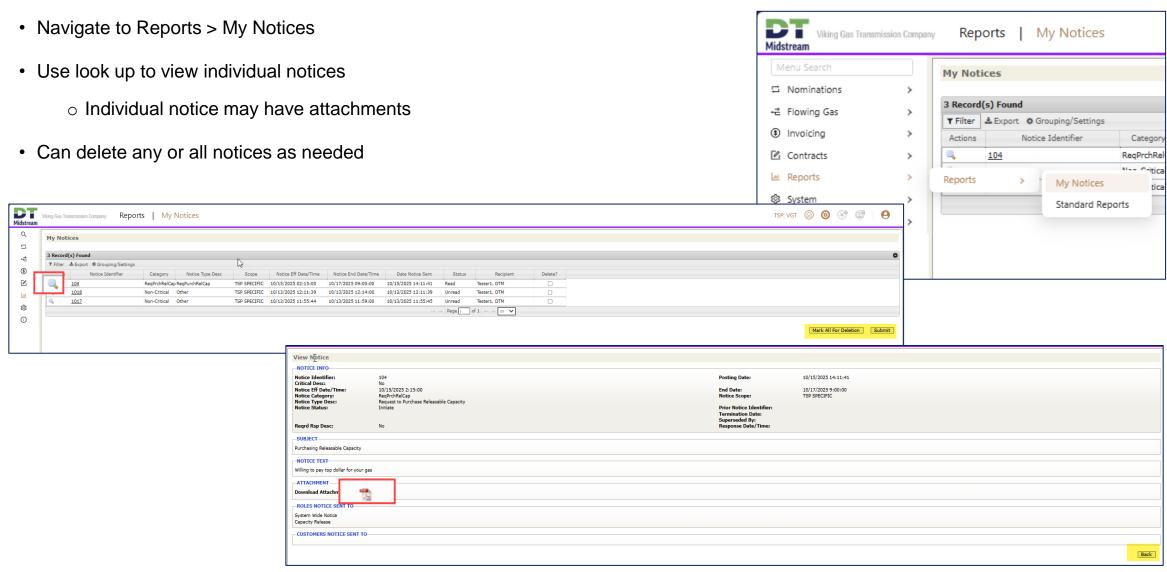
Cycle:



- Cycle process generated emails
 - o Schedule
 - Scheduling Cut
 - Scheduled Quantity for Operator

