

UNIT NUMBER:

PT. NAME

BIRTHDATE:

LOCATION:

DATE:

## UCSF HEALTH INFORMATION EXCHANGE PATIENT OPT-OUT FORM

### UCSF Health, UCSF Children's, MarinHealth, and Affiliates Information Exchange Patient Opt-Out

This form is for patients who do not wish to share their information via UCSF Health's National Health Information Exchange (HIE) or through our Community Portal (MD Link). It can also be used if a patient wishes to rescind their previous decision to opt out. Please read the following information carefully before submitting your opt-out form.

#### What is UCSF HIE?

A Health Information Exchange, or HIE, is a way of sharing your health information among participating doctors' offices, hospitals, labs, radiology centers, and other health care providers through secure, electronic means. The purpose is so that each of your participating providers can have the benefit of the most recent information available from your other participating providers when taking care of you.

#### What is MD Link?

MD Link is a web-based tool that enables community practices, partners, research study monitors, and covered entities outside of UCSF Health to access shared patient information for better communication, care coordination, billing, and visibility to care transitions. Within MD Link, providers can make online referrals, send messages to UCSF clinical staff, and access secure, view-only versions of their patients' electronic medical records. MD Link helps providers stay connected to patients while they're in our care at UCSF.

#### What is in my UCSF HIE and MD Link patient record?

Your UCSF Health shared patient record will include your medications, allergies, current and past test results, notes, and summaries of your past and current health problems. Having timely access to a more complete and accurate health record will help your providers work together more easily, make better decisions about your care, eliminate redundant forms, and reduce mistakes, especially in an emergency.

#### Who can see my records?

Your UCSF Health Information may be made accessible for the purposes of treatment, research, payment, or health care operations to individuals who are specifically given rights to the HIE network or MD Link. For example, if one of your providers participates in UCSF HIE, they can access your health information maintained by your other providers in different health care systems that also participate in HIE.

#### How is my health information protected?

UCSF Health is committed to keeping your records private and secure. Federal and state guidelines govern how your health information can be exchanged, viewed, or used without your authorization. For example, we may use and share your information with other health care providers for your care, with health plans or other entities for payment for your care, among other purposes listed in our UCSF Health Notice of Privacy Practices.

#### What can UCSF HIE do for me?

If you see multiple doctors who participate in UCSF HIE, they may see a more complete picture of your health and make more informed treatment decisions. The goal is for you to receive coordinated care more efficiently. Your health care information is available to participating health care providers where and when they need it without delay.

Having timely access to a more complete and accurate health record will help your providers work together more easily, make better decisions about your care, eliminate redundant forms, and reduce mistakes, especially in an emergency.

#### What can MD Link do for me?

MD Link improves care transitions, streamlining referral, lab, and imaging processes between UCSF Health and your PCP or specialist. MD Link provides a secure communication channel between UCSF and your external provider, keeping your health information safe.

500-0486 (Rev. 01/15) WorkflowOne MEDICAL RECORD COPY



**Are there risks to opting out?**

Yes. The goal of UCSF HIE and MD Link is to provide your providers outside UCSF Health secure access to the best available information about your health. By opting out, your providers outside of UCSF may have less information about you when making a diagnosis for you, or when making decisions with you about your care.

**I don't want to participate. How can I opt out?**

Your choice to opt out of the UCSF HIE or MD Link will not affect your ability to access medical care. Your UCSF health information will be visible to your outside providers through UCSF HIE and MD Link unless you opt out using this form or by contacting UCSF at (415) 353-1936. Please allow up to two business days for processing your opt-out request.

**What are the limits of my opt-out?**

While opting out will prevent UCSF Health from sharing your information through HIE and/or MD Link, we may still share it by other methods, or through exception, for reasons listed in our *UCSF Health Notice of Privacy Practices*. For example, rather than using HIE or MD Link, we may fax or securely email your referral documents to your outside providers. UCSF may still share your information via the MD Link portal with third parties for payment, operations, and research purposes. UCSF health care affiliates that we host on our medical record system will still be able to access your record for your care, apart from HIE.

Moreover, in providers' cases of medical emergency, your doctor may request to view your UCSF health record to diagnose or treat your emergency medical condition, and UCSF will make your records available under such circumstances.

Opting out may not prevent UCSF from receiving your information from your outside providers. If you want to stop your outside providers from sharing your information with UCSF, please contact them directly.

## UCSF Health Information Exchange Patient Opt-Out Form

**Opt-Out HIE: Sharing – I DO NOT wish to participate** in the sharing of my medical information from UCSF Health via HIE to non-UCSF care providers

\*Please note that UCSF HIE is subject to HIPAA and California laws pertaining to the disclosure of certain health information, such as reporting public health threats. In cases of medical emergency, a doctor may request to view health information to diagnose or treat a patient.

**Opt-Out: MD Link Portal – I DO NOT wish to participate** in the sharing of my medical information from UCSF Health via MD Link with non-UCSF care providers.

**Cancel Opt-Out:** I request to cancel my previous decision to opt-out. By completing and signing this form, I am allowing my health information to be accessible to my health care providers through UCSF HIE and portal as permitted or required by UCSF or Federal / State law.

**All fields must be filled out in order for UCSF Health to process your opt-out request.**

\_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Date of Birth (month /day/year) Legal Sex (M / F) Phone Number

\_\_\_\_\_  
Patient Signature or Legal Representative\* Date (month/day/year)

**\*By signing as a legal representative, I am certifying that I am legally authorized to act on behalf of the patient.**