

Please complete the relevant **white** sections of this form and sign below. Print clearly in ink using BLOCK letters.

Please refer to notes and instructions overleaf.

Safe Transport Victoria is responsible for the administration of the *Marine Safety Act 2010* and Marine Safety Regulations 2012. The Department of Transport and Planning is an agent for Safe Transport Victoria and is responsible (together with its delegate, VicRoads) for the registration of vessels and the collection of fees. The vessel register records the identification details of each vessel and the name and address of the person responsible for it. It is not a register of vessel ownership or title.



Date of issue	D	D	M	M	Y	Y	Y	Y	Boating Facilities and Safety Education fee \$
Date of expiry	D	D	M	M	Y	Y	Y	Y	

**Copies:** White – VicRoads original    Pink – Applicant to keep

## Your personal details

Surname	Licence/client no.
Given name(s)	Date of birth
Company name and ACN (if applicable)	
Home (or company) address	Postcode
Postal address (if different from above)	Postcode
Contact phone number (mobile preferred)	Email (optional)

## Vessel description

<input type="radio"/> New <input type="radio"/> Secondhand	Year manufactured	Y	Y	Y	Y	Make of vessel	Model	
HIN (Hull Identification Number)								
Does the vessel have an Australian Build Plate (ABP)?				<input type="radio"/> Yes <input type="radio"/> No	If any, please provide manufacturing date			
					Y	Y	Y	Y

## Previous registration

Registration no.	State of origin
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## Type of vessel (please cross one circle in group)

- CABCRU – Cabin cruiser     HOUSEB – House boat
- HALCAB – Half cabin     AIRCUS – Air cushion vehicle
- OPECAB – Open cabin     PWC – Personal watercraft
- TRASAI – Trailer sailer     Canoe
- YACHT – Yacht

## Type of construction

- M – Metal
- W – Wood
- F – Fibreglass
- C – Composite
- O – Other

Overall length (m)	Number of engines
Breadth (m)	Colour
No. of hulls	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4

Engine number(s)	Engine make(s)	Type of engine (inboard/outboard)	Horsepower	Type of fuel
1	1	1	1	P – Petrol D – Diesel E – Electric S – Steam G – Gas* M – Multiple O – Other *(e.g.: LPG)
2	2	2	2	
3	3	3	3	
4	4	4	4	
			Total HP	

## Evidence of identity (complete only if applicant does not hold an Australian licence)

### Category A evidence (original documents only)

- Photo licence     Birth certificate     Passport     Other

Origin (state/country)	Reference no.	Date of expiry
		D    D    M    M    Y    Y    Y    Y

- Category B evidence sighted     Evidence of residence sighted

**Note: In accordance with the *Marine Safety Act 2010* and Marine Safety Regulations 2023 there is no provision for a refund of the Boating Facilities and Safety Education fee.**

## Privacy statement

The Department of Transport and Planning ABN 69 981 208 782 ('Department'), R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department and Safe Transport Victoria (ST Vic) ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws. The information provided in this application may be disclosed to other government agencies in accordance with Part 8.8A of the *Marine Safety Act 2010* and applicable privacy laws.

For further information about our use of your personal and health information, and your rights to access it, go to: [dtp.vic.gov.au/privacy](http://dtp.vic.gov.au/privacy) or ST Vic's Privacy Policy at [safetransport.vic.gov.au/privacy-policy](http://safetransport.vic.gov.au/privacy-policy).

**It is an offence under the *Marine Safety Act 2010* to give information that is false or misleading in relation to an application for a licence or for the registration of a vessel. Failure to provide the information may result in your application not being processed or records not being properly maintained.**

By signing this form, I declare that all information and/or documents provided by me is true and correct.

Signature of applicant	Signature of authorised officer
Date	User ID
D    D    M    M    Y    Y    Y    Y	D    D    M    M    Y    Y    Y    Y

## Notes for applicants for the registration of recreation vessels

### Vessels to be registered

It is an offence for the owner or master of a recreational vessel that is equipped with an engine or motor capable of being used for propulsion and to cause or allow the vessel to be operated on Victorian waters without being registered, unless exempt under the Marine Safety Act 2010 (Vic).

### Registered operator

A vessel must be registered in one name only. In the case of an individual, the registered operator must be fourteen years of age or older. If not an individual, then the registered operator must be a corporation or an incorporated association.

### Fees

The Boating Facilities and Safety Education fee is calculated on the overall length of the vessel and is payable as a prerequisite to registration.