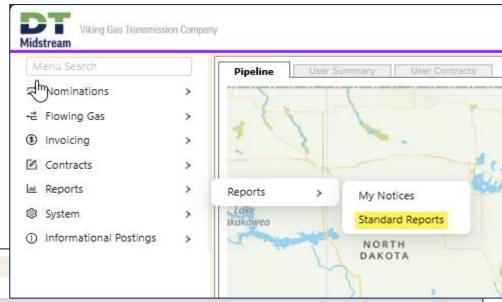


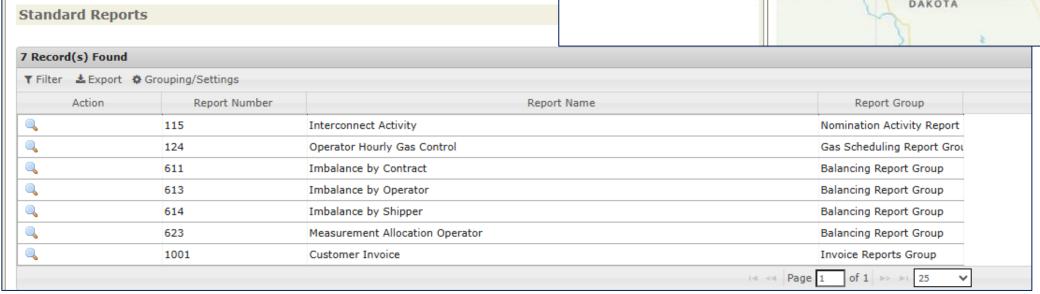






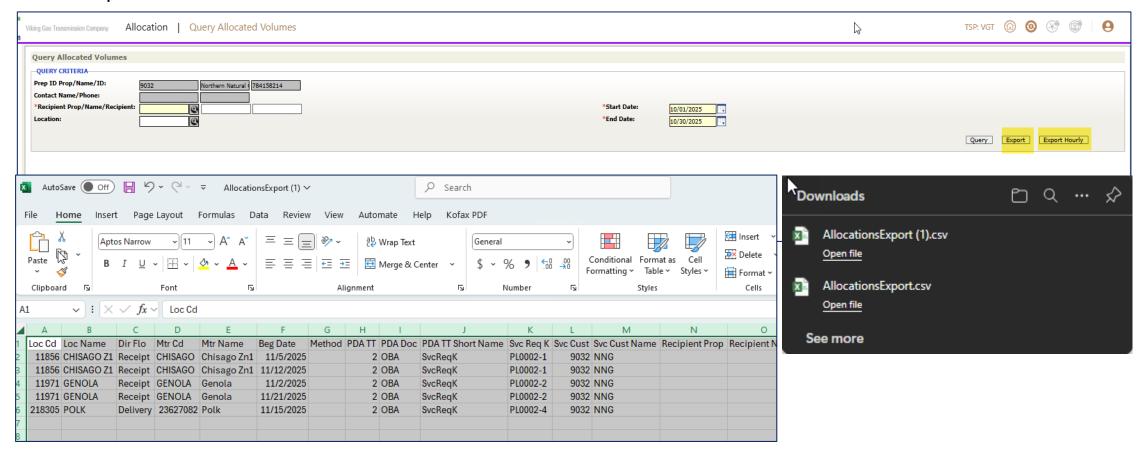
- Navigate to Reports > Reports > Standard Reports
- Reports specific to Operator functions display
- Select desired report
- Data is exported in Excel format.







- Export button allows you to generate reports from the screen
- Data is exported in Excel format.





IPL Scheduling Contacts (Midwestern / Viking / Guardian)

OK – Tulsa Region Office

[Hotline] (800)372-2982

ICE IM: DTM_IPL_Nominations

Interstate Scheduling Group: lnterstateScheduling@dtmidstream.com

Links to IPWS

https://dtmidstream.trellisenergy.com/ptms/home/infopost/GPL

https://dtmidstream.trellisenergy.com/ptms/home/infopost/MGT

https://dtmidstream.trellisenergy.com/ptms/home/infopost/VGT





ACCOUNTING



Accounting Overview

Menu Navigation:

