

ADS trial – serious incident report

This form must be completed when notifying the Department of Transport and Planning of any serious incidents as required as a condition of the Automated Driving System (ADS) permit. Please complete all relevant fields below. If not applicable, please enter **N/A**. If details are unknown please enter **unknown**.

You must specify the nature of the incident and identify all parties and vehicles involved. Any damage to property or injury to persons as a result of the incident, must be recorded and photos included where available.

For an incident that does not result in property damage or injury to persons, you must explain the nature of the incident, what impact it has on the performance of the automated driving system, and provide information regarding any corrective action that has been undertaken following the incident to prevent a reoccurrence.

Please print within the space provided. If you need to include additional information, please specify this in the relevant section and provide as an attachment. This form and any attachments must be submitted to the Department of Transport and Planning at cavtesting@transport.vic.gov.au within 24 hours of becoming aware of a serious incident.

Further information regarding serious incidents and your obligations can be found in the Victorian Guidelines for Trials of Automated Vehicles (Guidelines). Additional copies of this form can be found on the Department of Transport and Planning website.

Type of serious incident (involving an automated vehicle)

Tick all that apply.

- Accident
- Traffic light offence (refer to Part 6 of the Road Safety Road Rules 2017)
- Give way offence (refer to Part 7 of the Road Safety Road Rules 2017)
- Railway or tramway level crossing offence (refer to Part 10 of the Road Safety Road Rules 2017)
- Failure of the automated driving system that would impair the reliability, security or operation of the automated driving system
- Tampering with, unauthorised access to, modification of, or impairment of the automated driving system
- Automated vehicle stolen or carjacked
- Speeding offence

ADS permit information

ADS permit holder name				ADS permit reference			
ADS permit holder address							
Phone number				Email			

Automated vehicle information

Make		Model			Year														
Registration number/Unregistered Vehicle Permit (UVP) number										Registration/UVP jurisdiction									
Vehicle Identification Number (VIN)/Chassis Number																			

Vehicle supervisor details

Name of vehicle supervisor at time of incident																	
Driver licence number										Jurisdiction/Country of issue							

Details of incident

Please provide details about the incident.

Date of incident		D	D	M	M	Y	Y	Y	Y	Time of incident											
Driving mode (automated/manual) and level of driving automation (if applicable) at time of incident																					
Address/location of incident												State		Postcode							
Nearest intersection										Map reference or coordinates											
Traffic direction (North, South, East, West)										Light/atmospheric conditions (night time/day time, dusk etc.)											
Weather conditions at time of incident (e.g. raining, sunny, dark, dry, wet etc.)																					
Road conditions and surface type (e.g. dry, wet, gravel etc.)																					
Number of persons/vehicles involved (include all vehicles, bicycles, trams etc.)																					
Property damaged as a result of the incident																					
Nature of any injuries to persons																					
Police present		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Name/badge number of attending officer												Police incident report number					

Other party details

Please provide details of any other affected party or parties. If required, attach additional pages providing the below information.

Driver name (if known/present)											
Driver licence number						Jurisdiction/Country of issue					
Address						State			Postcode		
Vehicle make				Vehicle model		Registration number			State of registration		

Driver name (if known/present)											
Driver licence number						Jurisdiction/Country of issue					
Address						State			Postcode		
Vehicle make				Vehicle model		Registration number			State of registration		

Property owner name (if different from the above)											
Present <input type="checkbox"/> Yes <input type="checkbox"/> No						Notified of incident by ADS permit holder <input type="checkbox"/> Yes <input type="checkbox"/> No					
Address						State			Postcode		

Property owner name (if different from the above)											
Present <input type="checkbox"/> Yes <input type="checkbox"/> No						Notified of incident by ADS permit holder <input type="checkbox"/> Yes <input type="checkbox"/> No					
Address						State			Postcode		

Witness details

By signing this form, you acknowledge that you have read and understood the privacy statement, and give permission to be contacted regarding the incident.

For further information regarding the Department of Transport and Planning's privacy policy, refer to the privacy statement at the end of this form, or visit transport.vic.gov.au

Automated vehicle occupant

Other witness

Name				Date of birth				D D M M Y Y Y Y				Phone number			
Address								Signature							

Automated vehicle occupant

Other witness

Name				Date of birth				D D M M Y Y Y Y				Phone number			
Address								Signature							

Automated vehicle occupant

Other witness

Name				Date of birth				D D M M Y Y Y Y				Phone number			
Address								Signature							

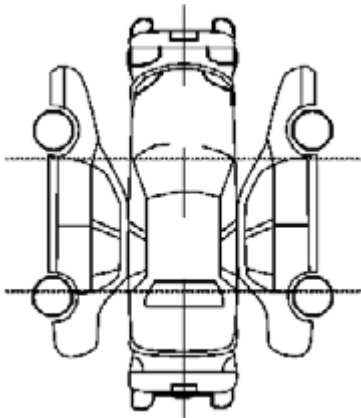
Description of incident

Please describe the circumstances surrounding the incident, including your opinion of the cause, and the level of any damage sustained to vehicles and other property, or injury to persons. Provide photos where available.

Tick all that apply

- Injury to persons Fatality Property damage – including damage to telephone poles, fences, street signs, posts, trees, livestock, parked vehicles

Describe the incident in as much detail as possible, including any changes to, or impacts on, the automated driving system. Indicate location of vehicle damage where appropriate.



Vehicle supervisor statement

Give your account of the incident, describing the events in as much detail as possible. Include diagrams if appropriate.

Vehicle supervisor declaration

I certify that the information provided in this form and any attachments is true and correct, and I acknowledge that any information submitted to the Department of Transport and Planning may be used in accordance with the *Road Safety Act 1986*.

Name of vehicle supervisor <i>(please print)</i>								Signature								
Date	D	D	M	M	Y	Y	Y	Y								
Phone								Email								
Witness								Signature of Witness								
Date	D	D	M	M	Y	Y	Y	Y								

ADS permit holder declaration

I certify that the information provided in this form and any attachments is true and correct, and I acknowledge that any information submitted to the Department of Transport and Planning may be used in accordance with the *Road Safety Act 1986*.

Name of permit holder <i>(please print)</i>								Signature								
Company Representative																
Position title																
Date	D	D	M	M	Y	Y	Y	Y								
Phone								Email								
Witness								Signature of Witness								
Date	D	D	M	M	Y	Y	Y	Y								

Privacy statement

Personal information the Department of Transport and Planning collects from you may be used by the Department of Transport and Planning as permitted by the *Road Safety Act 1986* and the *Marine Safety Act 2010*. The Department of Transport and Planning may disclose personal information it collects from you to various organisations and persons as permitted by law, particularly by the *Road Safety Act 1986*. This includes disclosing the information to contractors and agents of the Department of Transport and Planning, law enforcement agencies and other road or traffic authorities, the Transport Accident Commission, vehicle manufacturers (for safety recalls), road safety researchers, courts and other organisations or people authorised to use the personal information.

You are required to provide this personal information. Failure to provide the information may result in this form not being processed, or records not being properly maintained. For further information about our use of your personal information and your right of access to it, see the Department of Transport and Planning brochure *Protecting Your Privacy*.