

## Undue hardship

This form is to be used to apply for an exemption from the heavy vehicle minimum holding time on the basis of **undue hardship**.

Visit [transport.vic.gov.au](https://transport.vic.gov.au) for more information about the process and requirements to apply for this exemption.

**To be issued with a Victorian heavy vehicle licence, you must hold a Victorian car driver licence.**

A hardship exemption will only be granted if **undue hardship** can be proven and we are satisfied that road safety is not compromised. Any exemption granted may result in conditions being imposed. You can read about these on the back of this application form.

**Note:** You are unlikely to obtain an exemption from the heavy vehicle driver licence requirements unless you have a clean driving record.

**Confirmation that an exemption has been granted must be obtained prior to making an appointment to take a Victorian heavy vehicle licence test.**

## Who is eligible to apply for an exemption?

To be eligible to apply for an exemption, you must hold a current and valid Victorian car driver licence.

## When should an exemption be applied for?

An application for this exemption can be made if you can demonstrate, by providing supporting documentation, that you or your immediate family will suffer **undue hardship** as a result of completing the heavy vehicle driver licence requirements due to the nature of your occupation, employment or family circumstances.

## What documentation must be provided?

To support the application you need to provide:

- A letter from yourself addressing your hardship
- **Employment:** a letter from the employer or potential employer verifying the employment and identifying the hardship.

## Submit application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to [vicroads.vic.gov.au](https://vicroads.vic.gov.au), along with the documentation to support your exemption application.

Once the application is submitted, you will receive a confirmation email from VicRoads.

## Outcome of the application

You will be contacted within 15 working days of submitting your application.

If you have not been contacted you can call 13 11 71 with your driver licence number and the exemption application number for more information.

**If your driver licence is cancelled or suspended, any exemption may be withdrawn. This will have an impact on your licence when it is reissued or the suspension ends. If we decide to withdraw the exemption, you will be notified in writing and given an opportunity to show why you should be permitted to retain the exemption. If you don't respond to the notice within the required time, the exemption will be withdrawn without further notice.**

### Privacy statement

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. Particularly by the Road Safety Act 1986. This includes the photograph and other information on your driver licence, learner permit or marine licence used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes.

It may also include any health information relating to your licence or registration, or sensitive information concerning any relevant criminal history. Your information may be disclosed to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the information.

**Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: [dtp.vic.gov.au/privacy](https://dtp.vic.gov.au/privacy).**

# Application for exemption from heavy vehicle driver licence requirements



## Endorsement category required *(please tick)*

LR  MR  HR  HC

## Application category *(please tick category you are applying for)*

Primary production *(please refer to conditions overleaf)*  Motor trade/mechanic *(please refer to conditions overleaf)*  
 Employment *(please refer to conditions overleaf)*  Emergency services *(please refer to conditions overleaf)*

## Applicant details

Full name			
Victorian driver licence number			
Interstate licence held?	<input type="radio"/> No <input type="radio"/> Yes <i>(please provide details)</i>	State/Territory	Licence number
Residential address		Postcode	
Postal address		Postcode	
Contact number <i>(mobile preferred)</i>			
Email			

## Current employer/prospective employer's details

Full name			
Trading name			
ABN			
Business address		Postcode	
Postal address		Postcode	
Contact number <i>(mobile preferred)</i>			
Brief description of operation of business detailing distance required to travel:			
Would the applicant be required to travel interstate if an exemption was granted? <i>(please tick)</i> <input type="radio"/> Yes <input type="radio"/> No			

## Previous driving experience

In this section, please provide a detailed outline of your driving history (including interstate and overseas history, if applicable), together with details of the circumstances in which you have driven (e.g. city driving, rural driving, night driving, types of vehicles driven).

Provide evidence of your interstate/overseas licence, if applicable. Submit a separate document if required.

**Note:** If you have an overseas licence and it is not in English, you will be required to get an English translation from a NAATI approved translator and submit online with the other documents.

Please return completed document along with your letter and a letter of support from the current employer(s) or prospective employer(s) to the address below. On receipt of this information a reply will be forwarded to the applicant within 15 working days, advising of the outcome.

Applications will be subject to conditions on approval and will apply from the date the endorsement is issued. Operating outside the conditions imposed on a licence is an offence under the *Road Safety Act 1986*, and significant penalties apply.

**Providing false or misleading information or documents is an offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.**

By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

I authorise VicRoads to make any enquiries considered necessary for the purpose of this application, including by contacting the writers of any letters submitted. I authorise VicRoads to contact me using any contact details I submit in connection with this application.

