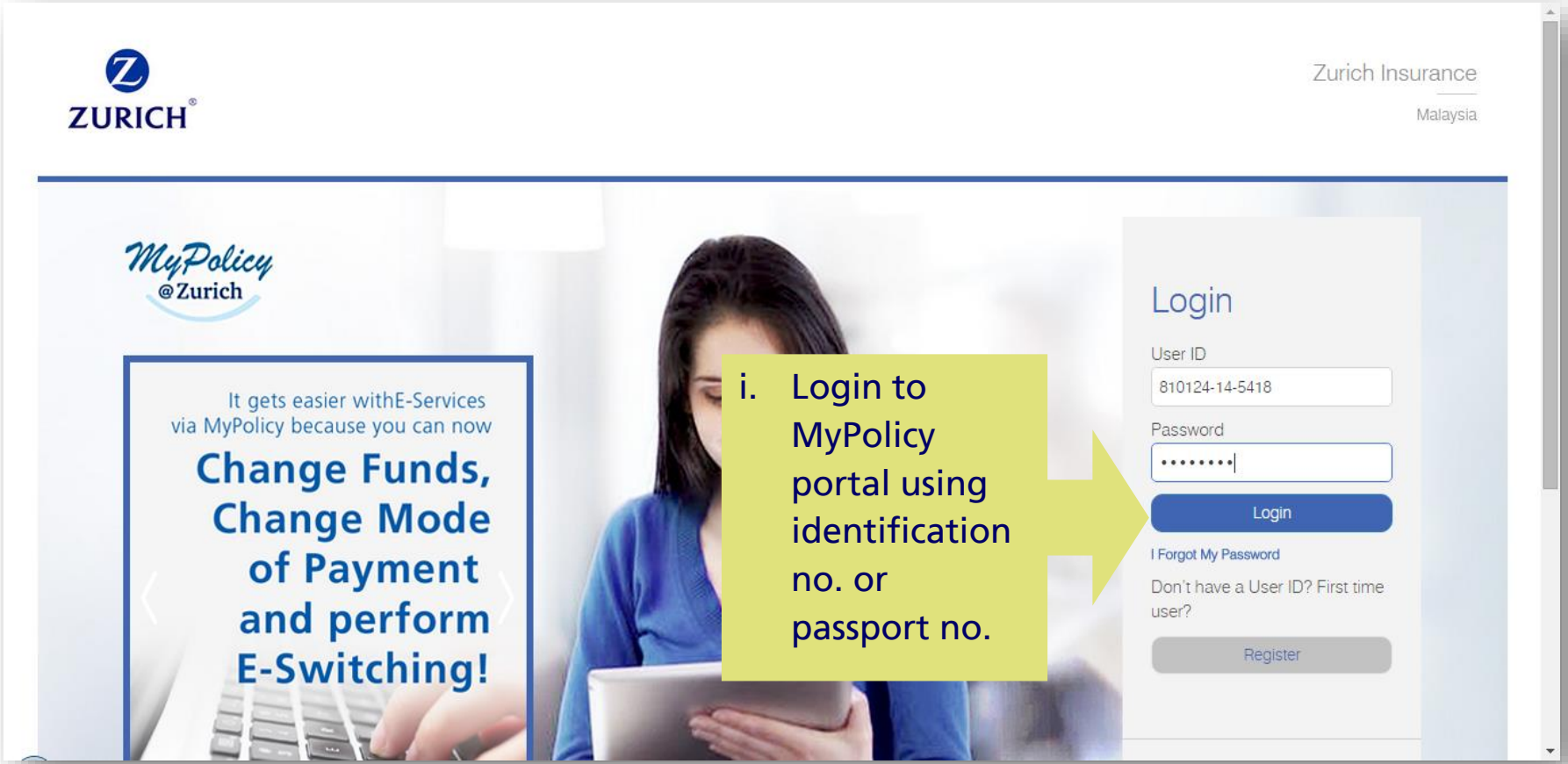
USER GUIDE

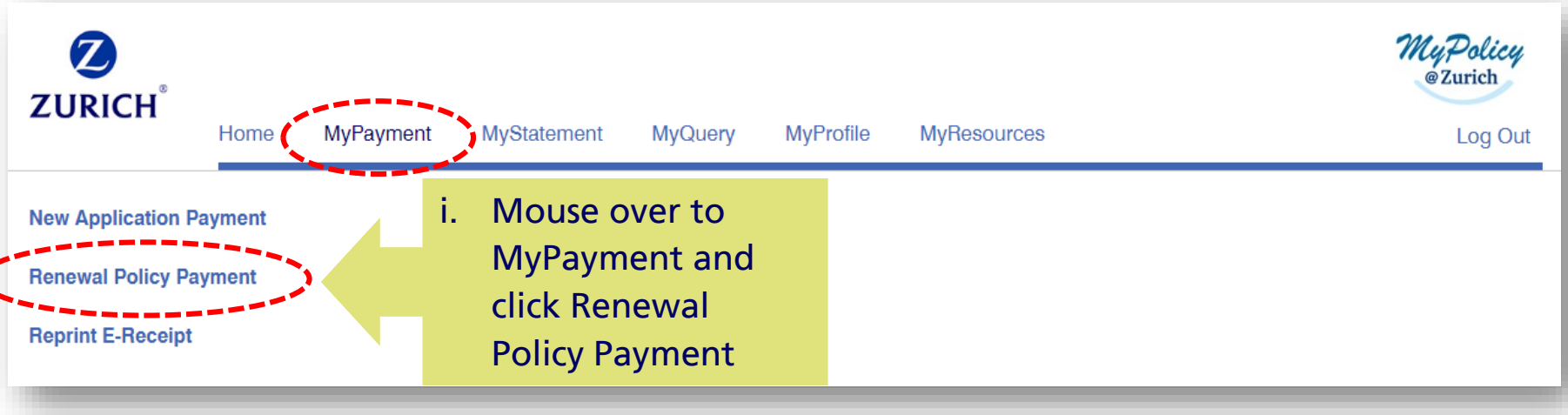
Direct Debit Recurring Payments using Credit/Debit Card for