



Subject: Traffic Management Assurance Endorsement for Accreditation

To: [Applicant]

Cc: [Accreditation Team/Relevant Panel]

From: Traffic Management Assurance (TMA)

Date: [Insert Date]

Purpose

This correspondence is provided in response to a request from [Company Name] seeking Traffic Management Assurance (TMA) endorsement for Accreditation. Without this endorsement, a company won't be able to submit an accreditation application.

It outlines TMA audit activity and observed performance over the preceding 12-month period.

This advice is factual and evidence based and doesn't constitute approval or endorsement of an accreditation outcome. Accreditation decisions remain the responsibility of the Accreditation team.

TMA Position

Based on the available audit evidence over the preceding 12-month period:

- [X] TMA supports the progression of application for accreditation
- [X] TMA does not support the application

Endorsement is valid for three months from date of issue and only valid for one application

Audit Activity (Previous 12 Months)

Traffic Management Assurance has undertaken [X] audits/interactions involving [Company Name] between [Start Date] and [End Date].

Of these:

- [X] audits recorded High-Risk Non-Compliance (score ≥ 6)
- [X] audits recorded Low-Moderate Non-Compliance (score 1–5)

- [X] audits recorded no identified non-compliance
- *No audits recorded*

Performance Summary (Select if threshold met)

TMA assessment is based on observed performance against legislative requirements, including:

- Road Safety Act 1986 (s99A)
- Road Safety (Traffic Management) Regulations 2019
- Worksite Safety – Traffic Management Code of Practice (2023)

Based on available audit evidence, [Company Name] has demonstrated:

- [X] breach
- [X] breach

Important Clarifications

- TMA doesn't approve Traffic Management Plans (TMPs) as part of this process.
- This statement is limited to observed on-road performance and audit outcomes.
- Absence of audit activity doesn't imply compliance.
- As part of preparing this response, TMA has reviewed available audit data and performance records. Where this review identifies that established TMA thresholds have been met (including High-Risk Non-Compliance or defined patterns of repeated non-compliance), TMA may initiate or progress the relevant governance and enforcement actions in accordance with its existing Core Assessment Framework. Any such actions are undertaken independently of, and are not contingent upon, the accreditation process.
- This advice is provided without prejudice and is based on information available at the time of writing

Contact

For further clarification regarding audit observations, please contact:

Traffic Management Assurance

trafficsurveillance@transport.vic.gov.au

Statement Signatory

[Name]

Manager Traffic Management Assurance

[Date]

Example only - not a valid endorsement