

Home and property insurance Claim supporting documents 家居及財物保險索償證明文件

Please click on the below button(s) to check the required supporting documents for various claim items.
請點擊以下按鈕查看各索償項目所需的文件。

Property damage/Theft/Burglary/Robbery
財物損毀 / 盜竊 / 爆竊 / 搶劫



Lost of items
物品遺失



- For claim receive amount below HKD 20,000, the original receipt is only required upon request by our claims handler.
如索償金額低於20,000港元，只在我們的理賠員要求時才需遞交正本收據。
- Claims handlers will request extra related documents from you if there is anything needed.
如有需要，理賠員會向你索取額外相關資料。

Property damage/Theft/Burglary/ Robbery

財物損毀 / 盜竊 / 爆竊 / 搶劫



Required supporting documents 所需證明文件	Property damage 財物損毀	Theft/Burglary/ Robbery 盜竊 / 爆竊 / 搶劫	Business Interruption 業務中斷
Purchased receipt(s) of damaged item(s) 損毀財物收據	✓	✓	✓
Photo(s) of damaged item(s) 損毀財物相片	✓	✓	✓
Repair quotation (if repairable) 維修報價單 (如能維修)	✓	✓	✓
Replacement quotation (if unrepairable) 更換物報價單 (如未能維修)	✓	✓	✓
Police report 警察報告		✓	✓
Incident report issued by the property management company or relevant authorities 大廈管理或有關機構所發出的事件報告			✓
Accounting records before the business interruption 業務中斷前的會計記錄			✓



Lost of items 物品遺失



Required supporting documents 所需證明文件	Loss of personal property or money 遺失個人財物/現金	Unauthorised use of lost credit card 遺失之信用卡被盜用
Police report 警察報告	✓	✓
Communication record with the credit card company and the investigation report 與信用卡發卡機構的聯絡資訊及調查結果		✓
Credit card statement for showing the related items 有關項目之信用卡月結單		✓
Receipt(s) of loss item(s) 遺失財物收據	✓	✓

