

Authority to act as an agent (for registration)



ABN 69 981 208 782

This form can be used to authorise an agent or company representative to act on behalf of a registered operator.

Please complete this form and sign below. Please print clearly in ink using BLOCK letters and cross where applicable. You need to provide original documents for evidence of identity if you do not provide an existing Victorian photo licence or learner permit or confirmed customer number. For more information visit vicroads.vic.gov.au

Registered operator details *(to be completed by the registered operator)*

<input type="radio"/> Individual <input type="radio"/> Company		Licence/Customer no.							
Previous name(s) <i>(if applicable)</i>									
Surname or company name									
First given name or ACN/ARBN		Second given name							
Third initial <i>(if any)</i>		Date of birth							
		D	D	M	M	Y	Y	Y	Y
Residential <i>(or company)</i> address		Postcode							
Postal address <i>(if different from above)</i>		Postcode							
Garage address <i>(if different from residential or company address)</i>		Postcode							
Mobile phone no. <i>(or other if not applicable)</i>		Email							

Agent or company representative's personal details

Surname	Given name
Position of company representative <i>(if applicable)</i>	Licence/Customer no.* <i>(if applicable)</i>

*You will have a customer number with VicRoads if you have held a Victorian licence, learner permit or have had a vehicle registered in your name in Victoria.

Authorised activities

Specify details of types of transactions that can be performed on behalf of the registered operator. You can limit activities to specific vehicles if required (specify in **Other details** section). An authorisation for an individual remains valid for one month; and for a company valid for one year, unless revoked sooner. To revoke authorisation, notify VicRoads in writing or nominate a new agent using this form.

- Yes No Register vehicles
- Yes No Transfer vehicle registrations
- Yes No Assign number plates
- Yes No Cancel registration/Apply for refunds
- Yes No Obtain duplicate certificates
- Yes No Specify common expiry/Pay registration renewal

Other details

Privacy statement

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. We may disclose the personal information we collect from you to various organisations and persons as permitted or required by applicable laws, particularly by the *Road Safety Act 1986*. This includes disclosing the information to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the personal information.

You are required to provide this personal information. Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: dtp.vic.gov.au/privacy.

Providing false or misleading information or documents is a serious offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

Signature of registered operator	Date
	D D M M Y Y Y Y

OFFICE USE ONLY

Agent or company representative's personal evidence of identity *(original documents only)*

Category A evidence Australian photo licence Australian birth certificate Passport Other *(specify document type)*

Origin (state/country)	Reference no.	Date of expiry
		D D M M Y Y Y Y
<input type="radio"/> Category B evidence	Document type	Reference no.
Signature of Delegate of Secretary	Signature of manager (if required)	
Name of Delegate of Secretary	Name of manager (if required)	
User ID	Date	
		D D M M Y Y Y Y