

Beauvais Penitentiary Centre
200 rue de Pontoise
60000 BEAUVAIS



sodexo
QUALITY-OF-LIFE SERVICES

FAMILY WELCOME BOOKLET

“Visiting a detainee”

Beauvais Penitentiary Centre

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QUALITY-OF-LIFE SERVICES

PARTNERS AND ASSOCIATIONS



COROLIS: Beauvais penitentiary centre shuttle service

Direct shuttle service between the SNCF station and the Beauvais penitentiary centre on Tuesdays, Wednesdays,

Fridays and Saturdays
In line with train timetables.

PRACTICAL INFORMATION

OPENING DAYS AND TIMES:

- Tuesday and Friday: 8:15 AM to 11:45 AM and 1 PM to 4:45 PM
- Wednesday and Saturday: 8:15 AM to 11:45 AM and 1 PM to 6:15 PM

USEFUL CONTACTS:

- Beauvais penitentiary centre: 03 64 19 80 44
- Visitor Permit Service: 03 64 19 80 70
- Probation and Rehabilitation Service:
03 64 19 80 83/03 64 19 80 84
- Booking visits: +33 (0)805 20 04 38 (free call except for pay-as-you-go mobiles)

At each visit you must

- Bring proof of identity
- Arrive 45 minutes before the scheduled visit time
- For children under the age of 18 without a form of ID, you must submit the family record book
- Lockers are available at the Family Shelter for your personal belongings
- If you are wearing any prosthetics or taking any form of medication, please provide a medical certificate less than three months old.
- If your identity document is lost or stolen, you will need to submit a declaration certified by the police with a photograph.

VISITING SCHEDULES

Visits	Check-in
8h45	8 AM to a 8:25 AM
10h15	9:30 AM to 9:55 AM
13h30	12:45 PM to 1:10 PM
15h15	2:30 PM to 2:55 PM

	TUESDAY	WEDNESDA	FRIDAY	SATURDAY
8H45 - 9H45	MAH3	MAH1	MAH2	MAH3
10H15-11H15	MAH1	MAH2	MAH3	MAH1
13h30 14h30	MAH2	MAH3	MAH1	MAH2
15h15-16h15	MAH3	MAH1	MAH2	MAH3

REMINDER: Please arrive at least 45 minutes before the scheduled visit time in order to have your identity confirmed and make your appointments at the terminal.

WELCOMING CHILDREN

We offer a **FREE childcare service at the Family Welcome Service.**

We can look after children over the age of 3 during your visit (you must fill in the relevant documents in advance with the receptionists).

Themed activities are organised for them during your visit.

The receptionists reserve the right to refuse children who are ill without medical advice. Children who are not toilet trained cannot be looked after.

SENDING MONEY

- By bank transfer

Each prisoner has a personal account managed by the centre's accounts department. You can add money to their personal account by bank transfer. Use the bank details given below, and specify the name and the prison registration number of the detainee

National bank account details – "RIB"

Bank code	Branch code	Account number	2-digit bank code	Bank address
10071	60000	0000102821	16	TPBEAUVAIS

International Bank Account Number – IBAN

							BIC
FR76	1007	1600	0000	0010	0282	116	TRPUFRP1

For further information, please contact one of the receptionists at the family reception desk

WHAT YOU CAN BRING WITH YOU

- **CLEAN LAUNDRY**, during your visit.

Families who do not have a visit permit can leave their laundry bag at the Family Shelter, in a bag showing the last name, first name and prison registration number on it:

Mondays and Thursdays from 1 PM to 3:30 PM

Limited to one bag per detainee

Once every 30 days

Clean laundry must be brought in a bag showing the last name, first name and prison registration number of the person concerned. An inventory of the laundry items must be attached to the bag. The quantity of laundry is limited by item type. The inventory is available from the Family Welcome Service

Prisoners can have their laundry done free of charge at the penitentiary centre.

- **BOOKS** (softcover, without a binding),
- **NEWSPAPERS**
- **REVIEWS**
- **CDs and DVDs in blister packs** (not exceeding authorised quantities)
- **OTHER:** Other items may be brought in or taken out provided authorisation is granted beforehand:
 - from the Centre Manager
 - from the Magistrate in charge of the case for detainees on remand

THE FOLLOWING ARE PROHIBITED

- Hooded clothing
- Navy blue, light blue, leather or khaki clothing items
- Food, drink and tobacco
- Cleaning or toiletry products Illicit substances
- Mobile phones



OBTAINING A VISITOR PERMIT

If the detainee has not yet been tried, they are **on remand**. The request should be sent by post, together with all supporting documents, **to the Court or Magistrate hearing the case**. You can contact the Probation and Rehabilitation Service on +33 (0)3 64 19 80 44, which will tell you which magistrate is in charge of the case,

If the person has been tried, they have been **convicted**. The request should be sent to the Centre Manager.

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BP 698
60000 BEAUVAIS

The list of documents to be provided is as follows:

- A letter stating the detainee's last name, first name and prison number, your relationship (spouse, partner, friend, etc.) and all your contact details.
- 2 identical colour passport photos, not scanned, with your full name on the back.
- Photocopy of both sides of your ID.
- Photocopy of the full family record book to prove your relationship with the detainee.
- Photocopy of proof of address (EDF/GDF bill, rent receipt, etc.) less than 3 months old.
- A self-addressed stamped envelope for your reply.
- For cohabittees without children, please provide evidence that you are living together.

"Non-family members may be granted visit permits if doing so helps with the detainee's social and/or professional integration, provided that order and security in the centre are maintained. A police investigation may be requested beforehand."

Once you have obtained your visitor permit, you will be given a white card for making visiting appointments at the terminal located in the family reception area.

VISITS

Visiting days: Tuesday, Wednesday, Friday and Saturday

Number of people who can visit:

3 adults and 1 child
2 adults and 2 children
1 adult and 3 children

(A child over the age of 13 is considered an adult)

All children (from birth up to the age of 18)

MUST

have a visitor permit to access the visiting room,

Number of visits: 3 times a week for prisoners on remand, twice a week for convicted prisoners.

BOOKING

- **By telephone** Tuesday to Friday from 9 AM to 4:30 PM (except Mondays and bank holidays):

0,805 20 04 38

Free call from a contract mobile phone or from a landline

- When you call, make sure you have the prisoner's registration number, your visitor's permit number and a calendar.
- You can also make an appointment at the Family Welcome Centre **terminals** with your white card, every day during opening hours.

Appointments must be made at least 48 hours in advance. You can book your appointments over a month.

CANCELLATION

Cancellations may **only** be made **by telephone**.

You will then be asked for the visitor permit numbers, written on each white card, of the people registered for the appointment.