Applicant's signature	Date	D	D	M	M	Y	Y	Y	Y
Signature of person authorised to sign on behalf of employer <i>(if applicable)</i>	Date	D	D	M	M	Y	Y	Y	Y
Name of person authorised to support application on behalf of employer <i>(if applicable)</i>									
Position of person authorised to support application on behalf of employer <i>(if applicable)</i>									

# Application for exemption from heavy vehicle driver licence requirements

## Heavy vehicle graduating licence exemptions will be considered under the following categories:

	Eligibility requirements	Restrictions
<b>Category</b>	An exemption may be granted to the heavy vehicle graduation criteria, if the nature of the applicant's employment or family circumstances would cause hardship, and road safety is not compromised.	<ul style="list-style-type: none"> <li>Restrictions imposed on the use of the heavy vehicle will end when the licence holder would have normally qualified for that category of licence under the heavy vehicle graduation criteria.</li> <li>Restrictions will be shown by the letter 'X' under conditions on the Victorian licence, operating outside the conditions is an offence.</li> <li>Restrictions are intended to minimise the road safety risks associated with inexperienced drivers.</li> </ul>
<b>Employment</b>	Applicants can apply for the next licence category for which they would be eligible under graduation requirements. Any category except MC. A minimum of 6 months driving experience in a car or heavy vehicle category is necessary.	<ul style="list-style-type: none"> <li>Radius (100 km radius) or nominated route limitations.</li> <li>Driving restricted to Victoria (interstate routes not permitted).</li> <li>Applies only to driving the vehicle of the employer who has supported the exemption and in the course of work for that employer.</li> <li>To drive on non urban roads (restricted access to delivery points in urban areas can be considered).</li> <li>No more than 80% of a maximum legally permitted load.</li> </ul>
<b>Primary producer</b>	Any category (LR/MR/HR/HC) except MC. Held a car driver licence for 24 months or more and a lower category of heavy vehicle licence for at least 6 months.	<ul style="list-style-type: none"> <li>Radius or specific route limitations (100 km radius).</li> <li>Driving restricted to Victoria (interstate routes not permitted).</li> <li>Restricted to specific purposes (e.g. transport of agricultural product/supply).</li> <li>To drive on non urban roads (restricted access to delivery points in urban areas can be considered).</li> <li>No more than 80% of a maximum legally permitted load.</li> <li>Must not drive a bus.</li> </ul>
<b>Motor trade/mechanic</b>	Any category except MC. Held a car driver licence for 24 months or more and a lower category of heavy vehicle licence for at least 6 months.	<ul style="list-style-type: none"> <li>5 km radius restriction.</li> <li>Driving is restricted to Victoria (i.e. driving interstate routes is not permitted).</li> <li>Not to drive a bus with passengers.</li> </ul>
<b>Emergency services</b>	Any category except MC. May apply as soon as a car licence is obtained.	<ul style="list-style-type: none"> <li>Only to drive emergency service trucks (not buses) in the course of duty.</li> </ul>

### Licence category eligibility without an exemption

<b>Light Rigid (LR)</b>	Must hold an Australian car driver licence for at least one year.
<b>Medium Rigid (MR)</b>	Must hold an Australian car driver licence for at least one year.
<b>Heavy Rigid (HR)</b>	Must hold an Australian car driver licence for at least two year.
<b>Heavy Combination (HC)</b>	Must hold an Australian licence to drive a medium rigid vehicle or heavy rigid vehicle for one year.
<b>Multi Combination (MC)</b>	For a period of 12 months must hold or have held a licence to drive a: heavy rigid vehicle, or heavy combination vehicle, or combination of a heavy rigid vehicle and a heavy combination vehicle* AND complete a training course approved by VicRoads. <i>*The 12 month period includes any combination of holding HR and HC licences, including 364 days HR and 1 day HC.</i>

Australian car and/or heavy vehicle licence held	Next eligible category with an exemption
<ul style="list-style-type: none"> <li>An Australian car driver licence held for at least 6 months</li> </ul>	LR or MR
<ul style="list-style-type: none"> <li>An Australian car driver licence held for at least 12 months, <b>and</b></li> <li>LR/MR licence held for at least 6 months, or</li> <li>Total period licensed for at least 18 months</li> </ul>	HR
<ul style="list-style-type: none"> <li>An Australian car driver licence held for at least 24 months,</li> <li>And MR/HR licence held for at least 6 months</li> <li>Total period licensed at least 24 months</li> </ul>	HC
<ul style="list-style-type: none"> <li>An Australian MR licence held for at least 6 months and total period licensed for at least 24 months</li> </ul>	HC
<ul style="list-style-type: none"> <li>An Australian HR licence for at least 6 months and total period licensed for at least 24 months</li> </ul>	HC