- Invoicing
 - > Pre-bills
 - ➤ View Pre-bills

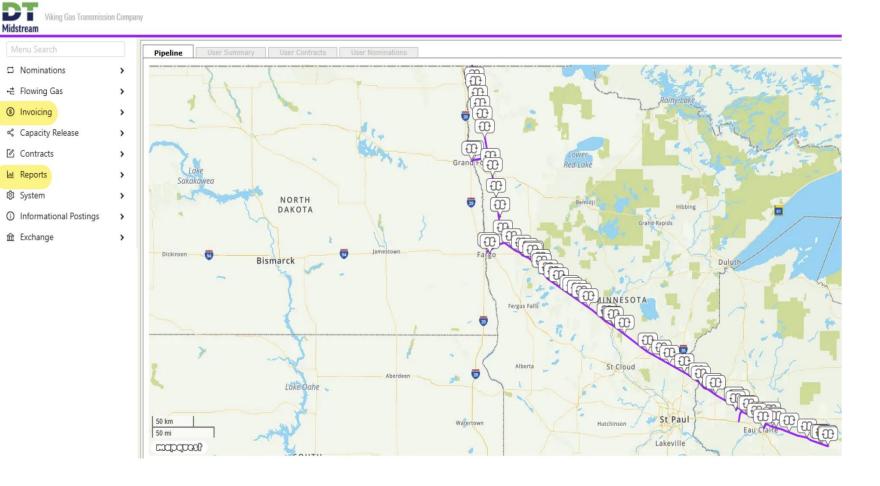
□ Nominations ← Flowing Gas

⑤ Invoicing

☑ Contracts M Reports

🕸 System

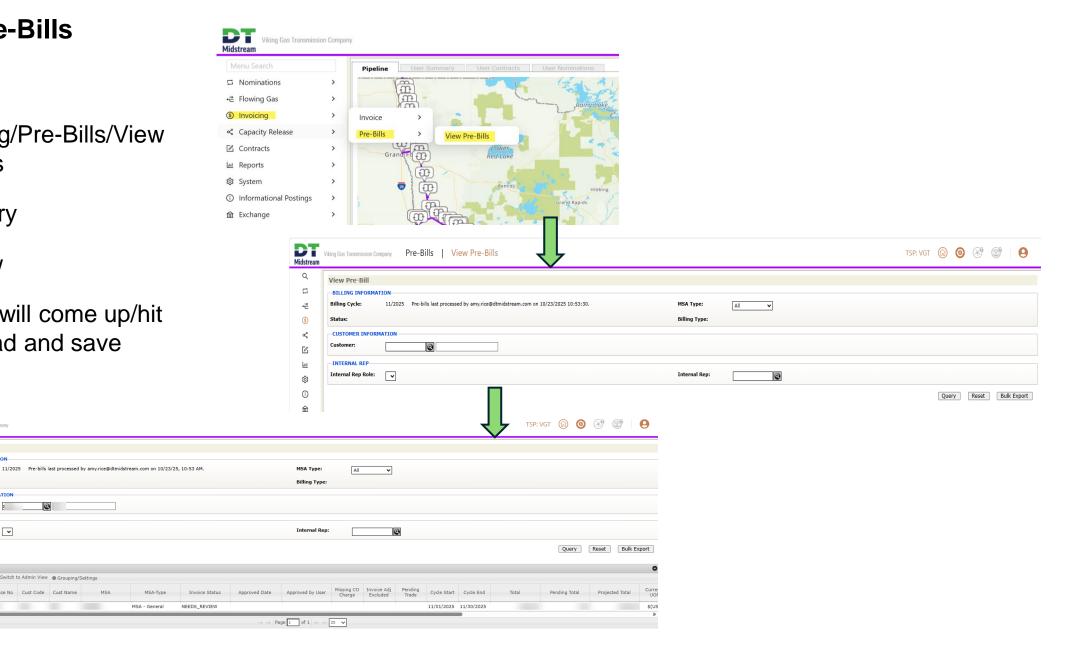
- > Invoice
 - ➤ Manage Invoices
- Reports
 - > Reports
 - Standard Reports





View Pre-Bills

- ➤ Invoicing/Pre-Bills/View Pre-Bills
- ➤ Hit Query
- ➤ Hit View
- ➤Invoice will come up/hit download and save





 \Box

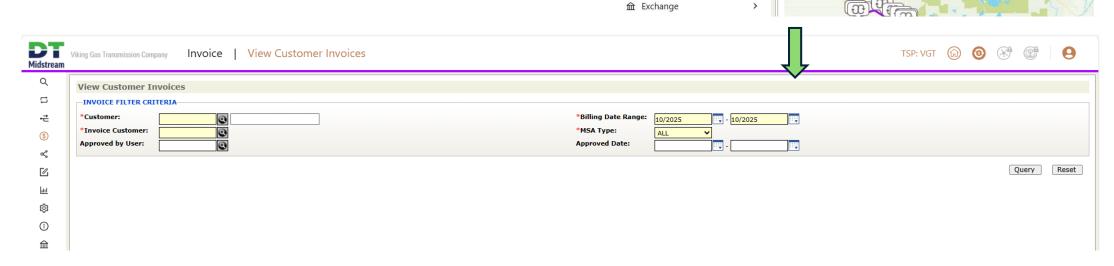
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©

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View Customer Invoices

- ➤ Invoicing/Invoice/View Customers Invoices
- ➤ Input Invoice Customer Name
- ➤ Input Billing Date Range
- ➤ MSA Type All
- ➤ Hit Query



