

Please complete the front of this form and sign below. Please print clearly in ink using BLOCK letters.

Registration number											
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Registered operator details

Surname (or company name)				Date of birth		D	D	M	M	Y	Y	Y	Y
First given name or ACN/ARBN (if applicable)				Victorian licence/customer no.									
Second given name				Third initial (if any)									
Residential (or company) address													
				Postcode									
Garaged address (if different from above)													
				Postcode									
Postal address (if different from above)													
				Postcode									
Mobile phone no. (or other if not applicable)				Email									

Vehicle details

Year	Make	Model
Body type	Colour	
VIN (or chassis number if no VIN)		

Nominating seasonal periods – refer to overleaf on seasonal periods

What are you applying for?

- Seasonal registration
- Varying the duration of the vehicle's current seasonal period
- Nominating a second seasonal period
- Varying the period and/or duration of the vehicle's next seasonal period

Completing this section

Applying for seasonal registration or nominating a second seasonal period

When applying for seasonal registration or applying for a second seasonal period, you must complete the start date and duration (number of months) of the vehicle's nominated seasonal period(s).

Making variations to the vehicle's seasonal period(s):

When making variations to the vehicle's seasonal period(s), you must complete the new start date and duration (number of months) of the vehicle's nominated seasonal period(s).

First seasonal period

Date start	D	D	M	M	Y	Y	Y	Y
Number of months								

Second seasonal period

Date start	D	D	M	M	Y	Y	Y	Y
Number of months								

Your signature

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department, ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. We may disclose the personal information we collect from you to various organisations and persons as permitted or required by applicable laws, particularly by the *Road Safety Act 1986*. This includes disclosing the information to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the personal information. You are required to provide this personal information. Your failure to provide the information may result in this form not being processed, or your records not being properly maintained. For further information about our use of your personal information and your right of access to it, go to: dtp.vic.gov.au/privacy.

Providing false or misleading information or documents is a serious offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, I understand the privacy statement and acknowledge that I understand and accept the conditions of seasonal registration, as detailed overleaf.

Signature of registered operator or agent	Date	D	D	M	M	Y	Y	Y	Y
Name of authorised agent (if applicable)	Agent's licence/customer no.								
Signature of registered operator	Date	D	D	M	M	Y	Y	Y	Y

Seasonal registration

What is seasonal registration?

Seasonal registration allows you to nominate parts of the year in which you intend to use your **heavy vehicle**. You are only required to pay for the months the vehicle is intended to be used.

Definitions:

Seasonal period: Is the nominated registration period in which the vehicle is intended to be used on a highway.

Registration cycle: Is a 12-month time period that commences on the date of the application to register a vehicle and ends at midnight of the same date in the following year.

Applying for seasonal registration:

To apply for seasonal registration on your vehicle, you are required to make an appointment by attending a VicRoads Customer Service Centre, or by calling 13 11 71. For more information about booking an appointment, please visit vicroads.vic.gov.au.

Vehicles eligible for seasonal registration:

Any vehicle with a manufacturer's gross vehicle mass greater than 4.5 tonnes (the GVM or GTM shown on your vehicle's compliance plate or as recorded on the Register of Approved Vehicles) can be seasonal registered.

Note: Light vehicles and vessels cannot be seasonal registered.

Number of seasonal periods that can be nominated:

A vehicle registered on the seasonal scheme can have one or two seasonal periods nominated within a single registration cycle.

Seasonal periods crossing over into next registration cycle:

Seasonal periods cannot cross over into the following registration cycle. Seasonal periods must start and finish within a single registration cycle.

Duration of seasonal periods:

The minimum duration of any seasonal period must be three months.

The maximum duration of a single seasonal period must not exceed nine months. However, if two seasonal periods are nominated within a single registration cycle, both seasonal periods cannot exceed a combined total of nine months.

For example, you can nominate the first seasonal period for four months and the second seasonal period for five months.

Periods must be nominated in multiples of whole months (e.g. three, four, five months etc).

The gap between registration periods must not be more than 12 months.

Extending the seasonal period you are currently using:

You can extend the vehicle's current seasonal period you are using, provided the seasonal period is still current (not expired) and the variation complies with normal seasonal requirements.

What else should I be aware of?

Your vehicle will be unregistered, and it is an offence to use it on a highway:

- before your seasonal period commences, unless another form of registration is current; and
- after your seasonal registration expires.

It is your responsibility to make renewal payments for seasonal registration on or before the renewal date. There is no grace period in respect of unregistered vehicle offences if renewal payments for seasonal registration periods are made late.

For further information, please visit vicroads.vic.gov.au or call us on 13 11 71.