General Identification Mark (GIM)/ Trade plate application

vic roads

Please complete the **white** sections and sign below.
Print clearly in ink using BLOCK letters

GIM/Trade plate number								
Issue date	D	D	M	M	Y	Y	Y	Y
Expiry date	D	D	M	M	Y	Y	Y	Y

What type of trade plate are you applying for? *(only one can be selected)*

○ **Motor vehicles**   ○ **Trailer**

What category are you applying for? *(only one can be selected)*

○ **Manufacturer**   ○ **Fleet owner**   ○ **Dealer**   ○ **Licensed Vehicle Tester (LVT)**   ○ **Vehicle transporter/modifier**

LMCT no.   LVT no.

Additional plates required? *(if applicable)*   Quantity

The GIM/Trade plate holder business details

Surname *(or company name)**		
First given name or ACN/ARBN *(if applicable)*	Second given name	Third initial *(if any)*
Victorian licence/customer no.		
Residential or company address		Postcode
Postal address *(if different from above)*		Postcode
Address where the trade plate will be used		Postcode
Mobile phone no. *(or other if not applicable)*	Email	

* please note a business or trading name is not acceptable

Evidence of eligibility

You are required to provide evidence of how you meet the eligibility requirement for the type of category you are specifying.
Please attach the evidence you are providing based on the category you have selected.

Manufacturer – motor vehicles or trailers

- Company letterhead and description of nature of business, the reason trade plates are required; and
- Website address (if applicable).

Fleet owners – motor vehicles or trailers (greater than 50 vehicles)

- Company letterhead and description of nature of business, the reason trade plates are required, and
- website address (if available).

Vehicle transporter, vehicle repairer or vehicle modifier

- Company letterhead and description of nature of business, the reason trade plates are required, and
- website address (if available).

Dealer – motor vehicles or trailers

- A current LMCT number is required.

Licence Vehicle Tester (LVT)

- A current LVT number is required.

VICTORIA State Government | Department of Transport and Planning   Transport Victoria

Post: VicRoads, GPO Box 1644 Melbourne, Victoria 3001
Call: 13 11 71 (TTY 13 36 77, Speak and Listen 1300 555 727)   Web: vicroads.vic.gov.au

ABN 69 981 208 782

vic roads

Your signature

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. We may disclose the personal information we collect from you to various organisations and persons as permitted or required by applicable laws, particularly by the *Road Safety Act 1986*. This includes disclosing the information to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the personal information.

You are required to provide this personal information. Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: dtp.vic.gov.au/privacy.

Providing false or misleading information or documents is a serious offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

Signature of applicant		
	Issue date	D D M M Y Y Y Y

Applying for a General Identification Mark (GIM)/Trade plate

An individual or company that is:

- a manufacturer of vehicles; or
- a dealer in vehicles; or
- a fleet owner (owns more than 50 vehicles); or
- a licensed vehicle tester; or
- a person or body of persons providing a service of inspecting and checking vehicles for mechanical condition and efficiency; or
- a person engaged in the business of altering, modifying, repairing or transporting vehicles before registration

may apply for a General Identification Mark (GIM) to be assigned to them and be issued one or more trade plates on payment of the applicable fees.

How do I apply for a GIM/Trade plate?

If you meet the eligibility requirements below, complete the application form, provide the required evidence and pay the appropriate fees.

Documents and fees should be lodged at any VicRoads Customer Service Centre or sent to: VicRoads, GPO Box 1644, Melbourne Vic 3001

Trade plate fees

The relevant fee for the GIM, each trade plate and the applicable Transport Accident Commission (TAC) charge for the type of vehicle/risk zone is payable.

GIM/Trade plate eligibility requirements

A manufacturer of, or a dealer in, vehicles/trailers

The above eligible person or a person acting on their behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle to:

- drive the vehicle in the process of manufacture from place to place; or
- drive the vehicle from the place of manufacture to the place where the vehicle will be offered for sale; or
- test drive the vehicle; or
- drive the vehicle to demonstrate its powers and qualities to a purchaser or prospective purchaser; or
- drive the vehicle in the course of its delivery before or after sale; or
- drive the vehicle to any premises to be repaired or modified, to drive it during the process of repair or modification or to drive it to return it to its owner after repair or modification.

A fleet owner (owns more than 50 vehicles)

The above eligible person or a person acting on their behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle in the course of preparing it for registration, including in the course of testing or modifying the vehicle.

A licensed vehicle tester

The above eligible person or a person acting on their behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle, to:

- drive the vehicle from place to place to examine and test it; or
- drive the vehicle in the process of examining and testing it; or
- drive the vehicle in the course of collecting or returning it to its owner.

A person or company recognised by VicRoads as providing a service of inspecting and checking vehicles for mechanical condition and efficiency

The above eligible person or a person acting on their behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle, to:

- drive the vehicle from place to place to examine and test it; or
- drive the vehicle in the process of examining and testing it; or
- drive the vehicle in the course of collecting or returning it to its owner.

Use of vehicle by a person engaged in the business of modifying, repairing, altering or transporting vehicles before registration

The above GIM/trade plate holder or a person acting on their behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle, to:

- drive the vehicle to any premises to be altered, modified or repaired; or
- drive it during the process of alteration, modification or repair; or
- return it to its owner after alteration, modification or repair.

Further information

For further information, please visit **vicroads.vic.gov.au.**

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