

## Fee applies

This form is to be used by a probationary driver who needs to drive a **probationary prohibited vehicle** and wishes to apply for an exemption.

Visit [transport.vic.gov.au](https://transport.vic.gov.au) for more information about the process, requirements and fees to apply for this exemption.

Exemptions will only be granted in **rare** circumstances where undue hardship can be proven and we are satisfied that road safety is not compromised. Any exemption granted will be restricted and conditional.

**An exemption is not required** if a probationary driver is driving a probationary prohibited vehicle:

- in the course of their employment and at the request of their employer
- in the course of their business where there is an Australian Business Number (ABN) in force in relation to the person's business, or
- while being supervised by a full licence holder who is authorised to drive that vehicle, and is sitting beside the driver.

**The onus is on the driver to provide evidence to the police if requested that they are driving the vehicle for work purposes.**

## Who is eligible to apply for an exemption?

To be eligible to apply for an exemption, you must hold a current valid Victorian probationary licence.

## When should an exemption be applied for?

An application for an exemption should **only** be made when the probationary driver can demonstrate, by providing supporting documentation, that they and/or their immediate family will suffer undue hardship as a result of the probationary prohibited vehicle restriction due to the nature of the probationary driver's employment, essential activities or family circumstances.

## What documentation must be provided?

To support the application, you **must** provide:

- **Education:** a letter from an educational institution or course coordinator verifying student status, dates and times of attendance and identify the hardship
- **Employment:** a letter from the employer verifying the employment and identify the hardship
- **Family circumstances:** a letter from a relevant authority (e.g. medical practitioner, parish priest etc.) describing the impact on the family.

## What is a probationary prohibited vehicle (PPV)?

A vehicle that has:

- a power to mass ratio of greater than 130 kilowatts, or
- an engine that has been modified to increase performance (other than a modification made by the manufacturer during the vehicle's manufacture), or
- been declared a PPV by a notice published in the Victorian Government Gazette.

## Submit application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to [vicroads.vic.gov.au](https://vicroads.vic.gov.au), along with the supporting documentation to support your exemption application.

You will have to pay a fee when you submit your documents.

Once the application is submitted, you will receive a confirmation email from VicRoads.

## Outcome of the application

You will be contacted within 15 working days of submitting your application.

If you have not been contacted you can call 13 11 71 with your driver licence number and the exemption application number for more information.

There are no reviews or refunds of rejected exemption applications.

**If your driver licence is cancelled or suspended, any exemption may be withdrawn. This will have an impact on your licence when it is reissued or the suspension ends. If we decide to withdraw the exemption, you will be notified in writing and given an opportunity to show why you should be permitted to retain the exemption. If you don't respond to the notice within the required time, the exemption will be withdrawn without further notice.**

## Privacy statement

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. Particularly by the Road Safety Act 1986. This includes the photograph and other information on your driver licence, learner permit or marine licence used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes.

It may also include any health information relating to your licence or registration, or sensitive information concerning any relevant criminal history. Your information may be disclosed to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the information.

Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: [dtp.vic.gov.au/privacy](https://dtp.vic.gov.au/privacy).

## 1. Licence details

|                       |                             |
|-----------------------|-----------------------------|
| Driver licence number | Licence category (e.g. car) |
|-----------------------|-----------------------------|

## 2. Applicant's details

|                                                          |               |
|----------------------------------------------------------|---------------|
| Surname (please print)                                   |               |
| Given name(s) (please print)                             | Date of birth |
| Residential address (please print)                       |               |
| Postal address (if same as residential write 'as above') |               |
| Mobile phone number (or other if not applicable)         |               |
| Email                                                    |               |

### How to calculate power to mass ratio

Power to mass ratio for vehicles manufactured after 1 January 2010  
How to calculate power to mass ratio

$$\text{Roundup} \left( \frac{\text{Power (kilowatts)}}{\text{Weight (kilograms)}} \right) \times 1000$$

## 3. Employment travel details

(To be completed if you need to drive a probationary prohibited vehicle to and/or from your place of employment.)

|                                                        |
|--------------------------------------------------------|
| Employer's name (business name if self-employed)       |
| Employer's address (business address if self-employed) |
| ABN (Australia business number)                        |
| Occupation                                             |

What are your start and finish times for each day of the week and the days of the week that apply? (Please give an example of a typical working week)

| From am/pm | To am/pm | Days of the week |
|------------|----------|------------------|
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |

What public transport or other means of travel is available to you for travelling to and from your place of employment?

