



CORPORATE CONTRIBUTIONS GUIDELINES

MISSION:

To invest in programs that align with ONEOK values and enhance quality of life and economic well-being in the communities where ONEOK operates and where our employees work and live; and create a positive environment in which to do business.

QUALIFYING ORGANIZATIONS:

- Arts and Culture
- Community Improvement
- Education
- Environmental
- Health & Human Services

Priority consideration is given to educational programs and health and human services organizations, particularly organizations with programs that help people gain skills for self-sufficiency.

QUALIFYING CRITERIA:

- Charitable organization is exempt from federal income tax under section 501(c)(3) of the Internal Revenue Service Code or event or cause is of charitable nature.
- Charitable organization is in full compliance with all federal, state and local laws or regulations.
- Program, project or event addresses charitable community-related issues in the ONEOK operating areas and where our employees work and live.
- Contributions generally will not be given to private foundations.
- Contributions generally will not be given to tax-supported organizations.
- Contributions generally will not be given to religious groups and churches, except for programs or projects that benefit the broad community.
- Contributions generally will not be given to individual college preparatory schools or their foundations.
- Contributions generally will not be given to individual persons.

REQUEST SUBMISSIONS:

- Requests should be submitted online at www.oneok.com>about us>community-investments.
- Requests should be submitted at least six weeks prior to the event for consideration.

INFORMATION REQUESTED FOR ONLINE APPLICATION:

- Description and date of event and/or sponsorship opportunity.
- Sponsorship levels with the associated benefits.
- Amount of the request and total fundraising goal for the program/project.
- Organization's stated mission.
- Organization's annual budget and primary sources of funding.
- Others who financially support the organization and contribution levels.
- List of organization's board of directors and/or list of program/project committee members.
- List of ONEOK employees involved with the organization.
- History of ONEOK contributions to the organization
- A copy of organization's 501(c)(3) tax-exempt status determination from the IRS (if applicable) and W-9 form.