For information on registration and transfer fees, please call 13 11 71. Fees and applications may be lodged at any VicRoads Customer Service Centre or mailed to VicRoads, GPO Box 1644, Melbourne 3001.

### Display of registration numbers

It is an offence to operate a vessel that is required to be registered on Victorian waters unless its registration number and label are clearly displayed as detailed below. On-the-spot fines may be imposed for non-compliance.

The vessel's registration label must be fixed, and remain fixed, in a conspicuous position on the outside or upper part of the vessel.

The registration number assigned to your vessel must be painted or displayed on the outside of the hull of the vessel in the following manner:

- on each side of the hull of the vessel, forward of the beam, so that the highest part of each digit commences at a point no more than 75 millimetres below the gunwale; and
- in characters of not less than 150mm in height and of proportionate breadth; and
- in a colour in contrast to the surface on which it is painted or displayed.

### For operators of personal watercraft the registration number must be displayed in the following manner:

- in characters of a minimum of 100mm in height and of proportionate breadth
- in a colour in contrast to the surface on which it is displayed
- on each side of the hull of the vessel, forward of the beam and so that the highest part of each digit commences at a point no more than 25 millimetres below the gunwale.

### Transfer of vessel registration

A Vessel registration transfer form must be completed and signed by both the buyer and seller and returned to VicRoads within 14 days.

### Exemptions from the requirement to be registered and payment of the Boating Facilities and Safety Education fee apply to:

- (a) a recreational tender;
- (b) a vessel that does not have an engine or motor that is used or is capable of being used for propulsion;
- (c) a commercially operated vessel;
- (d) a vessel which –
  - (i) is temporarily being operated on State waters; and
  - (ii) is registered in another State or a Territory; and
  - (iii) displays in accordance with an Act or regulation of another State or Territory an identifying plate, mark or number issued or allocated by the corresponding authority in that State or Territory for the vessel;
- (e) a vessel that –
  - (i) is temporarily being operated on State waters; and
  - (ii) is exempt from registration as a vessel in another State or a Territory in which the owner of the vessel ordinarily resides;
- (f) a recreational vessel with an engine or motor used or capable of being used for propulsion that is under the control of a manufacturer or dealer who has a special identification plate issued under regulation 25.

**Note:** In accordance with the *Marine Safety Act 2010* and Marine Safety Regulations 2023 there is no provision for a refund of the Boating Facilities and Safety Education fees.

- Registered owners are required to notify VicRoads within 28 days of any changes to the vessel details provided with the registration application. Penalties for non-compliance apply.
- Registered owners are required to notify VicRoads within 14 days of any changes to his or her name or address. Penalties for non-compliance apply.
- A vessel must not be operated unless it is 'fit for purpose'. Refer to regulation 27 of the Marine Safety Regulations 2023 for more details.

# Vessel registration



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Date of expiry	D	D	M	M	Y	Y	Y	Y	Boating Facilities and Safety Education fee \$

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## Your personal details

Surname	Licence/client no.											
Given name(s)	Date of birth	D	D	M	M	Y	Y	Y	Y			
Company name and ACN (if applicable)												
Home (or company) address								Postcode				
Postal address (if different from above)								Postcode				
Contact phone number (mobile preferred)					Email (optional)							

## Vessel description

<input type="radio"/> New <input type="radio"/> Secondhand	Year manufactured	Y	Y	Y	Y	Make of vessel	Model				
HIN (Hull Identification Number)											
Does the vessel have an Australian Build Plate (ABP)?				<input type="radio"/> Yes <input type="radio"/> No	If any, please provide manufacturing date			Y	Y	Y	Y

## Previous registration

Registration no.	State of origin
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## Type of vessel (please cross one circle in group)

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## Type of construction

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Overall length (m)	Number of engines
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No. of hulls	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4

Engine number(s)	Engine make(s)	Type of engine (inboard/outboard)	Horsepower	Type of fuel
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
			Total HP	

P – Petrol  
D – Diesel  
E – Electric  
S – Steam  
G – Gas\*  
M – Multiple  
O – Other  
\*(e.g.: LPG)

## Evidence of identity (complete only if applicant does not hold an Australian licence)

### Category A evidence (original documents only)

- Photo licence
- Birth certificate
- Passport
- Other

Origin (state/country)	Reference no.	Date of expiry	D	D	M	M	Y	Y	Y	Y
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- Category B evidence sighted
- Evidence of residence sighted

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