|  |
|--|
|  |
|  |

How many kilometres do you travel both ways to get to your place of employment?  km

## 4. Educational institution travel details

(To be completed if you need to drive a probationary prohibited vehicle to and/or from your educational institution.)

|                                   |
|-----------------------------------|
| Educational institution's name    |
| Educational institution's address |
|                                   |
|                                   |

What are your daily attendance hours for each day of the week and the days of the week that apply? (Please give an example of a typical week)

| From am/pm | To am/pm | Days of the week |
|------------|----------|------------------|
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |
|            |          |                  |

What public transport or other means of travel is available to you for travelling to and from your educational institution?

|  |
|--|
|  |
|  |

How many kilometres do you travel both ways to get to your educational institution?  km

## 5. Medical treatment travel details

(To be completed if you need to drive a probationary prohibited vehicle to receive medical treatment for yourself or a member of your family.)

Do you need the medical treatment?  Yes  No

Does a member of your family need the medical treatment?  Yes  No

What is their relationship to you?

What is the address where the medical treatment is received?

  


How often is the medical treatment needed? (Daily, weekly etc.)

What are the usual times for treatment? (Please give an example of a typical week.)

| Mon | Tues | Wed | Thur | Fri | Sat | Sun |
|-----|------|-----|------|-----|-----|-----|
|     |      |     |      |     |     |     |
|     |      |     |      |     |     |     |

**Note:** A letter from the treating doctor confirming these treatment times must be provided.

What public transport or other means of travel is available for travelling to get to medical treatment for you or your family member?

How many kilometres do you travel one way to get this medical treatment?  km

## 6. Probationary prohibited vehicle details

(Please attach a separate page for additional vehicles. Ensure information is provided and questions below are answered for each vehicle.)

Have you driven this vehicle previously?  Yes  No

(a) Vehicle details

The details in this section must match what's recorded on the probationary vehicles database, available at [transport.vic.gov.au](http://transport.vic.gov.au). Please be as detailed as possible.

|                                                   |  |  |                  |  |  |  |
|---------------------------------------------------|--|--|------------------|--|--|--|
| Registration number                               |  |  |                  |  |  |  |
| Year and make (e.g. 2008 Holden)                  |  |  |                  |  |  |  |
| Model (e.g. Calais)                               |  |  |                  |  |  |  |
| Badge/series/variants (e.g. V VF Auto My15)       |  |  |                  |  |  |  |
| Body type (e.g. sedan, hatch, wagon, convertible) |  |  |                  |  |  |  |
| Fuel type                                         |  |  | No. of cylinders |  |  |  |
| VIN/chassis no.                                   |  |  |                  |  |  |  |
| Engine no.                                        |  |  | Transmission     |  |  |  |

(b) Has the vehicle's engine been modified to increase the vehicle's performance (other than a modification made by the manufacturer in the course of the manufacture of the vehicle)?  Yes  No

(c) Are you the registered operator of the vehicle for which you want the exemption?  Yes  No

(d) Does a member of your immediate family operate the cars described in (a)?  Yes  No

(e) If you answered yes to question 6(e) or 6(f), what date was the vehicle purchased/acquired?  M  M  Y  Y  Y  Y

(f) Are there any other vehicles used by immediate family members garaged at your residential address that you have access to?  Yes  No

If Yes, please complete the immediate family member's details in Section 7.

If No, please provide details of other means of travel which are available to you other than driving a probationary prohibited vehicle? (i.e. walk, bike, public transport).

How many kilometres do you travel one way to get public transport?  km

## 7. Please provide a list of all the vehicles garaged at your residential address

| Registration number | Year of manufacture | Make | Model | Badge/series |
|---------------------|---------------------|------|-------|--------------|
|                     |                     |      |       |              |
|                     |                     |      |       |              |
|                     |                     |      |       |              |
|                     |                     |      |       |              |
|                     |                     |      |       |              |
|                     |                     |      |       |              |
|                     |                     |      |       |              |
|                     |                     |      |       |              |

## 8. Undue hardship that may be caused

Please outline below what undue **hardship** may be caused to you and your family if this application is refused? (Please attach a separate sheet if more space is required.)

## 9. Declaration

Providing false or misleading information or documents is an offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

I authorise VicRoads to make any enquiries considered necessary for the purpose of this application, including by contacting the writers of any letters submitted.

I authorise VicRoads to contact me using any contact details I submit in connection with this application.

Applicant's signature

Date