

Please complete the relevant sections of this form and sign below in the presence of an authorised witness. Please print clearly in ink using BLOCK letters. If you are applying for a renewal or replacement, a fee may be required. Please check vicroads.vic.gov.au for the amount payable and licence photo requirements.

Photo requirements

- You need a current colour passport photo 45x35mm in size printed on unglazed paper showing a full front view of your head and shoulders on a white background. No head gear, unless worn for medical or religious purposes (veils are not acceptable), nor sun/dark glasses should be worn.
- Print your full name, date of birth and licence number on the back of the photo.
- Take this form and the passport photo to be witnessed. A description of persons who can be witnesses is on the right.
- The witness must:
 - read this form
 - see your evidence of identity
 - complete the witness details below
 - sign this form and the back of the photo.

Authorised witnesses (occupation)

An authorised witness includes any of the following people:

- a member of the police force
- a consular or ambassadorial officer
- a person authorised to witness and sign statutory declarations
- a person having one of the above equivalent occupations in another state or country.

Insert photo here

Please use double sided tape to attach photo.

Do not use staples, paper clips or sticky tape to attach the photo.

Do not fold the photo.

Applicant details

| | | | | | | | | | | |
|---|-----------------------|-----|-----------------------|------------|-----------------------|--------|---|---|---|---|
| Licence/Learner permit no. | <input type="radio"/> | Car | <input type="radio"/> | Motorcycle | <input type="radio"/> | Marine | | | | |
| Surname | Given name(s) | | | | | | | | | |
| Phone (include all area codes) or email address | Date of birth | | D | D | M | M | Y | Y | Y | Y |
| Postal address | Postcode | | | | | | | | | |

**Your licence will be mailed to the current address on your licence. If you require your licence to be sent elsewhere, please specify the new address in the Postal address box above.*

Do you want this new address recorded on your licence? Yes No

Applicant's signature

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. Particularly by the Road Safety Act 1986. This includes the photograph and other information on your driver licence, learner permit or marine licence used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes.

Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: dtp.vic.gov.au/privacy.

Providing false or misleading information or documents is an offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

Sign in the white area using black ink. Do not sign outside the box.

Evidence of identity

The witness is satisfied as to the identity of the person either by sighting the current licence or multiple evidence of identity. Evidence of residence does not apply to applicants outside Victoria.

(continued over)

Please cross the appropriate circle

- Current driver licence or permit sighted
- Multiple evidence of identity sighted

Witness details

| | |
|--|---|
| I, <input type="text" value="Name in full"/> | <input type="text" value="Occupation"/> |
| <input type="text" value="Residential address"/> | |
| <input type="text" value="Mobile phone no. (or other if not applicable)"/> | <input type="text" value="Email"/> |
| <input type="text" value="Postcode"/> | <input type="text"/> |

certify that the above is a true photograph of

Witness signature

| | |
|---|---|
| <input type="text" value="Signature of witness"/> | <input type="text" value="Position/Title"/> |
| <input type="text" value="Date"/> | <input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> |

Payment details

Send your cheque* to:

Photokits
GPO Box 1644
Melbourne Vic 3001

*(*Only bank cheques from an Australian bank in Australian dollars will be accepted if being sent from overseas).*

Payment can also be made at a VicRoads Customer Service Centre using Mastercard or Visa. A card payment fee will apply. For further information, please visit vicroads.vic.gov.au or call us on 13 11 71 (+61 3 8391 3216 for international callers).