Life Insurance Premiums via MyPolicy portal

October 2019

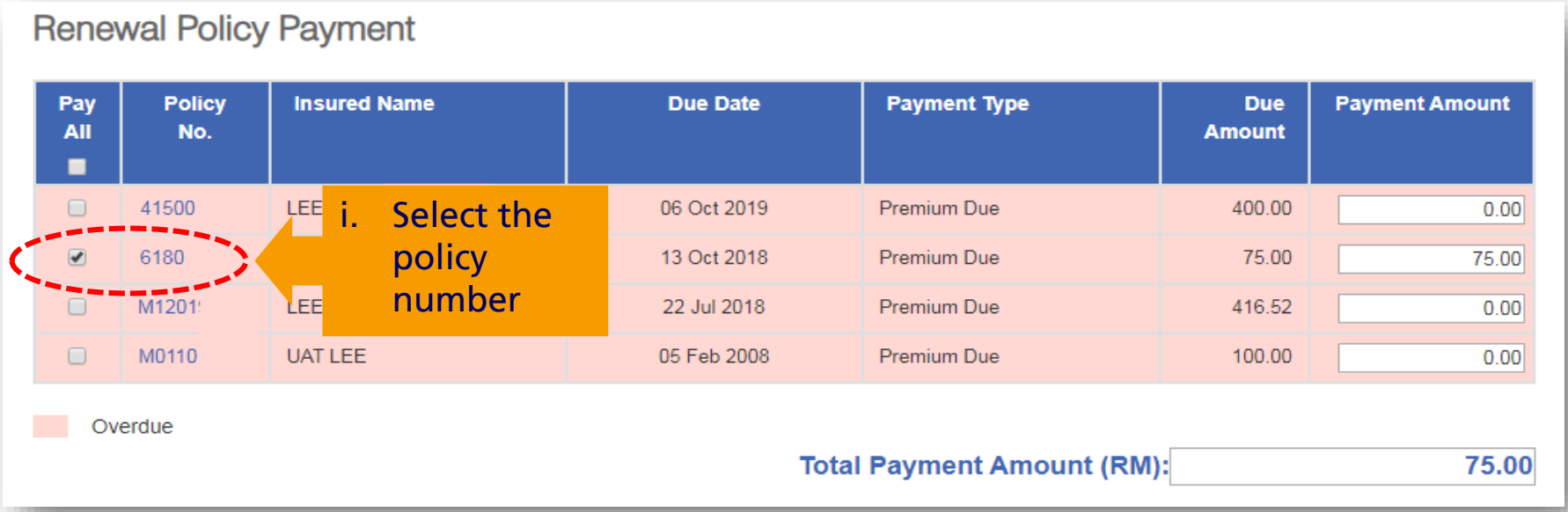
Step 1: Login to MyPolicy at mypolicy.zurich.com.my



