

# Quality Improvement Project Training Program



## Frequently Asked Questions (FAQs)

### **Is there a fee to enroll in the QI Project Training Program?**

There are no fees associated with participating in the QI Project Training Program for Partnership network providers and/or organizations serving our members.

### **Can I still register for the Quality Improvement (QI) Project Training Program if I have not attended an ABCs of Quality Improvement training?**

You're welcome to register for the training program. However, please keep in mind that some of the content in each session builds upon the foundational knowledge provided by the ABCs of Quality Improvement curriculum. Having this foundation will help you engage more fully with the material and support your success throughout the program.

If you have any questions or would like to discuss how we can best support your learning, please reach out to [QIProjectTraining@partnershiphp.org](mailto:QIProjectTraining@partnershiphp.org)

### **Can I still register for the QI Project Training Program if I do not have a QI initiative and/or a specific measurable goal for the initiative?**

Outlining a QI initiative and a specific measurable goal for the initiative is strongly encouraged. The knowledge learned from each session will be applied using your QI initiative and goal for the initiative. If you need assistance in creating one, please reach out to [QIProjectTraining@partnershiphp.org](mailto:QIProjectTraining@partnershiphp.org)

### **Is there anything else I will need to be prepared for the courses?**

We ask that candidates who are currently leading / supporting QI projects attend all six webinars, be prepared to participate in discussions and activities throughout the series, provide feedback for program improvement, and have access to a computer with a webcam and microphone.

### **Will the QI Project Training Program webinar sessions be recorded?**

The QI Project Training Program sessions will not be recorded. To get the most out of the program, we encourage you to attend each live session. If you are unable to join, we'll provide condensed session materials and resources to help you stay on track. In addition, the training facilitators will hold "office hours" between sessions, offering an opportunity to ask questions, clarify next steps, and walk through any tools or templates.

### **What if I miss one or more sessions of the program?**

Attendance at all live sessions is strongly recommended, as each one builds on the last.

Sessions will not be recorded, but we'll share a condensed version of the materials and resources, so you can review key concepts. While these won't replace the value of being there in real time, they'll help you stay on track.

If you know in advance that you'll be absent, please let us know so we can help you plan accordingly. Our goal is to support you and make sure you get the most out of the program!

### **How much time should I reserve to complete the hands-on project work between training webinars?**

The time required will vary depending on the complexity of the project and each homework assignment. However, on average, you should plan to dedicate approximately one to three hours per assignment to complete the hands-on project work between training webinars. There are a total of five assignments throughout the entire series.

### **Will support be available outside of the live webinar sessions, and if so, where can I register?**

There will be one 50-minute office hours session offered, which will provide time between each session for participants to ask questions, clarify next steps, and walk through any tools or templates. The office hours will be hosted by the facilitators leading each session. Calendar invites for all office hours will be sent to those who register for the training program.

**Questions?** View our [webpage](#) or email [QIProjectTraining@partnershiphp.org](mailto:QIProjectTraining@partnershiphp.org)

