

COVID-19 LTC Resident & Staff Testing Lab Communication Workflow

Originated: September, 2020, Edited October 2020

Purpose: In the event a LTC facility results a positive COVID-19 test in residents or staff, please following the following protocol when communicating testing needs with the lab.

1. Obtain detailed information related to potential exposure
2. For RRH facilities, Contact Dr. Schabel to determine testing schedule for staff and residents. Obtain # of NA and NP swabs needed for resident testing.
3. For non-RRH facilities, complete your testing plan. Contact Dr. Scott Schabel (scott@schabelmd.com or 585-563-4312) if you need assistance.
4. Place a phone call to the Client Service Department at the laboratory (585-922-1811).
 - a. Script – “Hello, this is _____(name) from _____nursing home. We are initiating a whole house testing event at our facility”.
5. Complete attached template and fax to Client Services at 585-922-1175. You may also scan and email the document to acmccovid@acmlab.com and LTCCOVIDEVENT@acmlab.com
6. The lab will send supplies to facility which will include purple requisitions for ordering tests. For RRH facilities, do not order tests via EPIC.