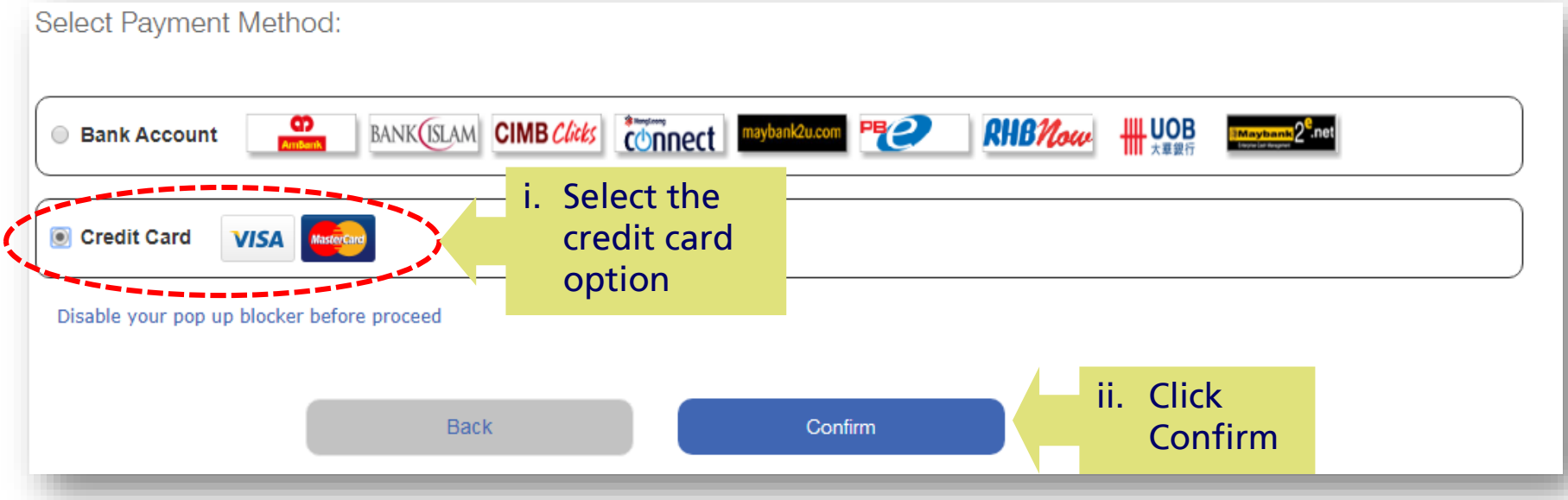
Step 2: Click Renewal Policy Payment



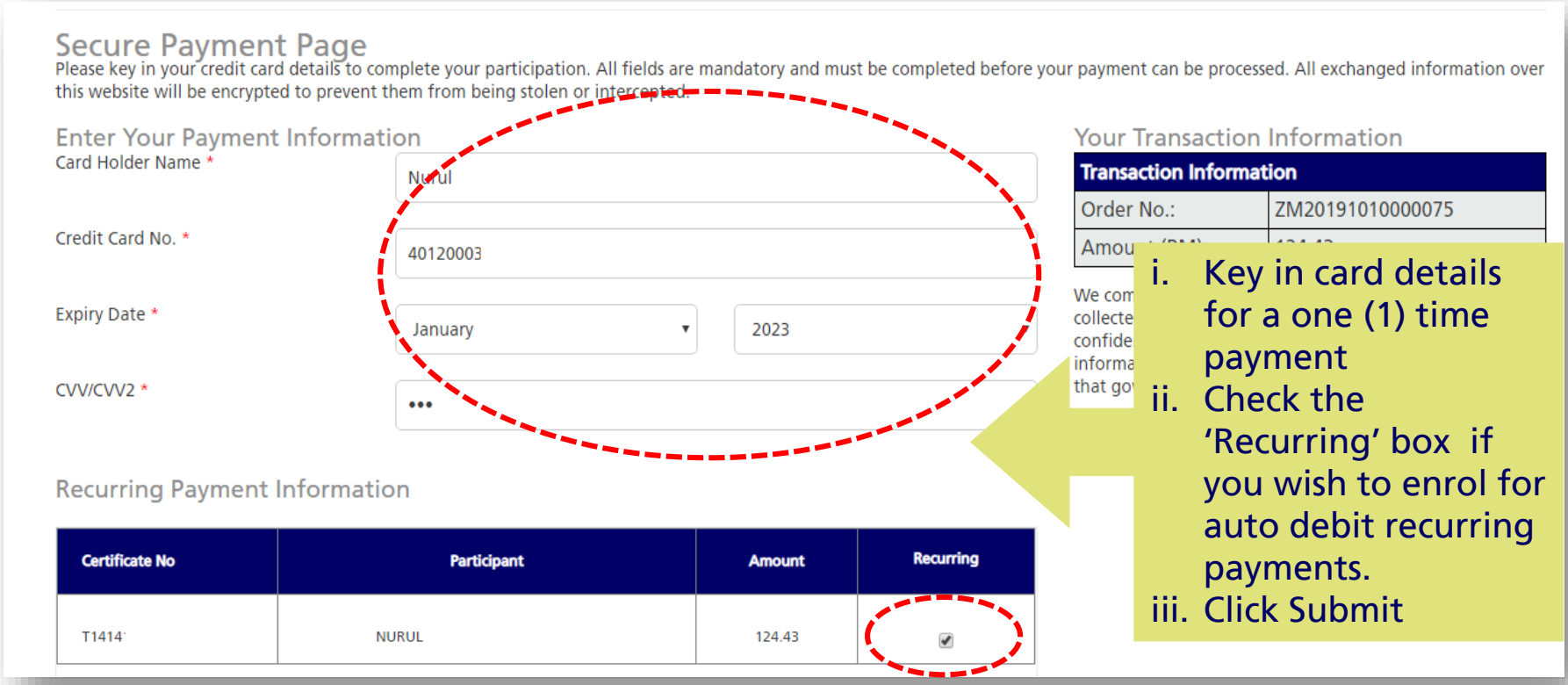
Step 3: Select the policy number for a one (1) time payment and enrolment for auto debit recurring payments



