

Employee Stock Purchase Plan (ESPP)

INSTRUCTIONS FOR ENROLLMENT PERIOD



Check your email.

On the first day of the enrollment period, you'll receive an email from

E-tradeAlerts-DoNotReply@etrade.com.

- The subject will be "ESPP Enrollment Period Currently Open."
- You can also enroll on E-Trade's website.



If you're a new hire or started participating in the ESPP for the first time in 2024, you won't have an E-Trade account.

- Use the "Don't have a sign in? Start here." option on the left side of etrade.com/enroll.
- Enter the following information to sign in: Ticker: OKE Last Name: ID Type: Employee ID (OKE number: OKE#####) or Social Security number

Go to step 3.

If you already activated your E-Trade account:

Click the link in the first bullet. Log in using the credentials you established.

• If you need help logging in or need to activate your account, please contact E-Trade at **800-838-0908**.

Effective Dec. 2024



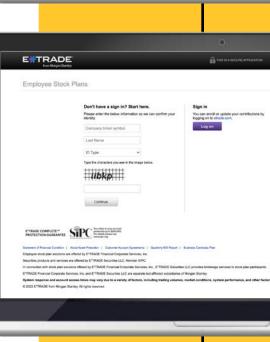
Alert inbox [us.etrade.com] | Log on [us.etrade.com]

The enrollment period for your company's employee stock purchase plan (ESPP) is currently open and will remain open until TUESDAY, DECEMBER 31. 2024 at 11:59 PM CT.

To make your ESPP enrollment election:

 If your stock plan account is already activated: Go to the ESPP Enrollment page [etrade.com], and select a plan and offering period.
If your stock plan is not yet activated: Enroll in your company's ESPP by going to etrade.com/enroll [etrade.com] and following the steps provided.

Please note; If you do not make an election by the above date and your company's plan does not allow the rollover of contribution elections from the prior offering period, you will not be able to enroll in the ESPP until the next enrollment period. If your company allows contributions elections to roll over and you do not take any action, your current contribution election will apply for the upcoming offering. You can find out more about your ESPP, including plan documents (if available) and your ongoing contributions, at



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Enter your contribution amount.

Use a whole percentage between 1%-10%.



Review your election.

If there is no email address on file, click "**Send my confirmation to a different email address**" to add your email address.

Once you add your email address, click "**Update**" then "**Continue**."



Congratulations!

Your enrollment is now complete.

Access your E-Trade account at **etrade.com/enroll** or **800-838-0908**.

Contact HR Solutions with questions at **HRSolutions@oneok.com** or **855-ONEOKHR** (855-663-6547); in Tulsa, call **918-588-7222**.

Effective Dec. 2024

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