Viking Gas Transmission Company

Pipeline

Pre-Bills

View Customer Invoices

Midstream

☐ Nominations→ Flowing Gas

Invoicing

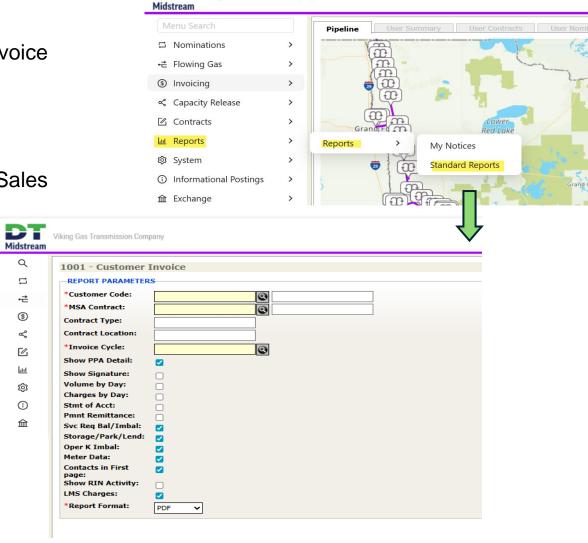
Contracts

① Informational Postings



Reports – Customer Invoice

- ➤ Reports/Reports/Standard Reports
- ➤ Hit Query Report on 1001 Customer Invoice
- ➤ MSA Contract
 - MSASEQ Transportation Invoice
 - MSA-NAESBSEQ Purchase and Sales Invoice
- ➤ Invoice Cycle select month to view
- ➤ Hit Submit

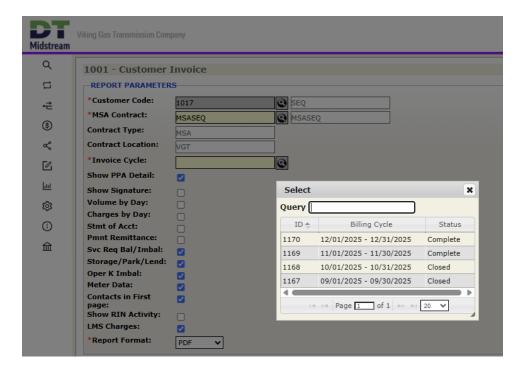


Viking Gas Transmission Company



Customer Invoice Report

- Report 1001 Customer Invoice
 - > Can view current and previous month invoices
 - Status "Complete" is a Pre-Bill Invoice
 - > Status "Closed" is a Final Invoice





Viewing Monthly Invoices – Pre-Bills

- Pre-Bills December Production
 - ➤ Available starting on Workday 1 or after
 - Please ensure these are only "drafts" until you receive your final invoice by email on WD6 or after
 - Invoice Status Code: top right of invoice header will say "Final(Draft)"



Viking Gas Transmission Company MONTHLY INVOICE Invoice Identifier: 15940 Invoice Month: November 2025 Sequent Energy Management LLC (1017) MSA Contract: MSASEQ(MSASEQ) Invoice Status Code: Final(Draft)

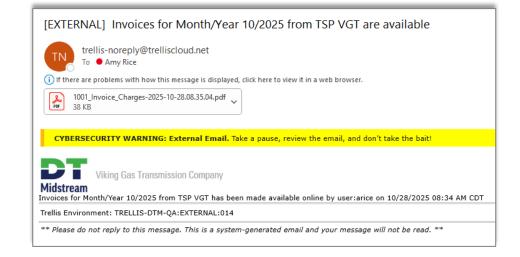


Viewing Monthly Invoices – Final Invoices

Final Invoices

- Changes to posting of final invoices (Currently available WD5 but will be WD6 or after but ready by WD9 per the tariff)
- > Email notification will be sent with invoice attached, per TSP
- Invoice Statue Code: top right of invoice header will say "Final"
- MSA and NAESB MSA (Gas Sales/Purchase)
 - We can now net gas sales/purchases for the month
- Invoice Section Breakdown/Description
 - Nominations and accountant contact information on bottom of first page
 - Current Month Charges by contract
 - Prior Period Adjustments (PPA) if applicable
 - Contract Dollar Value Adjustments if applicable (manual adjustments)
 - Capacity Release Credits if applicable
 - Contract Monthly Imbalance if applicable
 - Contract Monthly Activity if applicable
 - Monthly Allocated Imbalance if applicable





Viking Gas Transmission Company

MONTHLY INVOICE

Invoice Identifier: 15899 Invoice Month: October 2025 BP Energy Company (1022) MSA Contract: MSABP(MSABP)

Invoice Status Code: Final



Interstate Pipelines Accounting Team

- Troyce Alexander Guardian Accountant- troyce.alexander@dtmidstream.com
- Cheyenne Woods Midwestern Accountant cheyenne.woods@dtmidstream.com
- Hayden Skoog Viking Accountant hayden.skoog@dtmidstream.com
- Corrine Tyrrell Supervisor corrine.tyrrell@dtmidstream.com
- Amy Rice Manager amy.rice@dtmidstream.com

Group email – IPLAccounting@dtmidstream.com