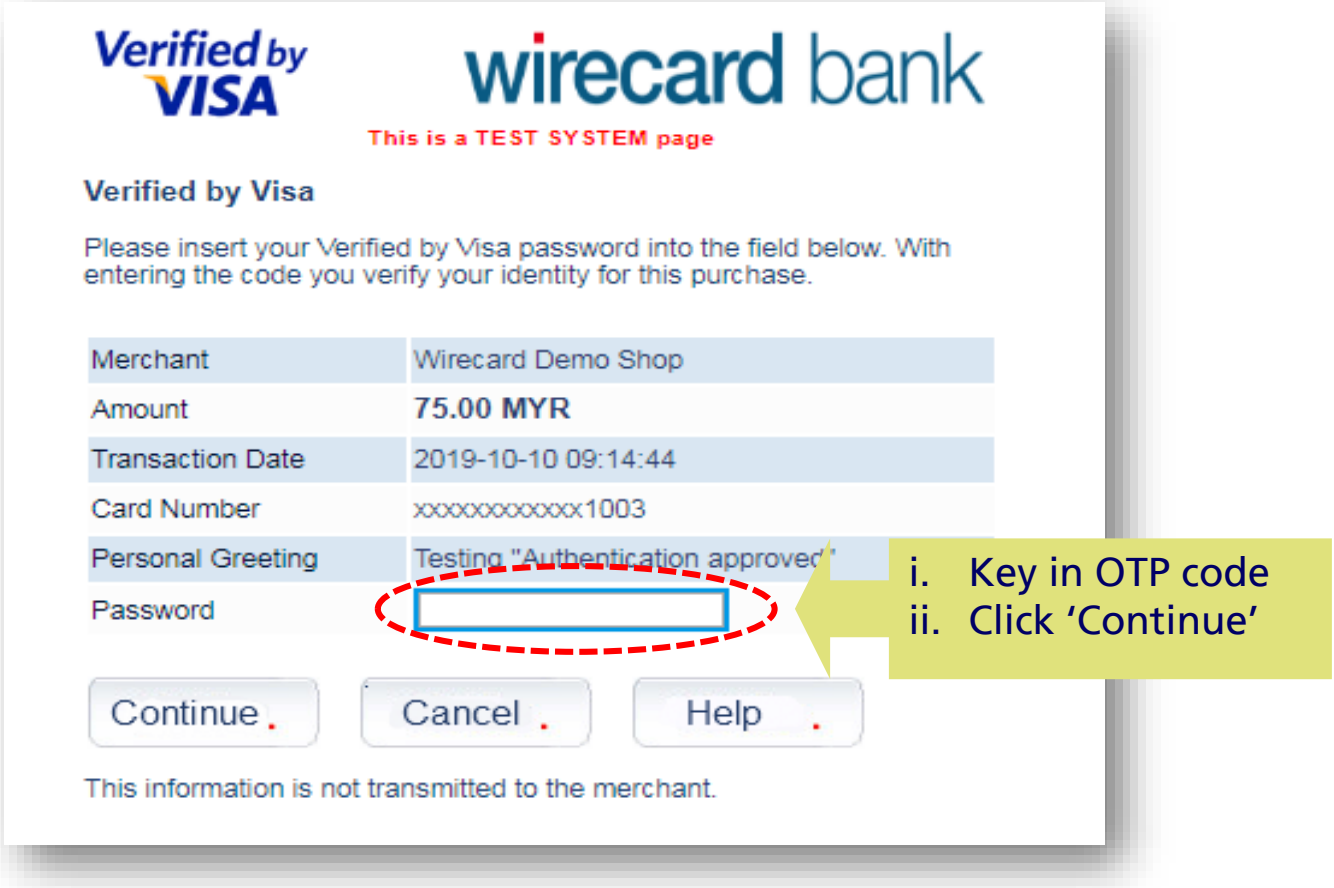
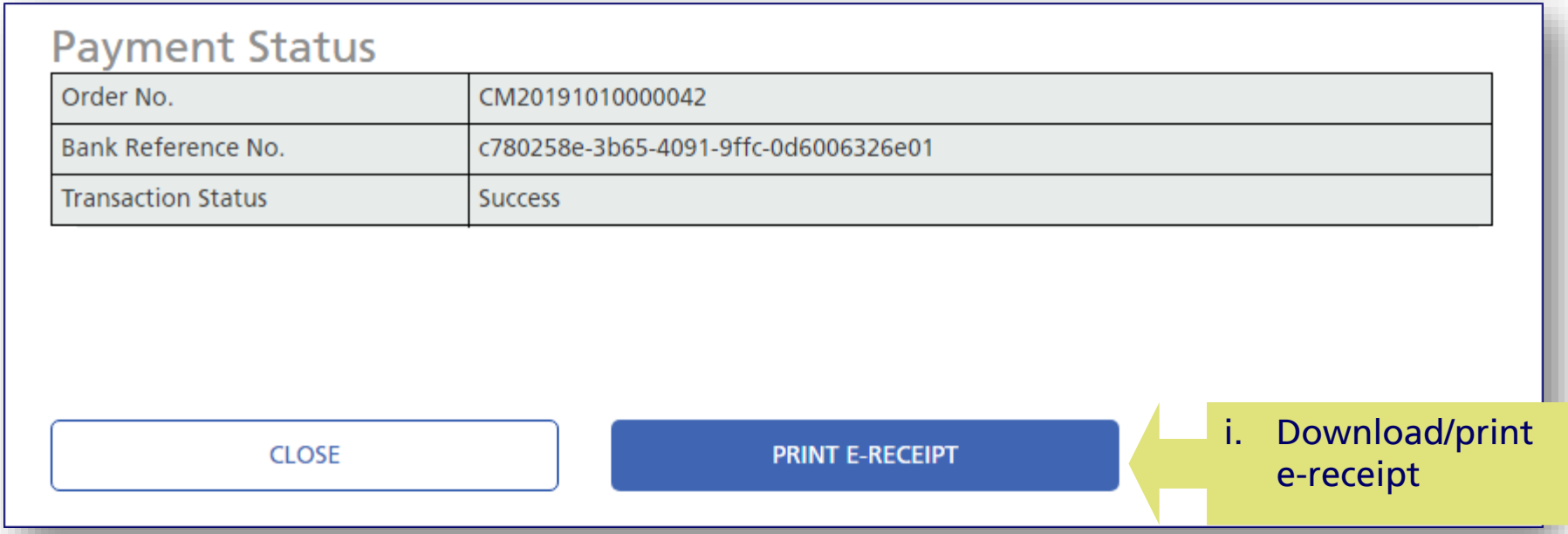
Step 4: Select the Credit Card option and click Confirm



Step 5: Key in card details, check the 'Recurring' box and click Submit



Step 6: Key in the OTP code received on mobile phone and click Continue



Step 7: Download/print e-Receipt