

Scooter and Wheelchair Travel Pass



Information and application form

Am I eligible?

You may be eligible for a Scooter and Wheelchair Travel Pass if you;

- depend on a scooter/wheelchair for mobility outside the home.
- have a permanent condition (i.e not expected to improve with time or surgery).
- are a permanent Victorian resident.

You may also be eligible for:

- Multi-Purpose Taxi Program - safetransport.vic.gov.au/on-the-road/multi-purpose-taxi-program

How does it work?

The Scooter and Wheelchair Travel Pass is a registered myki card that includes your name and photo.

The Scooter and Wheelchair Travel Pass gives you free travel on:

- trains, trams and buses in metropolitan Melbourne.
- V/Line train and coach services.
- regional town bus services.
- other public transport services.

Customers should check if their free travel pass is accepted before travelling with an interstate or private operator. These include NSW TrainLink, Great Southern Railway, airport services, tourist railways, privately run bus services and chartered trains, trams and buses.

Carry your pass with you when travelling. You don't need to touch on or off, but you'll need to show it to station staff to go through station gates and may be asked to show it to public transport staff.

The Scooter and Wheelchair Travel Pass is free.

How do I apply?

1. Complete this application form.
2. Attach one colour passport size photo which has been verified – Section 2.
3. Provide your MPTP card number or have your health professional complete Section 4.
4. Send the form (flat and unfolded) to:

Scooter and Wheelchair Travel Pass

PTV Hub
PO Box 4724
Melbourne, VIC 3001

Or deliver in person to:

PTV Hub
Southern Cross station

Please note: We can't process an incomplete form or return forms and photos. Photocopied applications are not accepted

You'll be notified by mail within three weeks with the outcome of your application.

Section 1: Applicant

1.1 Applicant's details

| | | | | | | | | | | | | | | | | | | | | | |
|---------------|--|---|---|---|---|---|---|---|---|-----------|--|--|--|--|--|--|--|--|--|--|--|
| First name | | | | | | | | | | Last name | | | | | | | | | | | |
| Date of birth | | D | D | M | M | Y | Y | Y | Y | | | | | | | | | | | | |

Postal address

| | | | | | | | | | | | | | | | | | | | | | |
|-------------|--|--|--|---------------|--|--|--|--|--|--|--|----------------------|--|--|--|---------------|--|--|--|--|--|
| Unit number | | | | Street number | | | | | | | | | | | | PO Box number | | | | | |
| Street name | | | | | | | | | | | | | | | | | | | | | |
| Suburb | | | | | | | | | | | | | | | | | | | | | |
| State | | | | Postcode | | | | | | | | Contact phone number | | | | | | | | | |
| Email | | | | | | | | | | | | | | | | | | | | | |

1.2 Are you a permanent Victorian resident?

Yes

No – Unfortunately, you're not eligible for this pass

1.3 Have you previously applied for the Scooter and Wheelchair Travel Pass?

Yes

No

1.4 Do you have a Multi-Purpose Taxi Program (MPTP) card that certifies you depend on a wheelchair for mobility outside the home?

Yes - write your MPTP number in the boxes below. **You don't need to complete Section 4.**

| | | | | | | | | | | | | | | | | | | | | | |
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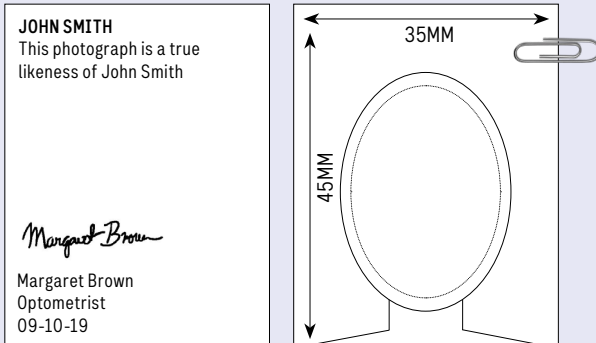
No – You must complete section 4

OFFICE USE ONLY

| | | | | | | | | | | | | | | | | | | | | | |
|------------------------|--|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|
| MPTP Verification date | | D | D | M | M | Y | Y | Y | Y | | | | | | | | | | | | |
| Staff Initials | | | | | | | | | | | | | | | | | | | | | |

Section 2: Photo

2.1 Attach one recent (no more than three months old) colour, passport size photo using a paper clip only.



2.2 Verify your identity

| | |
|-----------------------------|---|
| Submitting by post | Ask your health care professional, a Justice of the Peace or a person authorised to witness a statutory declaration, to print your full name on the back of your photo and sign it, certifying it is a true likeness of you. See the example above. |
| Submitting in person | Your photo can be verified by a PTV Hub employee. You will need formal photo ID to verify your identity. |

Your photo is kept on file to make it easier to send you a replacement pass, if needed.

