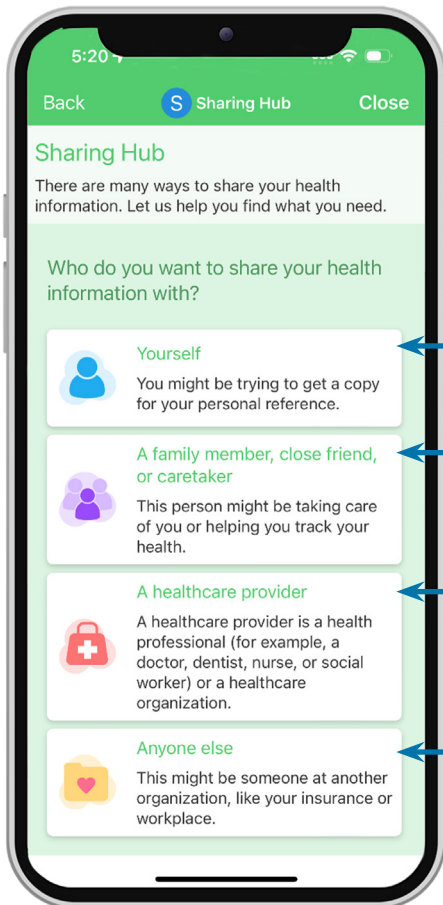




MyReid makes it easy for you to manage your health information through secured access to your health data, documents, and records – anytime, anywhere. **MyReid** also allows you to share key health information with your providers and caregivers. You can even give or receive secured access to family members, friends, or others in your support system.



Stay Connected: Sharing Hub

You can access the Sharing Hub to:

Request your medical records

Give proxy access to your account

Give temporary access to a health provider

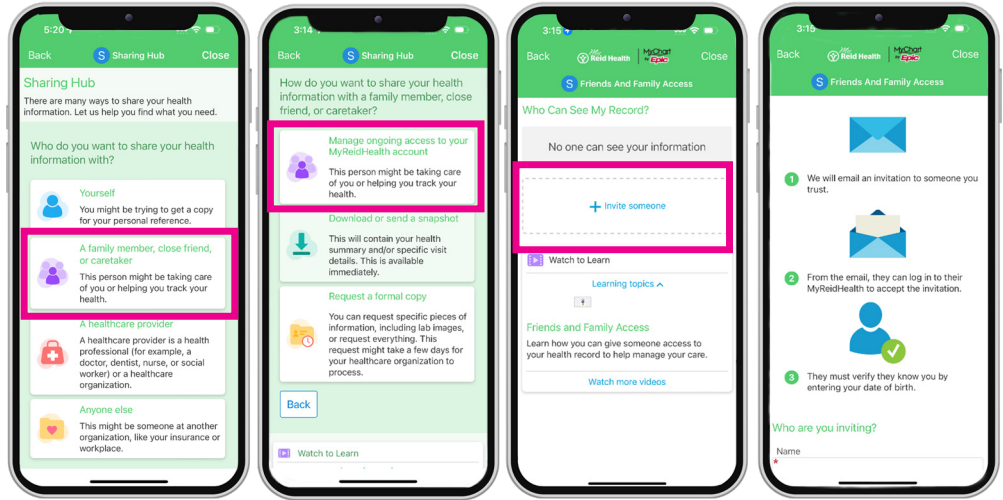
Give temporary access to those who might need the information to help you (ex: insurance or workplace)

Stay informed

Proxy Access:

Give approved family members and legal guardians access to your **MyReid** account. **To request access as a proxy, you must make the request in-person at the patient's office.**

- **Patients ages 0-13:** Parents or legal guardians must sign a Consent Authorization form for full access.
- **Patients 14 – 17:** Patient must tell office staff they wish for their parents or guardians to retain full access to their account. Parents must re-sign the Consent Authorization form.
- **Patients 18+:** Patient has their own account and can invite others to access their health information.

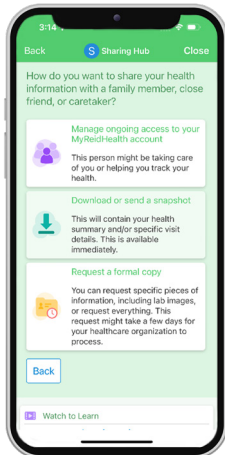


Giving Access:

If you'd like to give proxy access to a family member, close friend, or caretaker, visit the Sharing Hub in **MyReid**, select the **family member, close friend, or caretaker** option, then select **Manage Ongoing Access** to your **MyReid** account, and **invite someone** to view your records.

Medical Records Requests:

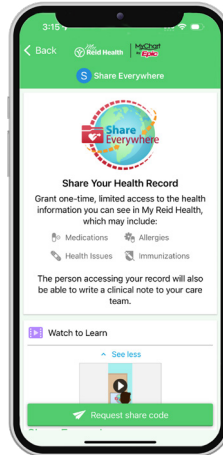
In **MyReid**, visit the Sharing Hub. To request a formal copy of your medical records, select yourself. To track your requests, visit the Document Center and select Requested Records.



Visit reidhealth.org/release-of-information-form to request medical records online. If you have questions about requesting your records, you can contact Reid Health Information Management at (765) 983-3174.

Share Everywhere

If you're visiting a provider while traveling, a provider who isn't part of your current system, or a provider who'll oversee your care for a short time, you can give temporary access to your health information through Share Everywhere.



This feature allows your temporary provider to receive your information and communicate with your regular provider.

Third Party

If you need to share health information with a third party (ex: insurance or place of employment), you can:

- Download a snapshot of your information
- Request a formal copy or give them access to your record
 - This requires a patient authorization process. Steps can be found in the **Sharing Hub -> Anyone Else -> Third Party Access.**

