

Recognition of driving experience – fee applies

This form is to be used to apply for an exemption from the heavy vehicle minimum holding time on the basis of **previous driving experience**.

Visit transport.vic.gov.au for more information about the process, fees and requirements to apply for this exemption.

To be issued with a Victorian heavy vehicle licence, you must hold a Victorian car driver licence.

Exemptions will only be granted having regard to your driving experience and circumstances in which it was obtained.

Confirmation that an exemption has been granted must be obtained prior to making an appointment to take a Victorian heavy vehicle licence test.

Who is eligible to apply for an exemption?

To be eligible to apply for an exemption, you must hold a current and valid Victorian car driver licence.

When should an exemption be applied for?

An application for this exemption can be made if you are requesting acknowledgment of your previous driving experience (interstate and overseas experience is considered).

What documentation must be provided?

To support the application you need to provide:

- evidence of your identity
- documentation that will support your previous driving experience
- a copy of your overseas licence. If the licence is not in English, you must also supply an official translation by NAATI the regulated fee under regulation 20(1A).

Submit application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to vicroads.vic.gov.au, along with the supporting documentation to support your exemption application.

You will have to pay the regulated fee when you submit your documents online.

Once the application is submitted, you will receive a confirmation email from VicRoads.

Outcome of the application

You will be contacted within 15 working days of submitting your application.

If you have not been contacted you can call 13 11 71 with your driver licence number and the exemption application number for more information.

If your driver licence is cancelled or suspended, any exemption may be withdrawn. This will have an impact on your licence when it is reissued or the suspension ends. If we decide to withdraw the exemption, you will be notified in writing and given an opportunity to show why you should be permitted to retain the exemption. If you don't respond to the notice within the required time, the exemption will be withdrawn without further notice.

Note: The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. Particularly by the *Road Safety Act 1986*. This includes the photograph and other information on your driver licence, learner permit or marine licence used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes.

It may also include any health information relating to your licence or registration, or sensitive information concerning any relevant criminal history. Your information may be disclosed to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the information.

Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: dtp.vic.gov.au/privacy.

Application for exemption from heavy vehicle driver licence requirements



I

of

wish to apply for licence category (*select one licence category only*). LR MR HR HC MC

I have held my current Victorian car driver licence for a period of

I have also held an interstate/overseas drivers licence from for a period of

My interstate/overseas car licence was first issued on

If you previously held a heavy vehicle endorsed licence, please describe what category of licence endorsement you held and include the date each endorsement was first issued.

Previous driving experience

In this section, please provide a detailed outline of your driving history (including interstate and overseas history, if applicable), together with details of the circumstances in which you have driven (e.g. city driving, rural driving, night driving, types of vehicles driven). Provide evidence of overseas licence, if applicable.

You can get this from an Embassy, Consulate or overseas licensing issuing authority. Submit a separate document if required.

Note: If you have an overseas licence and it is not in English, you will be required to get an English translation from a NAATI approved translator and submit online with the other documents.

If this exemption application is approved, I understand that I will be required to undertake the necessary assessment(s) at a VicRoads accredited heavy vehicle provider.

Providing false or misleading information or documents is an offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

I authorise VicRoads to make any enquiries considered necessary for the purpose of this application, including by contacting the writers of any letters submitted. I authorise VicRoads to contact me using any contact details I submit in connection with this application. Please allow up to 15 working days for applications to be processed from time application is received.

If you require any more information, please contact me in writing at the above address, or alternatively contact me by phone on:

Yours sincerely,

Date



Department of Transport and Planning