Section 3: Applicant or legal guardian/agent declaration

I declare that all information provided and the following is true and accurate, that I/the applicant:

- live with a permanent and severe disability (being for the term of my life and not expected to improve) and depend on a scooter or wheelchair for mobility outside my home.
- authorise public transport authorities to verify the information in this form and to obtain and disclose any information relating to this application for the purpose of assessing the applicant's eligibility for a Scooter and Wheelchair Travel Pass.
- agree that the applicant's chosen health practitioner may share information about the applicant to help assess the application.
- am a permanent Victorian resident.
- have read and acknowledge the Disability Standards for Accessible Public Transport 2002 (Section 5).
- have read or had explained to me and accept the terms and conditions (Section 6).
- have read or had explained to me and accept the privacy collection notice (Section 7).

Signature of applicant/guardian/agent (must be 16 years and over)

| | | | | | | | | | |
|---|------|---|---|---|---|---|---|---|---|
| Signature | Date | | | | | | | | |
| <table border="1"> <tr> <td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table> | | D | D | M | M | Y | Y | Y | Y |
| D | D | M | M | Y | Y | Y | Y | | |
| Name of signatory | | | | | | | | | |

If signed by a guardian/agent

| |
|---------------------------|
| Relationship to applicant |
| Contact phone number |

Section 4: Health practitioner declaration

4.1 I am a practicing:

General practitioner

Specialist (please specify)

4.2 Does the applicant permanently (being for the term of their life and not expected to improve) depend on a scooter or wheelchair for mobility outside their home, due to their disability?

Yes

No

4.3 Describe the nature of the applicant's condition and why they depend on a scooter or wheelchair for mobility outside the home.

4.4 Declaration

My signature below confirms the following:

- I've provided information that's true and correct.
- I'm not the applicant or a member of the applicant's immediate family.
- I agree to offer all reasonable information to assist Transport Victoria to determine the applicant's eligibility.

Health Practitioner's full name

Patient's full name

Duration of treatment

Contact phone number

AHPRA registration number

Signature

Date

D

D

M

M

Y

Y

Y

Y

Professional stamp (All relevant details must be written in the space below if professional stamp is not provided)

Please note: Changes in this section can be made only by the health practitioner and accompanied by their signature (not initials) and professional stamp.

Section 5 – Disability Standards for Accessible Public Transport 2002 – scooter and wheelchair size

These standards set out the specifications for public transport in its capacity to accommodate scooters and wheelchairs. If your application is approved and your mobility aid can't meet these standards, there's no guarantee you'll be able to access all forms of public transport.

Dimensions

Your scooter or wheelchair needs to:

- fit within an allocated space of 1300mm by 800mm.
- be no more than 750mm wide, 300mm high above ground.
- weigh no more than 300kg when combined with you and an assistant.

These specifications will allow you and your mobility aid to fit between the wheel axles of a bus and be lifted by a boarding device when needed (e.g. ramp) which has a maximum capacity of 300kg.

Stability

Your mobility aid needs to:

- be able to move in the direction determined by the transport operator.
- have effective braking systems to maintain stability.

Manoeuvrability

Your scooter or wheelchair should be able to:

- turn 180 degrees in an area 2070mm by 1540mm.
- cross a horizontal gap of up to 40mm wide.
- mount a vertical rise (i.e. bump) of up to 12mm.
- cross grating gaps up to 13mm wide and 150mm long.
- negotiate up to a 1:8 grade where the ramp is less than 1520mm.
- negotiate a 1:4 grade with assistance (e.g. ramp).

Section 6 – Terms of Use

1. This pass is only valid for the person whose photo and name appears on it.
2. You need to carry your pass when travelling on public transport in Victoria.
3. Show your pass to a public transport employee, when requested.
4. Your pass remains the property of Transport Victoria. If you tamper with your pass, it may be cancelled.
5. If you lose your pass or it's ever stolen, damaged or becomes inactive, you'll let us know as soon as possible by calling (03) 9619 2710. We'll send you a free replacement pass.
6. The Scooter and Wheelchair Travel Pass is subject to the *Transport (Compliance and Miscellaneous) Act 1983, Regulations*, the Conditions of Use set out in the Victorian Fares and Ticketing Manual, and the Conditions of Use set out above.

Section 7 – Privacy collection notice

The Department of Transport and Planning (DTP) understands and respects your right to privacy and is committed to privacy protection. The Privacy and Data Protection Act 2014 and DTP's Privacy Policy regulate how we collect and handle your personal information. For more information on privacy, visit vic.gov.au/department-of-transport-and-planning-privacy or email privacy@transport.vic.gov.au

Contact us



Call: 1800 800 007

Web: transport.vic.gov.au



Language Loop (formerly Victorian Interpreting & Translating Services – VITS) call (03) 9280 0783, then ask for 13 11 71.