



Request to Close Account

CREDIT UNION USE ONLY

Processor

Service Center

Member name

Member SSN

Member number

Suffix

Suffix

Suffix

Suffix

ACCOUNT TYPE

Personal

Business

Membership Share (savings)*

Special Share (savings)

Share Draft (checking)**

Money Market**

Certificate of Deposit (CD)

Total penalty amount
\$

* Cannot close membership shares (savings) if certificates, IRA, DCP, ATM, Check Card, Safe Deposit Box, Loans, Student Loans, Credit Card or payroll exists.

** All drafts Check Card, ATM transactions must be posted prior to closing a Share Draft or Money Market account. Drafts may be paid from a new account due to fraud, lost/stolen drafts only.

REASON FOR CLOSING ACCOUNT(S)

Check all that apply

Dissatisfaction with service

Inconvenient locations

Non-competitive rates

Moving out of service area

Consolidating accounts

Other (please enter your reason below)

Signature

Date

CREDIT UNION USE ONLY

Closing balance \$

Transfer to account no.

Issued check no.

REQUEST RECEIVED BY

Member

Mail

In person

Phone
(For CD accounts only)

Joint owner
(Enter Joint owner name below)