

Off-line registration summary dealer certification



ABN 69 981 208 782

Please complete this form and sign below. Please print clearly in ink using BLOCK letters.

Date sent

D	D	M	M	Y	Y	Y	Y
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This summary must be lodged within 48 hours of the registration of a vehicle or vessel.

Dealership details

Dealership trading name				LMCT no.			
Business address							
Postcode		Contact phone number (mobile preferred)					

Registration summary

VICROADS USE ONLY

Name of registered operator	Make of vehicle/vessel	Registration number	Date registered	Amount	1	2	3	4	5
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

Sub total \$	
Total inspection fee* \$	
Total admin. fee** \$	
Total payable \$	

* Total inspection fee = Number of registrations x inspection fee

** Total admin. fee = Number of registrations x admin. fee

Please include the following:

- Registration application**
Fully completed, including roadworthy certificate details where applicable

- Payment (including inspection fee and administration fee)**
Please check before submitting

Post in the WHITE envelope to:

VicRoads
Reply Paid 1644
Melbourne Vic 3001

Your signature

Summary checked by
Signature of dealership representative

Payment details

Credit or debit card authorisation Please charge the amount payable to my Mastercard Visa

Credit card number	Date of expiry	M	M	Y	Y				
Name of cardholder	Date	D	D	M	M	Y	Y	Y	Y
Signature of cardholder	Cardholder contact phone number								

As the cardholder I accept that a card payment fee will apply to the transaction. By signing this form I authorise The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') to deduct the card payment fee in addition to any amounts payable. Details of the fee are available at vicroads.vic.gov.au.