Online Medical Report

Assessing 'fitness to drive'

Patients

Please take this information update and your letter with you to your appointment with your health professional.

Health professionals

Two form types are available: medical (for GPs and medical specialists) and eyesight (for ophthalmologists and optometrists.

Health professionals can access the online medical report by typing the following URL into your web browser: **medicalreport.vicroads.vic.gov.au**

Online medical report benefits

– **Intuitive:** Can be tailored to select only fields relevant to your patient. If your patient is referred by Medical Review, some patient details and previously advised medical details are pre-populated.

– **Compliant:** It's a "smart" report that includes hyperlinks to the Austroads **"Assessing Fitness to Drive"** (AFTD) standards.

– **Easy:** Allows you to save a draft to submit later. Download or print a PDF copy of the final report after submitting. Automatically generates a reference number once submitted for your patients easy follow up with Medical Review.

– **Secure and time efficient:** Submit reports and attachments securely, with no paperwork and no incomplete or late or lost reports.

– **Customised:** An individual practitioner "Home Page" enables you to access all your draft and completed patient reports from the previous two years.

Step by step guide for health professionals

1 **Visit: medicalreport.vicroads.vic.gov.au**

2 **Select the appropriate form**
   a **Medical report:** for general practitioners and medical specialists, including psychiatrists.

   b **Eyesight report:** for ophthalmologists and optometrists.

3 **Sign up/Log in**
   You will need to create an account using your name, AHPRA number, DOB, email address and mobile number, which will be used for multi factor authentication (MFA). After you have created your account, all subsequent log ins will require you to enter your email address, password and MFA token (sent to your mobile). You will not need to re-enter your AHPRA number or DOB for subsequent log ins, as authentication will be done in the background.

4 **Health professional details**
   You will be required to complete this section the first time you use the form. The system will remember your details and you can edit them at a later stage.

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5 Patient details
Please include the Medical Review case number and your patient reference or licence number (located on top left corner of the Medical Review letter sent to patient). This matches the report to the correct driver record and pre-populates the form with customer information already known to Medical Review. If you do not have the patient's Medical Review letter/details, check the box to advise and complete the patient details manually.

6 Assessment
Please apply the Austroads Assessing Fitness to Drive (AFTD) guidelines to your decision making in the patient's assessment section.

7 Recommendation
Complete this mandatory section with your recommendation about the patient's fitness to drive.

8 Submit the report
Once you have reviewed the information you can submit the assessment. You will be notified that the assessment has been submitted and a reference number will be automatically generated. It's important that the reference number and/ or a PDF copy of the medical assessment report be provided to your patient as this is their reassurance that they have fulfilled their obligations and can be used for any follow up with Medical Review.

Help is available

Information and tips for health professionals completing the online form are available in the 'Help' section at the top-right of the report screen. More information is available on our health professionals page at **transport. vic.gov.au/medical-review**

Frequently Asked Questions

How do I access the online medical report form?
You can go directly to the online medical report form by typing the following URL into your browser **medicalreport.vicroads.vic.gov.au.** For more information visit: **transport.vic.gov.au/medical-review**

What devices and browsers can I use the online medical report on?
The online report can be accessed on most computer desktops and laptops (Windows and Mac OS). Mobiles and tablets are not currently supported. All main browsers are supported.

How do I know Medical Review has received the completed (and submitted) report?
When the form is completed and you press the "submit" button, you'll see a reference number and a link to a pdf of the assessment report for you to save or print. Once the "submit" button has been pressed the report is automatically received by Medical Review. The assessment report pdf will include the submitted report reference number, which you or your patient can quote to help make enquiries with Medical Review.

Will it be included in practice software?
No. The most accessible means of using the online report is via the URL provided. Or by visiting the Medical Review **'Health professionals completing medical reviews' webpage** on our website.

What security practices are in place to ensure that my personal and my patients' details are protected?
Medical and eyesight assessment details and all personal and health information you provide will be kept secure and confidential in accordance with Medical Review processes (outlined in the Road Safety Act 1986).

Will information received from health professionals via the Online Medical Report be linked with my patient's My Health Record?
No, Medical Review does not share information with the My Heath Record. It is up to you and the patient to decide if you want to upload copies of reports to My Health Record.

Still need help?

Medical Review is available to support you with any technical issues or difficulties accessing or using the online medical report.

For further information please visit **transport.vic.gov.au/ medical-review** or call Medical Review on (03) 8391 3226.

Find out more

If you have any questions please email us at **medicalreview@roads.vic.gov.au** or visit our website and search 'Medical conditions and review'.

Call: 03 8391 3226

Web: transport.vic.gov.au/medical-review

Language Loop (formerly Victorian Interpreting & Translating Services – VITS) call (03) 9280 0783, then ask for 13 11 71.

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Find out more at
transport.vic.gov.au