SUPPLIER PAYMENT OPTIONS

Suppliers will be set up with net 60 terms unless Supplier enrolls in one of the payment options described below.

Payment Type	Payment Terms	Description
ePayment Solution - Virtual Credit Card Payment	Net 30 after receipt of invoice.	Supplier must complete the ePayment Enrollment form (PDF) and enroll through Commerce Bank. Commerce Bankshares Control Pay is used by Sutter Health for this ePayment Solution Administration. Payments are made immediately after validation processing with an interchange rate. Remittance details are emailed which contain a link to a virtual one-time use credit card number. If the Supplier would prefer to keep a credit card number on file versus getting a link to a new one each time, that option is also available. The card number and the exact amount can then be entered into the Supplier's credit card processing terminal to receive payment immediately.
ACH (Automated Clearing House)	Net 60 after receipt of invoice.	Supplier must complete the **ACH Enrollment Form** and enroll through Sutter Shared Services Accounts Payable by contacting Sutter's Vendor line: (916) 297-9300. Payments are issued directly to Supplier's financial institution and are available within twenty-four (24) to thirty-six (36) hours after validation processing. Remittance details are emailed and the funds are automatically deposited into the Supplier's account immediately after validation processing.