

Replacement Victorian licence or learner permit



Please complete the white sections of this form, print clearly in ink using BLOCK letters, cross where applicable, show us your evidence of identity and then sign below in the presence of a VicRoads officer.

Licence/Learner permit number (if known)

When processing this application you may be required to update your licence or learner permit due to any change of personal details and you will need to provide evidence of identity (see overleaf).

A fee is payable for your replacement card.

You are required to notify us if you have, or develop, a medical condition that could affect your ability to drive safely.

◆ You can also apply for a replacement licence or learner permit (with no change of personal details) online at vicroads.vic.gov.au

What licence/learner permit are you applying to replace? (please cross where applicable)

Learner permit

- Car
- Motorcycle

Licence

- Car
- Motorcycle
- Marine
- Restricted marine (operator between 12-16 years of age)

Heavy vehicle categories

- Light Rigid
- Medium Rigid
- Heavy Rigid
- Heavy Combination
- Multi Combination

Marine endorsement

- Personal Watercraft

Replacement reason

- Lost
- Stolen
- Damaged
- Not received
- Variation (any change of details)

Your personal details

Surname	Title	Date of birth	D	D	M	M	Y	Y	Y	Y			
First given name	Second given name												
Home address									Postcode				
Postal address (if different from above)									Postcode				
Contact phone number (mobile preferred)	Email												

Your signature

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department and Safe Transport Victoria (ST Vic) ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. Particularly by the *Road Safety Act 1986* and *Marine Safety Act 2010*. We may disclose the information we collect about you to various organisations and persons as permitted or required by applicable laws, particularly by the *Road Safety Act 1986* and *Marine Safety Act 2010*. This includes the photograph and other information on your driver licence, learner permit or marine licence used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security, and other purposes. It may also include any health information relating to your licence or registration, or sensitive information concerning any relevant criminal history.

Your information may be disclosed to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, concession and identity verification agencies (including Centrelink Confirmation eServices, the Department of Veterans' Affairs, Service Victoria, Registry of Births, Deaths and Marriages, and the Department of Foreign Affairs and Trade), vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the information.

Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal and health information, and your rights to access it, go to: dtp.vic.gov.au/privacy or ST Vic's Privacy Policy at safetransport.vic.gov.au/privacy-policy.

Providing false or misleading information or documents is an offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect. By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

Signature of applicant	Signature of VicRoads officer	Date	D	D	M	M	Y	Y	Y	Y
	Name of VicRoads officer	OFFICE								

OFFICE USE ONLY

Replacement type

- No change of personal details – No additional requirements
- Change of personal details (new photo/address/name) – Evidence of identity and evidence related to the change required (complete overleaf)
- Marine or Personal Watercraft – Evidence of identity and evidence related to any change of personal details required (complete overleaf)
- Application by an agent (no change of details) – Letter of Authority and agent's evidence of identity required (complete overleaf)
- Change of licence or learner permit status – No additional requirements

Evidence of identity

Please bring your driver licence or learner permit. If you do not have an existing driver licence or learner permit, you must provide evidence of identity.

All evidence of identity documents must be originals and you must also ensure that all names on each of the documents match and are in the same/correct order. Photocopies, certified or otherwise, are not acceptable.

You need to bring:

- one category A evidence document**

An acceptable current image stored in VicRoads Driver Licensing System could be used as category A evidence by a person attending a VicRoads Customer Service Centre.

If you do not have a current image stored, you need to provide a category A evidence document, for example:

- Australian passport (current or expired by up to two years)
- overseas passport (current or expired by up to two years if you can provide Australian documentation giving strong evidence of permanent residence (e.g. visa))
- Australian birth certificate (birth extracts and commemorative certificates are not acceptable)

- one category B evidence document**

For example a current:

- Medicare card
- Pensioner Concession card
- Department of Veterans' Affairs card
- entitlement card issued by the Commonwealth
- student identity card
- credit or account card issued by a bank, building society or credit union
- phone, gas or electricity bill (or no more than one year old)

- evidence of Victorian residence⁺**

If not shown on the category A or B evidence documents or if you have changed address, one document that shows your current address, for example a current:

- contract of sale, lease or rental document
- phone, gas or electricity bill (or no more than one year old)

- evidence of change of name or differing names**

If there is a difference in names between the category A and B evidence documents or if you have changed your name, one document that shows your correct name, for example:

- marriage certificate
- divorce paper
- Change of Name certificate

For more information and a complete list of evidence of identity documents visit transport.vic.gov.au

OFFICE USE ONLY

Evidence of identity *(original documents only)*

Category A evidence Australian photo licence Australian birth certificate Passport Other *(specify document type)*

Origin <i>(state/country)</i>	Reference no.	Date of expiry	D	D	M	M	Y	Y	Y	Y
<input type="radio"/> Category B evidence	Document type	Reference no.								
<input type="radio"/> Evidence of residence⁺	Document type	<input type="radio"/> Victorian residence declaration completed⁺								
Signature of VicRoads officer	Signature of manager (if required)									
Name of VicRoads officer	Name of manager (if required)									
User ID	Date	D	D	M	M	Y	Y	Y	Y	Y

⁺ not required for a marine licence