



Zurich Surety Document Portal

Submit materials with a new dimension of speed and convenience

With more than 130 years as a Surety provider, Zurich brings deep experience, significant capacity and an empowered team of local underwriters. Now, the Zurich Surety Document Portal delivers a new level of convenience and speed.

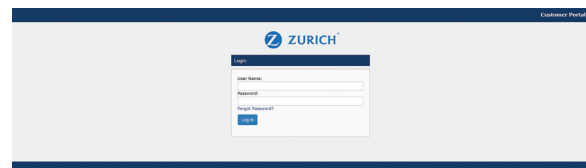
Zurich's Surety Document Portal allows you to securely submit required underwriting information at your convenience. The portal will keep track of what's needed and when, so all you need to do is click to upload and submit the necessary documentation. All materials are encrypted to protect sensitive information.

For more information

To obtain your temporary password and for any questions you may have when using the Zurich Surety Document Portal, contact your underwriter.

Get started on the Zurich Surety Document Portal

- Talk to your underwriter to obtain a user ID and temporary password.
- Access the Zurich Surety Document Portal at: <https://zurich.portalsubmission.com/>



- Once you're logged in, you'll see the document requests needed to underwrite your Surety program under **Pending Submissions**. Click the column headers to **sort or search**.
- To submit the requested documents:
 1. Select the entity and be sure to **confirm the time period** associated with the document being submitted.
 2. Click **Select Document** and navigate to the file you wish to upload. Do this for each document requested. (When financial statements and job schedules are combined, please submit a copy under each request type.)
 3. Select the checkbox to certify accuracy and click **Submit**. A green banner confirms a successful upload.

That's it! Your underwriter will be notified the documents are available for review and the underwriting process for your surety program will move ahead.

Zurich

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