

Zurich Master Superannuation Fund

Information for employers

This form provides all the information an employer will require in order to pay a contribution to the Zurich Master Superannuation Fund (the Fund), including a letter of compliance from the Trustee stating that the Fund is a complying superannuation fund and that it accepts employer contributions (overleaf).

1 Member (Employee) details

| | |
|---|-------------------|
| Member name | Investment number |
| Customer Reference Number (for payment by BPAY) | |

2 Contribution options

2.1 BPAY



Using the relevant BPAY Biller Code and the member's Customer Reference Number, the employer can process contributions for each member via BPAY. The employer needs to process each member transaction individually using these details.

| Contribution type | Biller codes |
|-----------------------------------|---------------|
| Employer – Super Guarantee | 787887 |
| Employer - Award | 295220 |
| Employer – Additional | 225912 |
| Salary Sacrifice | 225870 |
| Personal | 787879 |
| Self-employed | 787895 |
| Spouse | 787861 |

BPAY Procedure:

1. Log into internet banking or telephone banking
2. Select the BPAY or bill payment option and follow the instructions to enter the appropriate biller code based on the contribution type, the member's individual Customer Reference Number* and the contribution amount.
3. Record the receipt number.

*If member details in section 1 is not completed, please ring the Zurich Customer Care team for the member's Customer Reference Number

2.2 Direct Debit

By participating in this option the employer authorises Zurich to draw a nominated amount automatically from their Australian bank, building society or credit union account monthly, quarterly, half-yearly or yearly on the date specified on the form.

To take advantage of this option the employer will be required to complete a Direct Debit request form. For a copy of this form, please ring the Zurich Customer Care team on 131 551.

2.3 Cheque

To ensure contributions are invested correctly, please include a letter stating the type of contribution for each payment, together with 3 of the following client identifiers: Policy Number, Name, Address, Date of Birth. Please make cheques payable to Zurich Australia Limited. All cheques must be in Australian dollars and drawn on an Australian bank.

Cheques, together with the letter identifying the member (including at least 3 identifiers) should be sent to:

The Trustee
 Zurich Master Superannuation Fund
 C/-Group Accounts
 Locked Bag 994
 NORTH SYDNEY NSW 2059

2.4 Electronic Funds transfer (EFT)

To request the use of EFT to make contributions for your employee an email should be sent to group.accounts@zurich.com.au. We will access your eligibility to contribute and respond within 48 hours.

3 Further information

The team at the Zurich Customer Care team is well equipped to answer questions about the Fund and provide extra information, although they are not able to give financial advice. For any general enquiry, please contact the Customer Care team on 131 551.

To whom it may concern

Date: 1 July 2019

Zurich Superannuation Master Fund ('ZMSF') SFN 254/096/942

ZMSF Unique Superannuation Identifier (USI): 33 632 838 393 987

Zurich Superannuation Plan (SPIN No ZUR0473AU)

Zurich Retirement Plan (SPIN No ZUR0471AU)

On behalf of the Trustee of the Zurich Master Superannuation Fund, Equity Trustees Superannuation Limited ABN 50 055 641 757, I confirm that the Zurich Master Superannuation Fund ABN 33 632 838 393:

- Is a complying superannuation fund as defined under Section 42 of the Superannuation Industry (Supervision) Act 1993 (the Act)
- Is a resident regulated superannuation fund as defined under Section 10 of the Act
- Is not subject to a direction under Section 63 of the Act, nor does it expect to receive a direction under this Section

The Zurich Master Superannuation Fund accepts:

- Employer contributions (compulsory and/or voluntary)
- Salary Sacrifice contributions
- Personal contributions
- Self-employed contributions
- Spouse contributions
- Rollovers or transfers from other funds
- Downsizing contributions

Initial and additional investments can be made into the fund via:

- Direct debit from an Australian bank, building society or credit union account*
- Cheque made payable to Zurich
- BPAY (ongoing contributions only)*
- SuperStream compliant methods (eg Gateway)

Yours sincerely

Vasko Zdraveski

Head of Superannuation Trustee Office
Equity Trustees Superannuation Limited

**Equity Trustees
Superannuation Limited**

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* Not available for the Zurich Superannuation Plan Nil Entry Fee option.